



PATELEY BRIDGE TOWN COUNCIL

The Council Chamber, King Street

Pateley Bridge, HG3 5LE

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MINUTES OF THE MEETING HELD ON 5th SEPTEMBER 2023 AT 7.15PM IN THE COUNCIL CHAMBER.

Present:

Cllr. C. Thompson (Chair)	Cllr. J. Wardman
Cllr. M. Holt (Vice Chair)	Cllr. J. Wright
Cllr. D. Brackley	<u>In Attendance:</u>
Cllr. C. Critchley	Clerk: Miss Suzanne Smith
Cllr. J. Leggett	Councillor Murday (NYCC)
Cllr. S. Lumley	Will Askew
Cllr. C. Skaife	Geoff Allison
Cllr. N. Thompson	1 member of the press
Cllr. J. Ward	

2324/110 Potential Pump Track at the Millennium Green

Will Askew attended to talk to Members of the Council about the benefits of installing a pump track at the Millennium Green.

He feels that a pump track could be a great addition to Pateley Bridge.

- A pump track is an all tarmac based circular track with undulations and corners.
- Designed as a safe training tool for cyclists, skateboarders, and scooters of all skill levels.
- Riders generate and maintain momentum by pumping their bicycle through the corners.
- Hugely popular with locals and visitors, fostering family and friendships through shared fun and enjoyment.
- There are many examples of successful pump track projects worldwide.
- Cost is £30-£50k with funding possible via grants, sponsorship from cycling shops, lottery grants, community sports development schemes etc.

Members were very interested in the idea. Will Askew confirmed he would be happy to project lead if the Council chose to move forward with it.

Resolved: that, in principle, the Council is supportive of the project and happy to take the next step of getting an estimate of costs from contractors to site one in place of the BMX track at the Millennium Green (*Cllr. Leggett abstained*).

Cllrs Lumley, N. Thompson and Wright will meet with Will Askew to discuss the project further.

2324/111 Apologies for absence - None

Having been absent at the last meeting, the Chair officially welcomed the new councillors.

2324/112 To receive Councillors' Declarations of Interest and consider any requests for dispensations – None.

2324/113 Parishioners' Representations

a) To receive representations from any parishioners present.

Geoff Allison spoke to the dangers of the B6265 – the stretch of road between Pateley Bridge and Glasshouses. This road is at the national speed limit, but he feels it should be reduced to address serious speed concerns.

As a resident living on this road, he is aware of 10 accidents in 10 years – 8 cars and 2 motorbikes. Due to the adverse cambers, people have lost control, veering across the carriageway, into verges and walls. While there have been no serious injuries, it is only a matter of time before there are.

He feels that lowering the speed limit to 30 or 40 on this stretch of road would be logical and cost-effective solution. He has approached the Police and NYC with all the evidence he has and seeks PBTC's support in this.

Cllrs Lumley and N. Thompson doubted that any action would be taken by authorities until there is a serious accident, as this is the policy. The costs involved are prohibitive when funding is so limited.

Resolved: that PBTC approaches NYC in support of Mr Allison (Cllrs. Lumley and N. Thompson abstained).

b) To receive written representations from parishioners and act on them as appropriate:

i. **Concerns about safety issues on the B6265** at the junction of Ripley Bank, Lupton Bank and the Knott. (See above)

ii. Follow-up email regarding the state of Pateley Bridge

It was agreed that the Clerk would check that the services previously provided by HBC – weed spraying, street sweeping etc are still in place now that NYC has taken over.

iii. Issues with badly signed footpath between Bouthwaite and Lofthouse (already reported to NYC).

This matter was forwarded on to the appropriate council.

2324/114 Approval of Minutes

Resolved: that the minutes of the meeting held on 1st August 2023 are approved and signed as a correct record.

2324/115 Matters Arising

a) Clerk's report

The Clerk's report was received and noted.

Cllr. Holt noted that the graffiti in the bus shelter may have been painted over and then recreated by perpetrators.

Cllr. Holt suggested that, as the D-Day celebrations in June 2024 would be at the lightest time of the year, it may be a good idea to have an event at Toffs barn rather than just a beacon. It was agreed that this would come back on a future agenda.

b) Highways matters raised at previous meetings.

The Clerk gave the following updates:

- i. The damaged railing outside St. Cuthbert's School has been repaired.
- ii. The Clerk needed a precise location of the seat has been removed from down Nidd Walk in order to report it to NYC (Cllr. Lumley volunteered).
- iii. The streetlights across the bridge, outside the Pancake House and top of the High Street had been reported to NYC.
- iv. The 2 gullies at the bottom of the High Street will be cleared by NYC as part of their routine gulley clearing work in the Autumn.
- v. The Clerk questioned whether to report the fact that the top rails on the bridge are rough compared to others. Cllr N. Thompson will take a look and give a second opinion.
- vi. The Clerk had reported that the public footpath sign at the High Street side of the bridge is laid down and the one at the top of Glasshouses Green was missing.
- vii. NYC stated that the foliage that needs cutting back on the main road between Glasshouses and Pateley Bridge does not meet intervention levels.

