



PATELEY BRIDGE TOWN COUNCIL

The Council Chamber, King Street

Pateley Bridge, HG3 5LE

Tel: 07751 571 374, Email: clerk@pateleybridgetowncouncil.gov.uk

MINUTES OF THE MEETING HELD ON 4TH FEBRUARY 2025 AT 7.15PM IN THE COUNCIL CHAMBER.

Present:

Cllr. C. Thompson (Chair) Cllr. J. Critchley (Acting Vice Chair) Cllr. D. Brackley Cllr. M. Holt Cllr. J. Leggett	Cllr. S. Lumley Cllr. C. Skaife Cllr. J. Ward Cllr. J. Wardman Cllr. J. Wright	<u>In Attendance:</u> Town Clerk: Miss Suzanne Smith NYC Cllr. A. Murday
---	--	--

2425/183 Apologies for absence

Cllr. N. Thompson – away.

2425/184 To receive Councillors' Declarations of Interest and consider any requests for dispensations.

None

2425/185 Parishioners' Representations

a) Representations from parishioners present.

None present.

b) To receive written (or pre-notified) representations from parishioners and act on them as appropriate:

i. Collapsing wall on public footpath at the Goit (see also 188.c.ii).

Resolved that:

PBTC will await the outcome of Cllr. Murday's request to the landowner. If the response is unfavourable, PBTC will write to the landowner to express gratitude for the prompt removal of fallen trees and debris while requesting further action to secure the remaining wall and trees to prevent potential risks to the public.

Should no satisfactory response be received by the next meeting, PBTC will urge NYC to exercise its enforcement powers on the grounds that the wall and trees pose a safety hazard.

ii. Representation regarding parking on King Street during the reconstruction phase following the fire.

Cllr. Murday said he had taken the matters raised by the resident to Highways.

Cllr. Critchley said it was also important that residents had a path to navigate around the scaffolding. Cllr. Murday said he would raise that too.

2425/186 Minutes

Resolved: that the minutes of the meeting held on 14th January 2025 are approved as a correct record.

2425/187 Matters Arising

The Clerk's report was received and noted.

2425/188 County Council and Highway Matters

a) Report from the County Councillor

The written report was received and noted.

Cllr. Murday mentioned the NYC public toilets review, with NYC having the intention to bring all facilities across the county to a decent standard over a 5-year period. Members agreed that anything being done to improve the toilets would be very welcome.

Cllr. Holt queried whether public conveniences might be one service that PBTC might look to take over from NYC to give the town control over the service. Members largely disagreed with him due to the significant financial burden it would place on taxpayers.

Cllr. Murday noted that nationally the Rural Services Delivery Grant was going to be replaced with a grant based on deprivation. NYC would not receive anywhere near the previous £40 million per annum.

The NYC budget had been agreed and would see a 4.99% rise in council tax, which was in line with previous years.

b) Update on the Glasshouses Mill S106 situation.

Nothing new to report.

c) Matters relating to previous and new Highway issues:

- i. **Dangerous metal rods protruding from the ground at the side of the Riverside footpath.**
Members requested that more precise information on where these are be obtained from Nidd Plus.
- ii. **Concern about the walls at the Goit, where 3 large sections have collapsed, and a tree has fallen down.**
See 2425/185.b.i.
- iii. **Collapsed and collapsing walls on Panorama Walk.**
Cllr. Murday confirmed that this was still bound up in legalities. Cllr. Critchley noted that another part of the wall had fallen, with Cllr. Lumley observing that another very large section was about to. One owner had repaired a small stretch.
- iv. **Request for extension of 20mph zone out to the limit of the current 30mph zone on Ripon Road, including the possibility of helping to organise a petition.**
Cllr. Murday noted the resident had appreciated PBTC's communication of support for his petition. He needs to get 500 signatures before NYC will consider it, which is a lot.
- v. **Poor State of Southlands Recycling Centre**
Cllr. Murday noted that the waste is collected on Fridays and any rubbish around the bins is cleared up on Wednesdays. This is the wrong way round and he is discussing the matter with NYC officers.
- vi. **Request for bollards between Springfield Way and Bishop's Way** – no further update.
- vii. **Reinstatement of the zig zag lines outside St. Cuthbert's School.** – still outstanding.
- viii. **Benches on Nidd Walk which need replacing (CAMS issue number 75804)**
No action had yet been taken in relation to these as ownership had not been established by NYC.
Resolved: that a message is put in the next newsletter asking if anyone is interested in having a memorial bench on Nidd Walk.

