



PATELEY BRIDGE TOWN COUNCIL

The Council Chamber, King Street

Pateley Bridge, HG3 5LE

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**MINUTES OF THE MEETING HELD ON 6 JUNE 2023 AT 7.15PM IN THE COUNCIL CHAMBER.**

Present:

Cllr C. Thompson (Chair) Cllr D. Brackley Cllr. M. Holt Cllr. J. Leggett Cllr. N. Thompson Cllr. J. Wright	<u>In Attendance:</u> Clerk: Miss Suzanne Smith Councillor Murday (NYCC) Justin Scully, National Trust 17 members of the public
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**2324/37 Presentation by Justin Scully from National Trust in relation to the launch of 'Balancing Act' by Poet Laureate Simon Armitage at Brimham Rocks**

Given the large number of people attending the meeting to speak to item 2324.45.a – planning application 23/01224/FUL – 1 Harewell View, the Chair postponed this item until after 2324.42.a.

**2324/38 Apologies for absence**

Cllr. S. Lumley – away

**2324/39 To receive Councillors' Declarations of Interest and consider any requests for dispensations - None**

**2324/40 Co-option of Councillor**

The candidate chose to enter the upcoming election process, rather than be co-opted at this stage.

**2324/41 Minutes**

**Resolved:** that the minutes of the Annual Meeting of the Council held on the 2<sup>nd</sup> May 2023 are approved and signed as a correct record.

**2324/42 Parishioners' Representations**

a) **Representations from any parishioners present:**

6 members of the public spoke on behalf of all 17 in attendance reference planning application 23/01224/FUL - \_Erection of 4no terraced dwellings, alterations to existing access point and erection of carports to the rear - 1 Harewell View, Harewell Close, Glasshouses, Harrogate, North Yorkshire, HG3 5QJ.

The residents' objections to this planning application broadly covered the following:

1. Overdevelopment of a small area of land and v. high housing density for a rural area.
2. Excessive number of vehicles parked at and visiting the development, creating huge access problems.
3. The development's allocated parking spaces will likely not be used as they are impractical and there will also likely be more cars per house than anticipated. There are also no storage places for the bins.
4. Potential overload of the sewerage, evidenced by a major sewage incident a few months ago.
5. Infrastructure already at breaking point, which this development would exacerbate, especially given the fact that the Mill development is not yet complete, so its full effects have not yet been felt.
6. The increased traffic will adversely impact Harewell Close, which is already very busy for a cul-de-sac, and potentially compromise safety of children and other pedestrians.
7. Emergency vehicles may struggle to access the close when required.
8. Questions were raised as to whether the development had the access rights it needed and it was noted that a public right of way would need to be changed.
9. A wide range of wildlife would be adversely impacted. The fact that the paddock area is a feeding ground for owls and a habitat for bats was mentioned.

Members thanked everyone for attending, with Cllr. Leggett noting that in his 30-year experience, never before had 17 people come to a meeting to make representations about a planning application.

The Chair confirmed that all the representations would be considered fully as part of the discussions about this application later in the meeting.

NYC Cllr. Andrew Murday said that he would call this planning application in to be considered by the Planning Committee.

*The Chair postponed the meeting, while 15 members of the public left at 19:35*

***The Chair moved back to item 2324/37 Presentation by Justin Scully from National Trust in in relation to the launch of 'Balancing Act' by Poet Laureate Simon Armitage at Brimham Rocks***

Justin Scully, General Manager for Fountains Abbey and Brimham Rocks at the National Trust, spoke about their new project, which is designed to raise the profile of Brimham Rocks, deepen understanding about it, and to help the wider public appreciate the value of the site.

The National Trust has commissioned a poem by Simon Armitage and have inscribed it on 2 hand-carved stone pillars which are in place at the site. These have a temporary 3-year planning permission. If their presence is generally welcomed, they will apply to extend the period. The local stone will weather down to look like a dry-stone wall.

The National trust had been investing heavily in its stone mason team based at Fountains Abbey and are recruiting apprentices into this dying art.

They have also carefully introduced Belted Galloways grazing cattle at Brimham Rocks to help maintain a healthy habitat, but they are not in the main visitor area.

Members agreed that it was important that all local parish councils were kept abreast of this project. Mr Scully confirmed that PBTC would receive updates.