2324/116 County Council Matters

a) To receive a report

Members received and noted the report by Cllr. Murday distributed ahead of the meeting.

Glasshouses Mill S106

Cllr. Murday said that an impasse had been reached as far as the release of the S106 monies from Glasshouses Mill was concerned. The money can only be released after completion of Stage 1. As stands, stage 1 includes the requirement to provide a shop and restaurant. It is likely that the developer will resubmit an application which excludes the shop and restaurant in order to facilitate the progression of the project. If this does happen, it will go out for consultation and likely be called in for consideration by the relevant NYC Planning Committee.

The Chair said he knew the people who were in advanced stage of negotiations to set up the shop, so questioned how this would impact these plans.

Nidderdale Greenway extension

A consultation will go to every house in Pateley bridge and Nidderdale next year to find out how the people who live here feel about the extension.

If there is a feeling that this should go ahead, then he thinks it is his job, hopefully with PBTC's support, to push for this.

Members expressed support for the idea of the Greenway extension, which would make the cycle ride to Harrogate and Knaresborough so much safer.

b) Update on the repainting of double yellow lines in Pateley Bridge High Street

NYC has raised a work order to have the yellow lines refreshed.

- c) **Update on the public safety hazards on the riverside footpath to Glasshouses**
NYC thinks that Yorkshire Water may be the responsible landowner and has approached them.

- d) **To consider any further matters relating to the gas works in Glasshouses.**
The road to the school has been re-opened and they are now finished as far as the bottom of the Green. Where they have resurfaced, it looks quite good.

Members briefly discussed the repairs required to the A59, which, while not in this parish will impact the residents of it. The real cost of all the work that needs doing may be approaching £100 million. This will tie up a lot of NYC's resources.

2324/117 Planning Matters

a) Applications to North Yorkshire Council

Resolved: that PBTC comments on the following planning applications as follows:

Reference Number	Address	Description	PBTC Decision
ZC23/02582/LB	37 High Street Pateley Bridge	Internal alterations and fabric repairs including replacement solid floor, new partitions and doors.	No objections
ZC23/02954/LB	Holly Laithe Greenhouse Farm Wilsill	Replacement of windows and doors	No objections
ZC23/03051/TPO	Book House Farm Pateley Bridge	Works to 1 no. Oak of Tree Preservation Order No. 01/1970 T20. Reduce the canopy height by 6 meters (retaining 12 meters) and reshape the lateral branch spread to leave visually in keeping with the species characteristics whilst alleviating wind sail , volume and end loading of the branches and limit the potential for this developing pattern of structural branch failures and thus protect the primary structure of the tree, allowing a further secondary canopy to develop lower down the branch framework. This tree has recently started to shed large structural limbs.	PBTC supports the arborist's opinion.
ZC23/02792/FUL	Upper Dale View Pateley Bridge	First floor extension with associated alterations.	No objections

b) Decisions by North Yorkshire Council

The following decisions were noted.

Planning Ref	Proposal	Address	NYC Decision
ZC23/02285/FUL	First floor extension including balcony to existing detached garage. New w.c. formed in existing bin store.	Glenroyd Glasshouses	GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS
ZC23/02480/DVCON	Variation of Condition 2 (approved plans) and Condition 6 (parking facilities) of planning application 21/01584/FUL Erection of a single dwelling.	Crossing Cottage Glasshouses	APPROVED subject to conditions

c) Enforcement matters:

23/00045/NENFNO - An appeal has been made to the Secretary of State against an enforcement notice issued by the Council on 24 July 2020.

Resolved: that PBTC should write in support of the applicants (*Cllr. Wright abstained*).

d) Appeals: none

e) Glasshouses Mill S106 – No updates received.

2324/118 Play Area

Cllr. Holt reported that nothing had changed and the same list of things that needed doing still did.

He suggested that the chain net on the basketball hoop is badly rusty and could do with replacing.

He also noted that there are loads of substantial tree branches strewn around, probably from a time the caretaker previously cut back vegetation. He suggested these could be cleared by the caretaker.

It was agreed that the matter of the netting and whether it should be fixed properly or removed completely should be an agenda item for next time.

Cllr. Critchley offered to do the inspection during the current month.

2324/119 Millennium Green

a) Potential siting of a memorial bench.