Members noted that with an aging population and huge road network to deal with, non-statutory services are suffering funding cuts as NYC struggles to make ends meet. There was a general conversation about the possibility of PBTC doing some of the work that NYC/Harrogate Borough Council used to do. Councillors recognised however that the increased costs would require a raise in the precept which would be hard on parishioners given the current cost of living crisis. Any such move would require public consultation.

Cllr. Murday suggested that it would be good if a representative from YLCA or NALC were to attend NYC meetings to communicate how impactful service cuts have been on the community.

- ix. **Update on the grit bin situation at Harewell Close and more generally.**
Cllr. Holt said he had talked to the owner of the property next to the grit bin opposite Glasshouses School. They were willing to cut back the shrubs shrouding the bin.
Cllr. Wardman said that the grit bins in Southlands are currently empty but Cllr. Murday reassured him there is currently a programme of refilling being undertaken.
- x. **3 streetlights (6, 7 and 8) not working on Ripon Road, which may have been replaced by a single new one.**
Cllr. Murday agreed to report these to NYC and to check whether 6, 7 and 9 are meant to be on. Members agreed that these older style lights were still vital to light up this dangerous part of Ripon Road.
Members provided details of other lights not working in the parish, which Cllr. Murday agreed to also action.
- xi. **Consultation on 'traffic sensitive streets'.**
Members considered a consultation on potential classification of certain streets in the parish as 'traffic sensitive', which means they would benefit from stricter notification rules for roadworks.
Resolved: that PBTC supports all the streets named being classed as 'traffic sensitive'.

2425/189 Planning Matters

a) Applications to North Yorkshire Council

The following planning applications were considered and responses determined:

	Reference Number	Address	Description	PBTC Comments
1	ZC24/04255/FUL	Nidd View Farm Wath Road Pateley Bridge HG3 5PG	Conversion of existing Garage to form ancillary domestic accommodation including holiday cottage.	Resolved: No objections
2	ZC25/00213/FUL	Barnhill Lupton Bank Glasshouses HG3 5DH	Conversion of existing Garage to form additional flexible ancillary domestic accommodation.	Resolved: No objections

b) Planning Decisions made by North Yorkshire Council

The following planning decisions were noted:

Planning Ref	Proposal	Address	NYC Decision
ZC24/03434/FUL	Two storey side extension. Single storey front extension. Alterations to fenestration.	Hawthorn Cottage Wells Close Farm Glasshouses HG3 5RA	GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS
ZC24/04171/DVCON	Section 73 application for the Variation of Condition 2 (Approved drawings) of Planning Permission ZC24/03575/FUL (Replacing all windows, doors, soffits and fascias. Removal of evergreen shrubs/trees. Enlargement of existing balcony. Formation of steps to lower garden, erection of garden shed, installation of PV panels. Installation of air source heat pump) to allow for alteration to the cladding to the West elevation (rear) to add a further window to this elevation.	Eyerie Ripon Road Pateley Bridge HG3 5NL	APPROVED SUBJECT TO CONDITIONS

c) **Enforcement matters:**

Cllr. Skaife raised a possible enforcement matter at the former Clayton's site on the High Street. It was agreed that the Clerk would investigate this and report if necessary.

d) **Appeals:** none.

e) **Glasshouses Mill S106** – No new information.

2425/190 Glasshouses Play Area

a) **Verbal report on the playground**

Cllr. Critchley said there were many dog faeces and the usual litter. He stated that he was happy to continue. Generally everything is in order.

Cllr. Murday left the meeting at 8.17pm.

b) **Any matters relating to a possible public consultation on new equipment.**

Resolved: that the Chair, Cllr Ward, and Cllr Skaife form a working party to determine the questions and format for the public consultation.

2425/191 Millennium Green

a) **Update on the Pump Track**

The clerk said that further progress required PBTC to stipulate how much it would hypothetically be prepared to put towards the pump track. This figure would be included in the feasibility study and would serve as match funding for grant applications.

b) **Financial contribution to the pump track project.**

Resolved: that PBTC ringfences £15,000 of the money received following the sale of the cemetery field for the pump track project.

c) **Updates about the potential pond restoration, willow weaving and possible funding for the accessible picnic bench**

These had been discussed at the preceding Millennium Green Trust meeting.