*Mr Scully left the meeting at 19:52  
The Chair moved back to item 2324/42.b*

### **2324/42 Parishioners' Representations**

#### **b) Written representations from parishioners:**

- i. Representation from a resident in Kings Court, who requests speed bumps for the top and bottom of the High Street. They see many speeding cyclists (often in large groups), motorbikes and boy racers. In addition, there are cars parked on the High Street, clearly not just for offloading.**

Members agreed with the resident that there was an issue with speeding cyclists and parked cars on the High Street.

It was agreed that PBTC and Cllr. Murday should chase up the renewal of the double yellow lines on the High Street.

After much discussion, Members felt that the only possible suitable traffic calming measure would be speed bumps. However, it was appreciated that a wide public consultation would need to take place before this could even be considered.

It was agreed that Cllr. Andrew Murday would find out from NYC Highways what the criteria are for installation of speed bumps or other traffic calming measures and invite them to do a survey of the High Street.

- ii. Request for help with maintenance of with an area by the steps at the start of Panorama Walk, as nearby residents no longer feel able to do so. It is the site of the Old Bandstand which dates back to c. 1893 and now includes a trough and mosaic.**

**Resolved:** that this area is added to the caretakers' task list and the residents are asked to let PBTC know when maintenance work is required.

- iii. Report of damage to the Millennium Bridge, with pipes under the bridge having been pulled down. (Already reported to NYC).**

This had already been fixed so was not discussed any further.

- iv. Suggestion by a parishioner that some form of bunting should be kept up on the High Street on a permanent basis because it significantly enhances the town.**

Members strongly felt that this was a bad idea. From past observations of when bunting has been left up for a long time, the bunting deteriorates and starts to look unsightly. Additionally, it was felt that putting bunting up signifies that the town is celebrating something. This impact would be lost if it was there all the time.

It was agreed that when to take the bunting down should be a July agenda item.

- v. **Representation from a resident of Bishop Garth seeking assistance with cutting the grass on a small piece of land at the end of Bishop Garth. This has been done by a resident, but no longer.**

The Chair had had a look at this site. The land in question was a small strip of land between the kerb and the footpath on a 70s and 80s estate.

It was agreed that PBTC needed to find out who owned the land prior to making any decision.

### **2324/43 Matters Arising**

The Clerk's report was received and noted.

### **2324/44 County Council Matters**

a) **County Councillor's Report**

Members officially received Cllr. Andrew Murday's report which had been circulated ahead of the meeting.

Cllr. Murday emphasised the importance of taking part in NYC's Let's Talk Transport consultation. This included a Destination Management Plan which would determine if Pateley Bridge came under Harrogate or Ripon in terms of tourism, or whether it was a destination in its own right. Members felt the latter was preferable.

b) **Repainting of double yellow lines (heritage style) in Pateley Bridge High Street**

It was agreed to chase this up.

c) **Public safety hazards on the riverside footpath to Glasshouses**

Cllr. Murday said he had challenged NYC's response. Officers had said they did not want to meet with PBTC councillors, the matter was in-hand and they requested that they are not approached about it again. Members agreed that NYC's response was not acceptable.

d) **Potential breach of Planning Control at Glasshouses Mill**

Cllr. Murday said he was concerned about Glasshouses School, which had plans for the S106 money and needed it. He was seeking a response from the relevant NYC officers as to what the current situation is.

### **2324/45 Planning Matters**

a) **Applications to North Yorkshire Council**

To consider the following planning applications:

<b>Reference Number</b>	<b>Address</b>	<b>Description</b>
<a href="#"><u>23/01224/FUL</u></a>	1 Harewell View, Harewell Close, Glasshouses, Harrogate, North Yorkshire, HG3 5QJ	Erection of 4no terraced dwellings, alterations to existing access point and erection of carports to the rear. <b><i>(Up for reconsideration following representation from parishioners after the green notices to the public were placed by NYC)</i></b>  <b><i>Resolved:</i></b> i) that PBTC objects to the application on the grounds of problematic vehicular access, traffic, parking, overdevelopment, stretched facilities, potential overload of

