



PATELEY BRIDGE TOWN COUNCIL

The Council Chamber, King Street

Pateley Bridge, HG3 5LE

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MINUTES OF THE MEETING HELD ON 14TH JANUARY 2025 AT 7.15PM IN THE COUNCIL CHAMBER.

Present:

Cllr. N. Thompson (Acting Chair) Cllr. J. Critchley (Acting Vice Chair) Cllr. D. Brackley Cllr. M. Holt Cllr. J. Leggett	Cllr. S. Lumley Cllr. C. Skaife Cllr. J. Ward Cllr. J. Wardman Cllr. J. Wright	<u>In Attendance:</u> Clerk: Miss Suzanne Smith 1 members of the public (MOP) NYC Cllr. A. Murday
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2425/164 Apologies for absence

Cllr. C. Thompson – ill.

2425/165 To receive Councillors' Declarations of Interest and consider any requests for dispensations.

None

2425/166 Parishioners' Representations

a) Representations from parishioners present.

MOP spoke on behalf of Glasshouses Mill Owners Association (GMOA)

GMOA, representing 31 properties and 58 residents, raised concerns about unresolved issues at Glasshouses Mill, including incomplete works, unaddressed planning breaches, and the developer reneging on existing commitments to pay \$106 money for the benefit of the community. They oppose the current Phase 2 development application, which they believe ignores these issues.

GMOA highlighted ongoing challenges with Glasshouses123 Ltd, the developers, and criticised their similar neglect toward maintaining the historic Glasshouses Dam, a key community and environmental asset. They argued the company has a responsibility to repair the dam wall and preserve the habitat it supports. They noted the developers' financial capacity to fund repairs and urged councillors to hold them accountable and expedite restoration efforts.

The Chair thanked the MOP for his contribution. Members and the Clerk discussed this and various lines of communication from representatives of the Environment Agency, North Yorkshire Council, Nidd Plus and Gouthwaite Board of Management. It was clear that the future reinstatement of the dam was far from likely, with the Environment Agency stating that the mill pond would need to be registered as a reservoir and be subject to stringent and costly controls and permits.

Cllrs Wright and Ward agreed that, should the dam not be reinstated, over the course of approximately 2 years, it would probably become a much more attractive wetland resource. It would have a smaller pond and a wider area of wetland plants which would support many species.

Generally though, all members acknowledged the huge demand from members of the public for this part of Glasshouses' industrial heritage to be reinstated and preserved, which was evidenced by parishioners' representations to this meeting.

Resolved: that PBTC writes a supportive message to Nidderdale Landscapes with regards its communications with the Environment Agency, making clear that PBTC's position is that the mill pond should be fully restored.

- b) To receive written (or pre-notified) representations from parishioners and act on them as appropriate:
- i. **Representation re. blocked roadside gutter on Ripon Road near the Raikes junction.**
Cllr. Murday said he had alerted NYC to this. It may be the responsibility of the landowner. Either way, it is in hand.
 - ii. **Communication regarding Glasshouses dam.**
See above.
 - iii. **Representation regarding the bus service.**
Members discussed a request to make the bus service more frequent.
Cllr. Murday noted again that the regional Mayor would be producing an integrated transport plan, though he doubts it will impact the 24 bus service.
It was acknowledged that the electric buses on the route were a big improvement, although as a single decker, the capacity was not as large as before.
Members agreed that this public representation and any others received should be forwarded on to the interested parties, such as NYC and Transdev. Members of the public should also be encouraged to write directly to these organisations.
 - iv. **Concern about the Recycling Area at Southlands car park.**
Members were concerned at the poor state of the recycling area at Southlands car park, with the place being left in a mess by the NYC operatives when they collect the rubbish, plus overflowing bins caused in part by business owners who illegally dump their waste there. Cllr. Murday said he would look into this. He noted that in future, there will be extra bins for each household so that residents can split their recycling rubbish into different categories.
 - v. **Communication re. Glasshouses Mill, Glasshouses Dam and S106 payment**
See communication above for Glasshouses Dam.
Cllr. Murday said the new financial assessment made by the Glasshouses Mill developer will need to come back in front of the Planning Committee before any further decisions about the Mill and the S106 payments are made. This could take a while yet.
 - vi. **Representation re. ice and snow on Springfield estate.**
The council had received more than one representation about the struggles residents of the Springfield estate had had leaving their properties during the snow and ice. Many of them are elderly and had been stuck at home. Residents did not feel the option to club together to purchase grit from NYC was a workable solution.

