



Draft Minutes of the meeting of the Joint Liaison and Emergency Committee held at 6.30pm on 6 February 2024 in the Council Chamber, King Street, Pateley Bridge

Committee Members and Officers Present:

PBTC Cllrs N. Thompson (Chair), Cllr. C. Thompson and S. Smith - Clerk to PBTC
BPC Cllrs G. Spooner, D. Marshall and W. Hickson - Clerk to BPC

1. Election of Chair

Cllr. Spooner welcomed W. Hickson, BPC Clerk, to his first Joint Liaison Committee meeting.

Resolved: that Cllr. N. Thompson is elected as Chair of the Joint Liaison and Emergency Committee.

2. Apologies for absence

Cllr. M. Dawson, BPC
Cllr. S. Lumley, PBTC
Cllr. J. Wright, PBTC

3. Minutes of meeting held on 16th October 2023

Resolved: that the minutes of the meeting held on 16 October 2023 are signed as a correct record.

4. Matters Arising

a) Ice-cream concession payments

The PBTC Clerk confirmed that the 2022-23 payments had been received and that the 2023-24 payments should be received by the end of the financial year.

5. 80th Anniversary Commemoration of D-day on 6 June 2024

Resolved: that a bonfire-style beacon should be lit at Coldstones Cut.

ACTION: Cllr. Spooner said he would speak to a representative of the quarry about the arrangements.

Members did not feel it was necessary to organise an event around this.

6. Recreation Ground

Members noted that there was a tree down on the flood bank next to the river opposite the bowling club. Questions were raised as to whether it was safe given it is forked in three at the bottom, even though it was not obstructing the public footpath.

ACTION: Report to NYC.

Members also discussed a tree stump, which had been in the recreation ground for some time and could do with being removed. **ACTION:** Cllr. Spooner said he would take a look.

On behalf of his grandson, Cllr. C. Thompson put in a request for the xylophone at the playground to be repaired. The pipes don't work and one of the hammers is missing.

ACTION: Cllr. Spooner will ask the BPC caretaker to have a look.

7. Exclusion of the Press and Public

As no members of the public were present, this was not considered to be necessary.

8. Emergency Response and Community Resilience Plan

- a) **To determine whether the committee still wishes to have external consultants as part of the emergency response team**

Resolved:

- i. that members of the public are very welcome on the committee. The Clerk said she would approach the existing members of the public listed as committee members and see if they wish to continue.
 - ii. that a call should be put out to members of the public to see if they would like to join the committee. This will be done via Nidd Plus, social media and the PBTC newsletter in the Roundabout magazine (in summer 2024). Cllr. N. Thompson volunteered to include his email address in these communications.
 - iii. that an open meeting should be held at the Memorial Hall to inform members of the public of what to expect from an emergency response and where to go.
- b) **To consider adopting the revised Community Resilience Plan incorporating (most of the) changes suggested by NYC as an interim measure.**
The PBTC Clerk had circulated an updated version of the plan of the meeting, which included the NYC suggested changes.

Resolved: once the PBTC had clarified which members of the public wished to remain as committee members, an interim version of the plan should be published.

- c) **To determine who would like to do emergency response and/or flood warden training.**

All members of the committee present agreed that they would like to receive training in emergency planning. Cllr. Dawson had also confirmed he would be happy to do such training, as well as flood warden training.

It was agreed that all members of the Emergency committee should be invited to do training, before potentially opening it up to other councillors.

ACTION: Cllr. N. Thompson said he would speak to the Environment Agency about what training they offer. The Clerks agreed to watch out for training at YLCA and to ask the Resilience and Emergencies Officer at NYC if he could recommend any options.

- d) **To consider inviting an officer from NYC to attend to brief on flood risk mitigation.**

ACTION: Members agreed they would like to invite Resilience and Emergencies Officer at NYC to a future meeting.

- e) **To decide whether to carry out an emergency drill**

Members agreed that this would be a good idea but felt it should wait until after everyone had had the training and the NYC Resilience and Emergencies officer had attended a meeting.

- f) **To consider who should be the key holders for the sandbag stores.**

Members discussed various possibilities but time being short, no final decision was made.

- g) **To consider whether there is an alternative to Nidderdale High School as a Welfare and Rest Centre, as advised by NYC.**

Time being short, this item was deferred.

- h) **To consider arranging for volunteers to do an inventory of the contents of the 'emergency boxes' at The Council Chamber (already done) and The Royal Oak**

and determine whether extra items are required for each location.

Time being short, this item was deferred.

- i) **To consider any other matters relating to emergency response preparedness in the 2 parishes.**

Time being short, this item was deferred.

9. Sale of Cemetery Field

Resolved:

- i. that a restrictive covenant should be included in the sales contract ensuring that the field can only be used as a cemetery
- ii. that the current tenant should be allowed to graze the field for 3 months from the end of the tenancy for free.

10. Long Course Weekend Yorkshire, 6-8 September 2024, Pateley Bridge

This will be discussed at a future meeting if felt necessary.

11. Exchange of Information

None.

12. Date of Next Meeting

The next meeting will be called as required.

Meeting finished at 19:07.