



PATELEY BRIDGE TOWN COUNCIL

The Council Chamber, King Street

Pateley Bridge, HG3 5LE

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**MINUTES OF THE MEETING HELD ON 1<sup>st</sup> APRIL 2025 AT 7.15PM IN THE COUNCIL CHAMBER.**

Present:

Cllr. C. Thompson (Chair) Cllr. J. Critchley (Acting Vice Chair) Cllr. D. Brackley Cllr. J. Holt Cllr. J. Leggett	Cllr. S. Lumley Cllr. C. Skaife Cllr. J. Ward Cllr. J. Wardman Cllr. J. Wright	<u>In Attendance:</u> Town Clerk: Miss Suzanne Smith Biddy Noakes
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**2425/223 Apologies for absence**

Cllr. N. Thompson – working.

**2425/224 Councillors' Declarations of Interest and consider any requests for dispensations.**

None.

**2425/225 Sculpture and Public Art in Nidderdale** – Representative Ms Biddy Noakes attended to speak about a sculpture focused day scheduled to take place on Friday 20<sup>th</sup> June 2025 which she hoped PBTC will co-host with Bewerley Parish Council.

Ms Noakes provided some background information about herself and art and sculptures in the area, including the large investment made to create The Coldstones Cut - Yorkshire's biggest and highest public artwork with spectacular views.

The objectives of the proposed day are as follows:

- 1) View an exhibition and talk to the Artist Andrew Sabin about the making of the Coldstones Cut.
- 2) Promote the strength of sculpture/artist makers in Nidderdale, including encouraging people who visit Coldstones Cut to also come down into Pateley Bridge to appreciate the artwork there.
- 3) Give publicity to the new improved Coldstones Cut website, soon to be launched.
- 4) Create/strengthen partnerships with the main Yorkshire Sculpture Centres (Hepworth Gallery - Wakefield, The Yorkshire Sculpture Park and the Henry Moore Institute.)

Ms Noakes provided some detail on how the day would be structured. She noted that it would be part of a wider Summer Solstice event and would form part of a trio of events, which also includes Fireworks night and Christmas light up.

**Resolved:** that Pateley Bridge Town Council is happy to co-host this event with Bewerley Parish Council.

*Ms Noakes left the meeting.*

**2425/226 Parishioners' Representations**

- a) Representations from any parishioners present – none.
- b) Written (or pre-notified) representations from parishioners and act on them as appropriate:
  - i. **Representation regarding missing signs warning anglers of the risk of electrocution from the overhead powerlines** which cross the footpath by the River Nidd between Pateley Bridge and Glasshouses.

**Resolved:** that Cllr. Murday speaks to Northern PowerGrid about this. If the situation has not been resolved in a 3-month period, then it will come back before Council.

#### **2425/227 Minutes**

**Resolved:** that the minutes of the full council meeting held on 4<sup>th</sup> March 2025 and the extraordinary meeting on 25<sup>th</sup> March 2025 are approved as a correct record. (*Unanimous by everyone who was at the meetings.*)

#### **2425/228 Matters Arising**

The Clerk's report was received and noted.

#### **2425/229 County Council and Highway Matters**

##### **a) Report from the County Councillor.**

Cllr. Murday reported that the Boundary commission's proposals for new divisions was open for consultation. Members welcomed the fact that there was no longer a plan to split Nidderdale into two divisions.

NYC had decided that the grit bin on Harewell Close was not bad enough to be replaced.

The Glasshouses Mill has been approved by the NYC Planning Committee with some conditions. It was important to ensure that the conditions are met.

Concern had been raised about one of the Netherdale properties which was being marketed commercially rather than being made available to residents in need in Nidderdale. Some people who needed it were not on the list, even though they thought they were. As part of the ongoing switch from HBC to NYC, the list was due to change in a couple of days' time and, although the eligibility criteria will likely be the same, people will need to reapply if they want to stay on it. Members felt this was appalling when the data could just be retained. Not all people in need have internet access or the capability to apply.