Cllr. Thompson said he had still not heard from the family. He agreed to remind them.

b) Any other matters relating to the Millennium Green

None

2324/120 Minutes/ Reports from Committees

a) Joint Liaison Committee – minutes of meeting held on 24th July and any matters arising from the meeting on 5th September 2023.

The Chair outlined what was discussed at the preceding JLC meeting.

Cllr. Murday said he would pursue NYC Executive Councillor Keane for a decision about whether permanent handrails could be installed at the War Memorial. No other action should be taken until we hear back from him.

Cllr. Leggett noted and others agreed that it would be a good idea to use commuted sums for the railings, if possible. Once Cllr. Keane has agreed to the railings, then PBTC will ask the commuted sums officer whether it would be an acceptable use of the money.

Cllr. Skaife said that the emergency supplies cabinet in the Memorial Hall needed removing by the end of the month. Cllr. Wright agreed to contact her to arrange to empty it out.

2324/121 Council Business

a) Caretaker Tasks for September

Resolved: that the caretaker is assigned standard tasks plus the following ones:

- i. Cutting back overhanging vegetation coming over the retaining walls on the B6265 between Pateley Bridge and Glasshouses, wherever it impinges on the use of the pavement.
- ii. Painting the goal posts at Glasshouses playground.
- iii. Inspecting the safety matting at Glasshouses play area and advising the council what he thinks should be done to make the site safer.
- iv. Painting over the graffiti in Glasshouses bus shelter.
- v. Removing graffiti from the topmost bench at Glasshouses village green.
- vi. Removing the shrubs that are obscuring the no through road sign at the top of Glasshouses Green.

As the Caretaker had confirmed he would be interested in doing work to improve the aesthetics of the Millennium Pond, it was agreed to put this on the agenda for October or November, for work during the winter.

b) Purchase and Installation of defibrillator in Wilsill.

The Chair volunteered to speak to Mr Hesselden to see if he would agree to have a defibrillator on the outside wall of his premises.

c) To consider any information received about a proposed 20mph zone through Glasshouses - No further info had been received.

d) Matters relating to the feasibility of creating allotments in Pateley Bridge

Cllr. Lumley had still not heard back from the landowner next to the current allotments. It was agreed that councillors should consider alternative land areas as and when they notice they become available.

e) Feedback from August Councillor Surgery and consider any matters raised.

Cllr. Wright said only 2 people had talked to them and that was about matters already on PBTC's agenda – people driving too fast and parking on double yellow lines on the High Street. One resident also queried dog fouling signs for a particular location. The Clerk said she would be able to provide some adhesive signs.

It was noted that if the councillor surgeries were to continue, it might be helpful to have eyelets in the lower wall for securing the gazebo.

f) **Civic Service and Reception**

The Chair reported that the event was coming in under budget. The Chair of NYC will be there.

g) **Remembrance Day Service**

This had been covered at a previous point in the meeting.

h) **To consider feedback from NYC with regards request from a parishioner to apply on her behalf to NYC to install a bench between Harefield Lane and Glasshouses Bridge.**

The Clerk reported that NYC had told her PBTC would need to approach the landowner about this.

Resolved: that the Clerk writes back to the member of the public and explains that regrettably this is not within PBTC's remit.

i) **Cabinet full of out-of-date emergency provisions at the Memorial Hall**

This had already been discussed early in the meeting.

j) **To consider a draft joint letter** with Bewerley Parish Council and Dacre & Hartwith Cum Winsley Parish Council to North Yorkshire Council regarding issues with accessing commuted sums - Not received.

k) **Quotation for the Christmas Lights 2023** – not yet received.

l) **Speed limit between Glasshouses and Pateley Bridge**

This had already been discussed earlier in the meeting.

m) **Graffiti on the riverside walk**

Members did not feel any action needed to be taken now.

However, a nearby gate needs to be shut and it was agreed that the Clerk would ask the developer to do so.

n) **To consider a bench that has been removed from down Nidd Walk**

This had already been covered earlier in the meeting.

o) **To consider the fact that some of top rails on the bridge in Pateley Bridge are rough compared to others**

This had already been covered earlier in the meeting.

p) **Commuted Sums**

Resolved: that a working group is formed to discuss commuted sums and make proposals to council about how they could be spent.

Cllrs. Holt, N. Thompson, Ward and Wright volunteered to be members and agreed to organise a meeting amongst themselves.

q) **Review the Mayor's Fund Committee Terms of Reference.**

Resolved: that the terms of reference are changed to specify that the membership will 'comprise the Mayor (the Chair), the Deputy Mayor and a minimum of **two** other councillors'.