		the sewage system and legal rights of access across the land ii) that the Clerk is given delegated authority to write the comments in consultation with Members.
<a href="#">23/01225/FUL</a>	1 Harewell View Harewell Close Glasshouses Harrogate North Yorkshire HG3 5QJ	Splitting existing cottage into 2 dwellings. Erection of single storey extensions to rear. Provision of car parking to rear. <b><i>(Up for reconsideration following representation from parishioners after the green notices to the public were placed by NYC)</i></b>  <b>Resolved:</b> Pateley Bridge Town Council thinks that this planning application should be rejected. It is very closely linked to 23/01224/FUL (above). If the 23/01224/FUL application does go ahead, then splitting this property as described in 23/01225/FUL would exacerbate the problems outlined in the response to 23/01224/FUL. If 23/01224/FUL does not go ahead, then this application will need to be amended and resubmitted.
<a href="#">ZC23/01901/FUL</a>	Tenter Croft Pateley Bridge Harrogate North Yorkshire HG3 5NH	Minor alterations to rear extensions roof  <b>Resolved:</b> that PBTC has no objections to this application.
<a href="#">ZC23/01877/DVCON</a>	Brocca Bank Wilsill Harrogate North Yorkshire HG3 5EB	Variation of Condition 2 (approved drawings) and Condition 4 (obscure glazing) of planning permission 21/05406/FUL - Demolition of existing conservatory. Erection of replacement garden room and terrace. (Revised Scheme)  <b>Resolved:</b> that PBTC has no objections to this application.

#### b) Decisions by North Yorkshire Council

The following decisions were noted:

Planning Ref	Proposal	Address	NYC Decision
<a href="#">ZC23/01435/FUL</a>	Alterations and rebuilding existing retaining wall on site & Erection of carport & domestic store	Crossing Cottage Glasshouses Harrogate North Yorkshire HG3 5QH	Grant planning permission subject to conditions.
<a href="#">22/04650/FUL</a>	Conversion of mixed-use property to 3no. self-contained apartments	Mill Yard Mill Lane Pateley Bridge North Yorkshire HG3 5BA	Application withdrawn by the applicant

- c) **Enforcement matters:** none
- d) **Appeals:** none
- e) **Glasshouses Mill S106 – To receive any further details from Harrogate Borough Council’s S106 and CIL Delivery Officer** – none received. This had been discussed earlier in the meeting.

#### **2324/46 Play Area**

##### **a) Report and Damaged Goal Posts**

Given the damage was thought to be caused by children who pulled apart the already partially detached lower parts of the goal posts that secure the nets, members discussed the best next steps.

**Resolved:** to leave in place only the goal posts as they currently are and fix the new nets on them.

##### **b) Signage**

**Resolved:** that the current sign that says no scooters, should be updated to include bikes as well and the risk assessment adjusted accordingly (Cllr. Wright voted against).

#### **2324/47 Minutes/ Reports from Committees - none**

#### **2324/48 Council Business**

##### **a) Caretaker Tasks for June.**

As well as the usual jobs, the following were agreed:

1. Putting the nets on the goal posts
2. Steps at Panorama Walk.

*The Chair moved to item c)*

##### **c) Arrangements for emptying the bins in the Recreation Ground and whether in fact it is better to remove them.**

Emptying the bins was proving very difficult and costly as they overflowed so quickly. As this had already been discussed at the JLC meeting and the agreement of BPC obtained, it was: -

**Resolved:** that the caretaker is asked to remove the bins immediately.

*The Chair moved back to item b)*

##### **b) NYC’s suggestion of an extra compactor bin at the bottom of the High Street to reduce the chances of overflow**

Members had not noticed any issues with the bins over the bank holiday. It was agreed that they should be kept under review.

*The Chair moved back to item d)*

##### **d) To consider any matters relating to replacing the caretaker (and using a temporary caretaker if necessary), including agreeing the final tender documents and submission date.**

**Resolved:**

- i. That the current caretaker's offer to be kept on until a permanent replacement is found be accepted.
- ii. That a 6-week tender process is carried out, with the applicants being considered ahead of the August meeting.
- iii. That 'looking after the recreation ground' needs to be removed from any tender document.

*The Chair moved to item l)*

- l) **To consider the arrangements with Bewerley Parish Council in terms of the long-term day-to-day management of the Recreation Ground.**

It was agreed that further discussion on this would wait until the original agreement made between the parties had been found.