2425/192 Minutes/ Reports from Committees

a) **Finance Committee** held on 28th January 2025 – noted. All matters discussed were already separate agenda items.

b) **Joint Emergency Committee** held on 28th January 2025 – members were happy with the recommendations coming out of it.

c) **Joint Liaison Committee** preceding this meeting on 4th February 2025.

Members were happy with all the recommendations coming out of this meeting except for the name of the Recreation Ground.

Resolved: that PBTC goes back to Bewerley Parish Council proposing that the name of the Recreation Ground should be 'The Recreation Ground' rather than 'Bewerley and Pateley Bridge Recreation Ground'. (An initial vote on this latter name had failed to pass.)

This suggestion is because the play area serves the whole town of Pateley Bridge and does not need to be complicated with the names of the respective councils.

2425/193 Council Business

a) **Caretaker Tasks for February**

The following tasks were agreed:

- i. Picking up litter from the Pateley Bridge town sign along Ripon Road into the town. (Caretaker to note how long this task takes for future reference.)
- ii. Clearing the path behind Wildings of leaves and debris towards Glasshouses up to the point where the path has been resurfaced.

Due to the continued neglect of street cleaning previously carried out by HBC and NYC, Members discussed the broader issue of whether to increase the caretaker's responsibilities and what tasks they should prioritise. While keen to improve the town's appearance for the benefit of the community and tourists, Members also acknowledged the financial implications of taking on additional cleaning duties.

Resolved: that PBTC is happy to pay the caretaker to do extra work beyond the normal tasks, providing the costs of such work fall within the budget allocated to the caretaker for that financial year.

Cllr. Holt asked that PBTC approaches NYC and asks them to put new stickers on each of the bins at the Southlands recycling centre as it is currently not possible to ascertain what you should be putting in each one. The Clerk said she would do that.

b) **Matters relating to the fire on King Street on 14th September 2024 and its aftermath**

This had already been discussed earlier in the meeting.

c) **Matters relating to the bursting of Glasshouses dam and loss of the mill pond**

Cllr Wright provided feedback about the meeting she and Cllr Holt had attended with Kelly Harmer of Nidderdale National Landscape and a representative from Yorkshire Dales River Trust (YDRT). She tabled a joint letter from all three organisations to the Environment Agency which asked very pertinent questions and expected answers from its officers. The answers would help all parties to understand the EA's position, assess any environmental implications and know how the EA might intervene if it chose to. This vital information will inform further decision making about the future of the mill pond.

Resolved: that PBTC is happy to be a signatory to that letter but that it would like an addendum stating that PBTC's position is that the mill pond should be reinstated. The pond was an especially important part of the area's industrial heritage and a key tourist site. Locals treasured it, and there has been overwhelming demand from members of the public for it to be restored. (Cllr. Wright to speak to Nidderdale National Landscape about this.)

d) **Downpipe expelling water onto the The Flaggings**

The Clerk said she had sent the letter agreed at the last meeting but had heard nothing back. No action had yet been taken to rectify the pipe, but it was still early days.

e) **Matters relating to the management of the Bandstand at the Recreation Ground**

This had been discussed at the previous JLC meeting.

f) **Proliferation of advertisement signs at the Glasshouses crossroads**

Cllr. Critchley expressed concern at the substantial number of signs which he felt are unsightly. Given they are mostly temporary estate agent signs, which are lawful, members did not think anything could be done about them unless they created a hazard.

g) **Leak at the garage at Glasshouses**

The clerk said that the contractor had still not yet been out to assess this but had said that he would.

h) **Commuted sums application and tree light purchase for the 'Southlands' tree on the High Street**

The clerk said she was still waiting for YES to complete the work.

i) **Banners at the back of Fox's Head Well.**

The Chair said he would talk to the museum about this.

j) **Administration of 2025-26 Parking Permit Scheme**

The Clerk said she was still waiting to hear back from Nidd Plus as to whether they were happy to continue assisting with this.

Cllr. Skaife offered the use of the Committee Room at the Memorial Hall for the initial sales days for free. PBTC still has the payment cards.