NYC Cllr. Murday noted that the week-long snow and ice had been an unusual weather event, with the pavements both in Pateley and Harrogate being terrible. Cllr. Holt observed that the Springfield estate suffers from the freezing of water coming down from the springs, which creates sheet black ice on the pavements and roads. It therefore struggles in cold weather even when there is not an extreme weather event.

After many previous appeals to NYC for them to replenish the grit bin, members of the council did not feel there was much more that could be done about the situation at Springfield. Cllr. Murday said that, in an emergency, NYC will come out and clear the roads and indeed that had happened on the Springfield estate during the bad weather. The criteria for routine filling of grit bins in any given area will not be revisited this season.

Members noted various other bins that were empty following the snow and Cllr. Murday said he would look at what the replenishment timetable and criteria were. He also committed to asking NYC to look at the broken grit bin on Harewell Close in Glasshouses.

2425/167 Minutes

Resolved: that the minutes of the meeting held on 3rd December 2024 are approved as a correct record.

2425/168 Matters Arising

The Clerk's report was received and noted.

2425/169 County Council and Highway Matters**a) Report from the County Councillor**

Cllr. Murday noted that the new NYC parish portal was up and running though it had not been without its teething problems.

He observed that business owners had not yet got back into the King Street workshops following the fire, which he felt was unfair of the landlord.

b) Update on the Glasshouses Mill S106 situation.

See 2425.146.b.v

c) Matters relating to previous and new Highway issues:**i. Dangerous metal rods protruding from the ground at the side of the Riverside footpath between Pateley Bridge and Glasshouses**

It was still impossible to find these with all the leaves and snow on the ground.

ii. Concern about the walls at the Goit, where 3 large sections have collapsed and a tree has fallen down.

Cllr Murday said he had spoken to the NYC countryside access officers. It is the responsibility of the landowners to sort out the walls and the trees. Cllr Lumley said he had sympathy with the landowners as NYC does not allow them to remove the trees due to a policy geared towards conserving them, seemingly at all costs.

iii. Collapsed and collapsing walls on Panorama Walk.

Cllr. Murday confirmed that NYC has contacted the landowners. Normally when the landowners do not take action, NYC will do the repairs and then charge the landowners for them.

iv. Request for extension of 20mph zone out to the limit of the current 30mph zone on Ripon Road, including the possibility of helping to organise a petition.

Cllr. Murday noted that if a petition of more than 500 signatures is raised, it must be heard before the Skipton area committee. A resident on Ripon Road wants to organise such a petition and expects support as many people think that stretch of road is particularly dangerous and that there should be a restriction there.

Resolved: that PBTC expresses support to the resident for his petition.

v. Request for bollards between Springfield Way and Bishop's Way – NYC is looking at this.**vi. Reinstatement of the zig zag lines outside St. Cuthbert's School. – NYC is looking at this.****vii. A59 road closure at Kex Gill due to another land slide.**

Cllr. Murday noted that work had not yet started because of the adverse weather. The repairs will take at least 3 weeks.

Cllr Murday and the member of the public left at 8.07pm.

2425/170 Planning Matters**a) Applications to North Yorkshire Council**

The following planning applications were considered and responses determined:

	Reference Number	Address	Description	PBTC Comments
1	ZC24/03932/FUL	Tenter Croft Pateley Bridge HG3 5NH	Demolition of existing porch and erection of replacement porch	Resolved: No objections
2	ZC24/04171/DVCON	Eyerie Ripon Road Pateley Bridge HG3 5NL	Section 73 application for the Variation of Condition 2 (Approved drawings) of Planning Permission ZC24/03575/FUL (Replacing all windows, doors, soffits and fascias. Removal of evergreen shrubs/trees. Enlargement of	Resolved: No objections

			existing balcony. Formation of steps to lower garden, erection of garden shed, installation of PV panels. Installation of air source heat pump) to allow for alteration to the cladding to the West elevation (Rear) to add a further window to this elevation	
3	ZC24/04112/FUL	North Pasture Farm Brimham Moor Road Summerbridge HG3 4BF	Application to convert and extend existing barn to form 1 no. dwelling with carer accommodation.	Resolved: No objections

b) **Planning Decisions made by North Yorkshire Council**

The following planning decisions were noted:

Planning Ref	Proposal	Address	NYC Decision
ZC24/03575/FUL	Replacing all windows, doors, soffits and fascias. Removal of evergreen shrubs/trees. Enlargement of existing balcony. Formation of steps to lower garden, erection of garden shed, installation of PV panels. Installation of air source heat pump	Eyerie Ripon Road Pateley Bridge HG3 5NL	APPROVED SUBJECT TO CONDITIONS
ZC24/03766/TPO	Fell to ground level of 1no Cypress tree (T1) under Tree Preservation Order 17/2018	Byril Farm Wilsill HG3 5EB	GRANT CONSENT SUBJECT TO CONDITIONS
ZC24/03738/TPO	Crown lift (to 5.5 m above public road clear vertical height), remove deadwood, crown lift (to 1 m vertical clearance over the top of light column) and lateral reduction (by 1.5 m) of low level northern branches of 1no Oak tree (T1) under Tree Preservation Order 01/1970.	8 Panorama Close Pateley Bridge HG3 5NY	GRANT CONSENT SUBJECT TO CONDITIONS
ZC24/03904/TPO	Crown lift (by 5.2m) of mixed woodland (G1) within TPO 01/1970.	Harefield Hall Hotel Pateley Bridge HG3 5QE	GRANT CONSENT SUBJECT TO CONDITIONS

c) **Enforcement matters:**

24/00384/PR15 – Installation of uPVC windows – North Pasture Farm, Brimham Road, Summerbridge, HG3 4BF – noted.

d) **Appeals:** none.e) **Glasshouses Mill S106** – See under County & Highway Matters.

2425/171 Glasshouses Play Area

a) **Verbal report on the playground**

Cllr. Critchley said there were many dog faeces, with people just not clearing up because of the snow. The playground itself was fine, with the usual litter. He stated that he was happy to continue.

b) **Any matters relating to a possible public consultation on new equipment.**

As the consultation was not taking place until the Spring, this was deferred until the next meeting.

2425/172 Millennium Green

a) **Update on the Pump Track**

No further information had been received.

b) **Professional Tree Survey**

This had been considered at the preceding Millennium Green Trust meeting.

c) **Updates about the potential pond restoration, willow weaving and possible funding for the accessible picnic bench**

These had been discussed at the preceding Millennium Green Trust meeting.

2425/173 Minutes/ Reports from Committees

None.

2425/174 Council Business

a) **Caretaker Tasks for January**

The following tasks were agreed:

- i. Cleaning of the Glasshouses school sign next to the entrance of the dam and clearance of the foliage blocking view of it.
- ii. Cutting back of the Hawthorn hedge on the riverside footpath circa 30 yards beyond the restored section from the Pateley end.

b) **Date for a Joint Emergency Committee meeting.**

Members agreed that a Joint Emergency Committee Meeting would be held at 7pm on 28th January, subject to the Council chamber being free and BPC members being able to attend.

c) **Matters relating to the fire on King Street on 14th September 2024 and its aftermath.**

This had already been discussed earlier in the meeting.

d) **Matters relating to the bursting of Glasshouses dam.**

This had already been covered earlier in the meeting.

e) **Downpipe expelling water onto the The Flaggings**

Cllr Critchley said he had not spoken to the owner, just to the neighbour of the owner.

Resolved: that PBTC puts a letter through the letter box detailing PBTC's concerns about this.

f) **New defibrillator on St. Michael and All Angels Church in Wilsill**

The Clerk confirmed that this was emergency ready and registered on The Circuit.

g) **Matters relating to the management of the Bandstand at the Recreation Ground**

Cllr. Ward said that the mechanism for booking the bandstand was changing departments, and he would hear back soon as to who he should contact.

It was agreed that the wider issue of the management of the Svenson legacy and possible creation of a trust should be discussed at the next JLC meeting in February.

h) **Leak at the garage at Glasshouses**

The clerk said that the contractor had not yet been out to assess this but had said that he would.

i) **Commuted sums application and tree light purchase for the 'Southlands' tree on the High Street**

The clerk confirmed that the Commuted sums application had been accepted, and she had given the go ahead to YES to complete the work.

j) **Benches on Nidd Walk which need replacing.**

NYC had still not accepted any responsibility for the benches, so this had not yet been resolved.

k) **Response from the York and North Yorkshire Mayor in relation to PBTC's communication about the bus service 24**

This was noted.

l) **Protocol to access the caretaker's services**

Members discussed the criteria for giving extra work to the caretaker between meetings.