2324/122 Correspondence

To consider the following and take action if felt appropriate:

- a) **Remembrance Events** – [letter](#) from Local Government Association (LGA) and RBL regarding this – shared at the request of the LGA – Noted.
- b) **New approach to managing speed limits in North Yorkshire** – email received from the Executive member for Highways and Transport, NYC – Noted.
- c) **Community Emergency Plans** – Consultation request from NYC – email received from a Resilience and Emergencies Officer at NYC.
It was agreed that this would be tabled for the next JLC meeting.
- d) **North Yorkshire Destination Management Strategy Consultation** – opportunity for tourism organisations to highlight priorities and finetune a strategy to help attract thousands more visitors to the county. [Events](#) being held – email received from North Yorkshire Tourism Team, NYC - Noted.

2324/123 Finance

a) 2022-23 AGAR External Audit

Not yet received.

b) Accounts for Payment

Resolved: that the following payments are approved:

Payee	Description	Net Amount (ex. VAT)	Actual Payment (inc. VAT)
Clerk	September 2023 Salary	£1,189.85	N/A
HM Revenue & Customs	September Employer and employee tax and NI Contributions.	£149.94	N/A
NEST	September employer and employee pension contributions	£90.16	N/A
Clerk Expenses	Various phone, mileage, stationery	£30.41	£33.85
Cllr. Chris Thompson	Mayoral mileage for July and August	£67.32	£67.32
Ian Skaife	Mayoral Mileage 2022-23	£124.65	£124.65
Vision ICT	Annual email hosted	£18.00	£21.60
NYC	Trade waste	£12.50	£12.50
Jim Benson	Emptying of the bins at the Recreation Ground	£778.75	£934.50
Bitdefender (via Clerk)	Antivirus software subscription	£45.83	£54.99
Poppy Company	Wreath for Battle of Britain event	£19.99	£23.98

The following receipts and DD payments were noted.

c) Receipts

4 August 2023 - CJP Landscapes – garage rental - £35.00

d) Direct Debit payments

30 August 2023 – NEST – pension contributions – £51.52 Employee and £38.64 employer's contribution = £90.16 (for August 2023)

12 August 2023 – Vodafone - £8

2324/124 Mayor's Report

The Mayor detailed events that he had attended in July and August. These included:

- Official Yorkshire Day civic Celebration in Rotherham
- Monument Unveiling at the Nidderdale Museum
- Leavers' Assemblies at St. Cuthbert's and Glasshouses Primary School
- Opening of the Car Show at Nidderdale Showground.

2324/125 Exchange of Information/Items for Future Meetings

Cllr. N. Thompson said that the flag would be flying on Friday for His Majesty's ascension and the civic flag would be flying on Sunday for the Mayor.

Cllr Wardman reported that the dog fouling bin at the bottom of Panorama Walk had been removed. Members questioned whether it had in fact been returned and Cllr. Wardman said that he would check.

Cllr. Wardman said there were large potholes in the parking area behind the former railway station. Given its proximity to an elderly residential home, he felt it was important that they were repaired.

Cllr. Skaife said she had received a complaint about the lack of bins in the Recreation grounds. There was lots of rubbish lying around. It was suggested that the resident should direct their complaint to NYC as it had been HBC's decision to remove the bins in the first place.

Cllr. Leggett noted that the woodwork around the Welcome to Pateley Bridge sign, opposite The Spar was very tatty and spoiled the effect of the sign. It was agreed that it should be checked whether the costs of restoring this could be met by commuted sums available for Southlands car park.

Cllr. Brackley informed members that the Nidderdale Safety Group had folded.

Cllr. Brackley said that a waste bin at the side of the wooden bus shelter in Wilsill had gone, although the base was still there. It was agreed that the Clerk would check with NYC whether they had removed it or whether it was vandals.

Cllr. Lumley said he was frustrated that the Commuted sums documentation referred to Bewerley Recreation Ground when it should be Pateley Bridge Recreation Ground. The Clerk said she would let the Commuted sums officers know.

The Chair offered to help anyone who needed to set up their Council email accounts.

2324/126 Parishioners' Representations

2324/127 Exclusion of the Press and Public

This was not felt to be necessary.

2324/128 Sale of Cemetery Field

NYC had not provided any further information.

2324/129 Awarding of Town Shields

Resolved: that Joyce Liggins is awarded a Town Shield and invited to the Civic Ceremony to receive it. *(The Chair, Cllrs N. Thompson and J. Ward abstained as they did not know her.)*

2324/130 Dates of Next Meetings

HR Committee Meeting – Tuesday 3rd October (time tbc)

Full Council Meeting – Tuesday 3rd October at 7.15pm

Meeting ended at 21:54