Members felt it was important to be able to reach out to people in the parish who should be on the list to make sure they know they need to put themselves back on it. Cllr. Murday said he would seek to obtain the current list.

##### **Resolved:**

- i. that there should be a regular agenda item to consider whether there are people in the parish who should be on the list. (*Cllr. Ward abstained.*)
- ii. that a future agenda item should also consider whether PBTC should, as used to be the case, be consulted on who a good person might be to take up any vacant properties. (Delegated authority would need to be given to the Clerk (in consultation with councillors) for this as decisions need to be made between meetings.))

Members raised the ongoing issue of 3 lights on the High Street being out.

Cllr. Skaife informed members that a partially sighted lady had fallen on the High Street as a result of falling over an A-board. She felt that they should all be removed as they are dangerous. Cllr. Holt questioned whether Pateley could have a by-law to enforce this, with the pavements being so narrow.

Cllr. Murday said he would find out more about the legalities surrounding A boards. A suggestion that PBTC could write to businesses asking them to refrain from putting them out was not felt to be appropriate. A blanket ban may not be necessary as there could be safe spots for them and, to be fair to all, the Council would need to ensure it wrote to every single business.

##### **b) Update on the Glasshouses Mill S106 situation.**

See 2425/230.b.

##### **c) Matters relating to previous and new Highway issues**

- i. **Accommodation at Netherdale being advertised by a commercial agent when significant need exists locally.**

See 2425.229.a.

- ii. **Dangerous metal rods protruding from the ground at the side of the Riverside footpath between Pateley Bridge and Glasshouses**  
Cllr. N. Thompson had not yet found them.
- iii. **Concern about the walls at the Goit, where 3 large sections have collapsed.**  
The NYC countryside access team had said that they did not think the walls were dangerous. Members disagreed. However, as Glasshouses456 Ltd were aware of this and had said they would take action, it was agreed to leave for now and monitor the situation.
- iv. **Collapsed and collapsing walls on Panorama Walk**  
NYC has written to the owners and, if they take no adequate action, enforcement will take place.
- v. **Request for extension of 20mph zone out to the limit of the current 30mph zone on Ripon Road.**  
This was still in the hands of the resident who had volunteered to organise a petition.
- vi. **Benches on Nidd Walk which need replacing (CAMS issue number 75804)**  
No further update.
- vii. **Refusal of request for double yellow lines at the King Street junction with Church Street.**  
Noted. Members expressed frustration that parking contraventions in the area were not policed.
- viii. **Refusal to replace the grit bin situation at Harewell Close as it is not damaged enough but rather to monitor it.**  
Noted. Cllr. Holt observed that the neighbouring resident had cut back the bush that was overgrowing the grit bin on the main road in Glasshouses
- ix. **3 streetlights (6, 7 and 8) not working on Ripon Road**  
Already covered earlier in the meeting.

## 2425/230 Planning Matters

### a) Applications to North Yorkshire Council

The following applications were considered:

	Reference Number	Address	Description	Decision
1	<a href="#">ZC25/00854/FUL</a>	6 Harewell Close Glasshouses HG3 5DY	Demolition of existing two storey extension and erection of replacement two storey extension.	<b>Resolved:</b> No objections
2	<a href="#">ZC25/00832/FUL</a>	The Bungalow The Raikes Wilsill HG3 5EF	Erection of single storey extensions to dwelling including porch.	<b>Resolved:</b> No objections

### b) Planning Decisions made by North Yorkshire Council

The following planning decisions were noted:

Planning Ref	Proposal	Address	NYC Decision
<b>ZC25/00213/FUL</b>	Conversion of existing garage to form additional flexible ancillary domestic accommodation	Barnhill Lupton Bank Glasshouses HG3 5DH	GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.
<b>ZC24/00578/DVCMAJ</b>	Variation of Condition Numbers: 2, 8, 23 and deletion of conditions 34 and 36 to allow the consideration of revised plans to reflect the 'as built' development within phase 1 (main mill, mechanics shop and pugmill) and to amend the proposals for phase 2 (warehouse, stables, barn and	Glasshouses Mill, Glasshouses, HG3 5QH	GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.

	proposed new build units) of planning permission 17/02093/DVCMAJ for Application to vary condition 2 (approved plans) of planning permission 17/00922/DVCMAJ to allow alteration to approved mix and layout of residential units within principal mill building from 15 dwellings, 11 apartments and a restaurant, to 19 dwellings, 12 apartments and 2 commercial units (A1/A3). Revised site layout to remove the mechanics store (unit 28), introduce a sub-station and bin store, provide additional amenity space and reconfigure car parking arrangement. Alterations to the internal layout of the pugmill and mechanics shop and changes to the external detailing.		
<b>24/00054/TP ODR</b>	Tree preservation order to be applied to the following trees following refusal of proposed works: T1 Beech - Grid reference: 416706 464589 T2 Sycamore - Grid reference: 416729 464569. The trees are deemed to have a high visual amenity which contributes to the character of the area.	Glasshouses Trout Farm, HG3 5QW	Confirmation of Provisional Tree Order with modification to correct grid references of trees

The Chair reported back on the NYC Ripon and Skipton Area Planning Committee meeting earlier that day, at which the Glasshouses Mill had been approved.

Some conditions had been attached which addressed some of the concerns of the council and Glasshouses Mill Residents Association. Members agreed that, going forward, it would be very important to monitor whether the conditions were actually met on the ground.

The timing of the payments of the S106 agreements put forward by the planning officer, which will form part of the final approval, are not the same as those promised by the representative of the developer, Mr Chris Hawkesworth, who said at a council meeting that the money will be paid when the first spade hits the ground (likely to be around Christmas).

c) **Enforcement matters:**

The enforcement team has said that the Clayton Carpets' property owner is in the process of submitting a new planning application.

d) **Appeals:** none new at time of publishing the agenda.

e) **Glasshouses Mill S106** – See above.

## 2425/231 Glasshouses Play Area

a) **Verbal report on the playground**

Cllr. Critchley stated that all is in order. He had patched up the main gate and noted that the council will soon have to invest in a new vehicular gate. He said he was happy to do the next monthly report.

b) **Feedback from the working group regarding the public consultation on new equipment.**

No action had been taken so far but they committed to doing so.

*Cllr. Murday left the meeting at 8.20pm.*

c) **Quote to replace the turf at the goalmouths**

The Clerk reported that the caretaker had quoted £400 plus VAT to re-turf the goalmouths.

Cllr. Ward stated that Autumn would be a much better time to do it to ensure weather conditions maximised the chances of the turf surviving.

**Resolved:** that the goal mouths are returfed in November as part of the caretaker contract.

### **2425/232 Millennium Green**

a) **Further information about a potential Pump Track.**

No further information had been received.

b) **Update about the potential pond restoration, willow weaving and possible funding for the accessible picnic bench.**

Cllr. Holt discussed various options for the pond, which had followed from discussions he had held with the caretaker. These included putting clay around the leaky side of the pond (which may stop the leak), planting shrubs to enhance the pond, installing wooden decking (probably not viable) and putting flags down in the untidy area. He was still waiting for quotes from him.