Resolved: that if the reporting councillor and the Chair agree that the suggested action is urgent, the caretaker can be asked to carry out the work without waiting for the next meeting.

m) **Request from NYC to take over some highway grass cutting in 2025 in return for a payment.**

Members decided against this.

n) **Banners at the back of Fox's Head Well.**

This item was deferred until Cllr. Chris Thompson was in attendance.

o) **Concerns about inconsiderate parking on King Street.**

Members agreed this was a Police matter.

p) **To consider how to spend the remaining CIL money received in June 2024**

No ideas were suggested.

q) **Feedback about a potential community purchase of The Birch Tree Inn – none.**

2425/175 Correspondence

a) **Request for nominations for new parish council representative to join the Nidderdale National Landscape Joint Advisory Committee**

As Cllr. Wright is already on the committee, this was not considered appropriate.

b) **Protecting Dark Skies Supplementary Planning Document**

No action was considered to be necessary.

2425/176 Finance

a) **Accounts for Payment**

Resolved: that the following payments are approved:

	Payee	Description	Net Amount (ex. VAT)	Actual Payment (inc. VAT)
1	Clerk	January 2025 Salary	£1,260.64	N/A
2	HM Revenue & Customs	January 2025 Employer and employee tax and NI Contributions.	£203.66	N/A
3	NEST	January 2025 employer and employee pension contributions	£98.11	N/A
4	Clerk Expenses	Various phone, mileage etc	£34.81	£39.39
5	NYC	Trade waste (already paid)	£26.60	£26.60
6	Caretaker	Work completed December 2024	£231.00	£277.20
7	Nidderdale & Pateley Bridge Men's Shed	Christmas Display at the Fox's Head Well	£286.45	£286.45
8	J. Todd & Son	Patio cleaner for The Flaggings	£12.32	£14.78
9	Yorkshire Lighting Services	Emergency Call Out – Tree Lights	£90.00	£108.00
10	Scribe	Annual accounting software fee	£348.00	£417.60
11	NYC	Trade waste – January bill	£26.60	£26.60
12	T P Jones & Co LLP	Payroll preparation	£49.50	£59.40

b) **Receipts**

The following receipts were noted:

27 December 2024 – £35 - garage rental

19 December 2024 - £300 – NYC locality grant for Wilsill defibrillator

18 December 2024 - £170 to Mayor's Fund from Community Choir Event

13 December 2024 - £23,855.00 – Sale of the Cemetery Field
13 December 2024 - £42 – Nidd Plus permit sales
4 December 2024 - £250 to Mayor's Fund – Harrogate MG Club
4 November 2024 - £52 to Mayor's Fund – Christine Skaife

c) **Direct Debit payments**

The following DDs were noted:

13 January 2025 – Vodafone - £8
12 December 2024 – Vodafone - £8

2425/177 Mayor's Report

As the Mayor was not present, this item was not covered.

2425/178 Exchange of Information/Items for Future Meetings

Cllr. Holt suggested that it was time to contact NYC to see if the shoppers' parking permit scheme would be extended to cover the 2025-26 financial year, as NYC had indicated it may not be. He suggested Cllr. Murday could help with this. The Clerk said she would look into this.

Cllr. Brackley said he had been approached by an irate parishioner in relation to inconsiderate parking on Greenwood avenue grass circle. Members felt there was nothing PBTC could do about this.

2425/179 Parishioners' Representations – none.

2425/180 Resolution that members of the press and public be excluded from item 2425/181 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature (commercially sensitive, personal details).

This was not considered necessary.

2424/181 Grass Cutting Tenders 2025-2028

The Clerk said that she had no matters to raise about this. The deadline for completed tenders was 20th January.

2425/182 Dates of Next Meetings

The following meeting dates were confirmed:

- a) **Finance Committee Meeting** – Tuesday 28th January at 6.30pm
- b) **PBTC and BPC Joint Emergency Committee** – Tuesday 28th January at 7.30pm
- c) **PBTC Full Council meeting** – Tuesday 4th February 2025 at 7.15pm.
- d) **JLC meeting** – Tuesday 4th February 2025 at 6.15pm

Meeting ended at 20:46