Resolved: that the Clerk has delegated authority to organise the sales day and any other parking permit related matter.

k) **Consideration of whether to widen the caretaker's remit**

This had already been discussed and determined earlier in the meeting. (See 2425/193.a)

l) **Investment of the money received from the sale of the cemetery field**

Members had already discussed this and agreed that £15,000 would be ring fenced for the potential pump track and some may, if necessary, be used to part fund Glasshouses play area. No firm decisions were felt to be necessary at this stage.

m) **To consider how to spend the remaining CIL money (£843.60) received in June 2024**

No ideas were suggested.

- n) **Feedback about a potential community purchase of The Birch Tree Inn** – none.
It was agreed to remove this from the agenda.

2425/194 Correspondence

The following were received and noted:

- a) **NYC Public Conveniences Service Plan** – consultation inviting feedback from PBTC by Monday April 23rd.
This had already been discussed and a response agreed.
- b) **Local Government Boundary [Review](#)** – request to respond jointly with other parish councils to the future phase of the consultation on the proposed boundary changes (not yet underway)
Members had already approved the JLC's proposal for this and will respond very strongly once the consultation is underway.
- c) **Speed Enforcement Campaign for North Yorkshire** – 'Liaison for Average and Fixed Speed Cameras for North Yorkshire AFSC-NY'.
Members continued to be of the opinion that they did not wish to engage with this.
- d) **The North Yorkshire Local Plan – Public Release of 'Call for Sites' Submissions from NYC**
This was noted.
- e) **Planning Policy for Traveller Sites** – NYC Consultation request.
This was noted.

2425/195 Finance

- a) **Accounts for Payment**

Resolved: that the following payments are approved:

	Payee	Description	Net Amount (ex. VAT)	Actual Payment (inc. VAT)
1	Clerk	February 2025 Salary	£1,260.84	N/A
2	HM Revenue & Customs	February 2025 Employer and employee tax and NI Contributions.	£203.46	N/A
3	NEST	February 2025 employer and employee pension contributions	£98.11	N/A
4	Clerk Expenses	Various phone, mileage etc	£15.43	£18.51
5	NYC	Trade waste (already paid)	£26.60	£26.60
6	Caretaker	Work completed January 2025	£126.00	£151.20

- b) **Receipts**

The following receipts were noted:

27 January 2025 – £35 - garage rental

- c) **Direct Debit payments**

The following DDs were noted:

13 January 2025 – Vodafone - £8

13 February 2025 – Vodafone - £8

2425/196 Mayor's Report

December

1st - Advent Carol Service Ripon Cathedral

4th - Attended Harrogate branch of MG and classic car owners' presentation where they generously donated £170 to the Mayors' fund.

6th - Attended the late-night shopping. It was pouring with rain but this didn't dampen support for the event even though when we tried to sing some carols the carol sheets turned to pulp! He made a point of visiting the businesses in the Makers Yard.

7th - Though not attending in his Mayoral capacity, the combined NC choir and Nidd Chorale raised money that was split between St Cuthberts food bank and the Mayor's fund. This resulted in a donation of £170.

9th - Met with Rev Daryll Hall

Wrote a New Year's piece for the Nidderdale Herald.

January

12th - Attended the Plough service at Ripon Cathedral

February

1st - Attended Candlemass at Ripon Cathedral. 8000 candles illuminated the building, the service was set to Haydn's Mass which was beautiful. It was a terrific event.

2425/197 Exchange of Information/Items for Future Meetings

Cllr. Wright mentioned that PBTC benefited from a public sector subscription to Ordnance Survey and may be able to use spatial data for future projects.

2425/198 Parishioners' Representations – none.

2425/199 Resolution that members of the press and public be excluded from item 2425/200 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature (commercially sensitive, personal details).

This was not considered necessary.

2424/121 Grass Cutting and Pateley Bridge Millennium Green Caretaking/Grass Cutting Tenders 2025-2028.

Resolved that:

- i. the Millennium Green caretaker and grass cutting contract is awarded to J E Benson & Sons
- ii. the parish grass cutting contract is awarded to J E Benson & Sons.

2425/182 Dates of Next Meetings

The following meeting dates were confirmed:

- a) **Emergency Committee meeting** – Tuesday 4th March 2025 at 6.30pm
- b) **PBTC Full Council meeting** – Tuesday 4th March 2025 at 7.15pm.

The meeting closed at 22:05.