### **2425/233 Minutes/ Reports from Committees**

a) **Allotment Society AGM held on 1<sup>st</sup> March 2025.**

Cllr. Lumley had been unable to attend. The Chair observed that the managers seem to be running the organisation well and are grateful to PBTC.

b) **Rural Forum at Cathedral**

Cllr. Lumley informed members that this was very well attended. The Deputy Mayor of North Yorkshire – responsible for Fire and Policing – and the New Chief Executive of the Police were there. There were many discussions about rural challenges. While crime figures are very low compared to the rest of the country, it is important not be complacent.

c) **Parish Liaison Working Group**

Cllr. Holt noted that this group was working year in and year out to improve NYC communication for parishes. He asked that members let him know if there is anything that needs to be brought up. The Chair observed that Mark Codman, Parish Liaison and Local Devolution Manager, is coming to the Annual Town Meeting to give presentation about the Parish Liaison service.

### **2425/234 Council Business**

a) **Caretaker Tasks for April.**

It was agreed that the caretaker would carry out the usual tasks.

**Resolved:** that the Millennium Green caretakers are asked to clear out the Millennium Green pond of debris.

b) **Matters relating to the bursting of Glasshouses dam**, including the feedback from the Environment Agency following joint letter with Nidderdale National Landscape and Yorkshire Dales River Trust and individual letter from PBTC.

The responses received had been as expected, with the Environment Agency not able to offer any help as the dam had not been officially registered as a reservoir.

Members noted again that Mr Chris Hawkesworth had said that a smaller mill pond could be reinstated, which would have much of the functionality of the old one.

c) **Lack of Police presence in Pateley Bridge.**

Following up on a rumour, Cllr. Skaife had visited Ripon Police Station and established that Pateley Bridge's police constable now had to sign on and sign off at Ripon every day at the start/end of a shift. This policy change was resulting in lots of lost time and reducing the connections with the local police the Pateley community used to enjoy.

**Resolved:** that PBTC writes to the Chief Constable and highlights the above as a waste of time for Pateley's single designated Police Officer.

d) **Sculpture Day Event.**

See minute 2425.225.

e) **Council Chamber was left open all night**

Members noted that Council Chamber had been left open one night and this had been reported on Bumbler by a member of the public. It was probably not intentional.

**Resolved:** that PBTC suggests that NYC changes the door code, as it has been the same for years. (Cllrs Brackley, Critchley, Leggett and Lumley voted against.)

f) **Feedback about the leak at the garage at Glasshouses**

The Clerk stated that this had still not been received.

g) **Commuted sums application and tree light purchase for the 'Southlands' tree on the High Street.**

The lights had been installed and the Clerk now needed to submit the Commuted Sums paperwork.

h) **Copyright infringement notices and demands for payment in relation to images on our website**

The Clerk had found a licence for the image in question, which had almost run out, and noted that a licence for another one was due to expire. She had removed both images from the website. Even though artwork had initially been provided to PBTC, Members felt it may be a good idea to replace the images on the website with ones taken by the clerk and other council members to be on the safe side.

The Chair raised concerns about the company that PBTC was using for its website. Following slow response times, internet searches had revealed that the company may be in financial difficulties. It was agreed that the Clerk should get some quotes for new websites and bring them back to a future meeting for consideration.

At this point the discussion moved to streetlights, and it was noted that the Southlands car park light was not working. It was agreed that the Clerk should be provided with the lamppost number so she could report it to NYC.

i) **Banners at the back of the Fox's Head Well.**

It was noted that the Museum had taken its banner down very recently.

j) **Easter display at the Fox's Head Well.**

The display had been tested and was all ready to go.

k) **Notification of available commuted sums in High and Low Bishopside.**

This was noted. Cllr. Holt questioned why the document could not be tidied up to remove those commuted sums which had expired. The Clerk said she would suggest this to NYC.

l) **Feedback from the dog wardens about their work in Pateley Bridge**

The Clerk provided feedback from NYC about how active they had been in Pateley Bridge. NYC also encouraged people to report offenders so that NYC could act. They would provide anti-dog fouling stickers. The Clerk said she would do some publicity on this.

m) **Vehicular damage to the trough on the High Street**

Members considered how to organise the repairs and reimbursement of the associated costs. As the contractors that had been approached had not yet come back to Cllr. Skaife, it was agreed that the Clerk should check whether the caretaker could help and, if not, get some more quotes. The driver had been very apologetic and devastated that the incident had occurred, which was the result of mechanical failure. His company was happy to meet the costs.

n) **VE day wreath from the Royal British Legion**

**Resolved:** that PBTC buys a wreath at a cost of £25.

o) **Request by Cllr. Wright to attend training on Biodiversity**

**Resolved:** that PBTC is happy to meet this cost.

p) **Remaining CIL money (£843.60) received in June 2024.**

The goalmouths may be met from this.

q) **Any matters relating to the fire on King Street on 14<sup>th</sup> September 2024 and its aftermath**

Cllr. Critchley noted that there were still no pavement facilities running round the scaffolding.

**2425/235 Correspondence**

None not otherwise covered on agenda.

**2425/236 Finance**

a) **Accounts for Payment**

**Resolved:** that the following payments are approved:

	Payee	Description	Net Amount (ex. VAT)	Actual Payment (inc. VAT)
1	Clerk	April 2025 Salary	<b>£1,276.64</b>	N/A
2	HM Revenue & Customs	April 2025 Employer and employee tax and NI Contributions.	<b>£246.53</b>	N/A
3	NEST	April 2025 employer and employee pension contributions	<b>£98.11</b>	N/A
4	Clerk Expenses	Phone and MS Office annual renewal	<b>£130.63</b>	£156.75
5	NYC	Trade waste (already paid)	<b>£26.60</b>	£26.60
6	Caretaker	Work completed March 2025	<b>£42.00</b>	£52.00
7	YES	Southlands tree lights	<b>£1,500.00</b>	£1,800.00
8	Agricultural Society	Sponsorship of the Nidderdale Show	<b>£100.00</b>	£120.00
9	T P Jones & Co LLP	Payroll preparation	<b>£49.50</b>	£59.40
10	YLCA	Annual membership fee	<b>£652.00</b>	£652.00

b) **Receipts**

The following receipt was noted.

27 March 2025 – £35 – garage rental

(Does not include parking permit receipts.)

c) **Direct Debit payments**

The following Direct debit was approved.

12 April 2025 – Vodafone - £8

**2425/237 Mayor's Report**

The Chair said that it had been a very quiet month. Unfortunately, he had not been able to attend the Museum anniversary celebrations and the Menwith Hill spring reception had been cancelled.

Members noted that the Mayor of Richmond, Cllr Bob White, and the former Mayor of Knaresborough, Mr Tony Handley, had died. It was agreed that PBTC should send cards of condolence to both.

**2425/238 Exchange of Information/Items for Future Meetings**

Cllr. Critchley noted that the Stray Ferret had reported there would be an extra bus service running from Harrogate to Pateley in the evenings. No specific times had been given. Once further information is available, it was suggested that PBTC should write to The Mayor of York and North Yorkshire, David Skaith, to say thank you.

Members questioned when the 20mph speed limit through Glasshouses will actually arrive. The Chair said it was currently with the NYC legal team, and they had said it will happen in due course.

Cllr. Skaife said that she had been unable to get on the emergency planning training, which had been suggested was important for all emergency committee members.

Cllr. Lumley questioned whether PBTC meetings could start earlier, such as 6.30pm. It was agreed that this would be a future agenda item.

**2425/239 Parishioners' Representations - none.****2425/240 Dates of Next Meetings**

The following meeting dates were noted:

- Extra Finance Committee Meeting** – Wednesday 9<sup>th</sup> April 2025 at 6pm.
- Finance Committee Meeting** – Tuesday 22<sup>nd</sup> April 2025 at 4.30pm.
- Annual Parish Meeting** – Tuesday 22<sup>nd</sup> April 2025 at 6pm.
- Annual Meeting of the Council** – Tuesday 6<sup>th</sup> May 2025 at 7.15pm.

Meeting closed at 9.20pm.