*The Chair moved back to item e)*

- e) **Complaint of Sewage in the River Nidd**

As all the relevant organisations, including the Environment Agency, Yorkshire Water and North Yorkshire Water were aware of this and had inspected the site, it was not felt necessary to take any further action.

- f) **Showground Parking – request from the Agricultural Society for a more supportive approach.**

The Clerk had taken down the notice on the website and it was agreed not to replace it with an alternative one.

- g) **To consider any matters relating to the forthcoming PBTC election (if any)**

It was agreed that in future budgets PBTC must ring fence some money for election expenses.

- h) **To consider setting up the Commuted Sums working group.**

It was agreed to defer this until after the election.

- i) **To consider further information received the Christmas lights**

The Clerk said that the lights on the bridge had been removed as agreed at the last meeting.

- j) **To consider any information received about a proposed 20mph zone through Glasshouses and act if necessary.**

No further information had been received.

- k) **To consider any further matters relating to the feasibility of creating allotments in Pateley Bridge.**

This was deferred until Cllr. Lumley was in attendance as he was the one who was liaising with the landowner.

- m) **To consider any matters raised at the previous JLC Committee meeting, if required.**

JLC attendees informed members that the recent spate of vandalism had been discussed.

It was noted that the new large bin just over the bridge was partially obscuring the Covid 19 plaque. It was agreed to tell BPC about this.

*Cllr. Andrew Murday left the meeting at 9.46pm*

n) **To determine whether to hold Councillor surgeries over the Summer.**

**Resolved:**

- i. that the Councillor surgeries should be started again, with one in each of June, July, and August. These can be held outside on the High Street.
- ii. that the Clerk liaises with the councillors to firm up the dates

o) **To consider whether to buy some paper copies of the Good Councillor's Guide.**

**Resolved:** that 6 paper copies of the Good Councillor's Guide are purchased.

**2324/49 Correspondence**

The following were received and noted:

a) **NYC consideration of whether to make 20mph the normal speed limit in our towns and villages** – invitation to submit comments ahead of the decision on Tuesday 20<sup>th</sup> June

It was agreed that individual councillors should respond to this.

b) **YLCA Remote meeting with the North Yorkshire Assistant Chief Constable on 12th July** – questions invited from Councillors.

The Chair said he may try and attend this.

c) **Parish council representatives on the Nidderdale AONB Joint Advisory Committee**

The Chair thanked Cllr. Wright for being PBTC's representative on this Committee.

d) **North Yorkshire Police - Harrogate District Independent Advisory Group** - next meeting will take place online 6pm to 7.30pm on Thursday 8th June 2023.

e) **Annual Meeting of the Harrogate Branch of the YLCA** – Monday 12<sup>th</sup> June at 7pm at Dacre & Hartwith Village Hall, Dacre Banks, HG3 4EN – noted. Cllr. Holt and Cllr C Thompson will be in attendance.

**2324/50 Annual Governance and Accountability Return 2022-23**

a) To consider again the treatment of the Mayor's Fund and Parking permits, following the receipt of further information

**Resolved:** that PBTC should follow legal advice and include the following in the 2022-23 AGAR:

- i. parking permits income and expenditure
- ii. the Mayor's Fund income and expenditure

b) To consider an issue relating to the Millennium Green Trust (MGT)

The Clerk said that legal advice obtained that day from YLCA suggested that MGT payments may need to be included as Council expenditure and included in the AGAR, but she was going to ask for some further clarification on this.



**Resolved:**

- i. that the legal advice relating to the MGT payments, and whether or not they should be included in the AGAR, should be followed completely.
- ii. that the following specific agenda items are all deferred to an Extraordinary Meeting to be held later in June to meet the 2022-23 AGAR deadline for submission of documents to the External Auditor.
- c) To receive the Internal Auditor's report (if received)
- d) To note that the effectiveness of internal control was reviewed in May 2023
- e) To consider and sign the Annual Governance Statement
- f) To consider, approve and sign the Statement of Accounts
- g) To note the period for the exercise of public rights.

**2324/51 Financial Matters**

a) **Bank Account**

Members considered whether to switch bank accounts following extensive problems with Barclays.

**Resolved:** that PBTC switches to Unity Trust Bank.

It was agreed that opening a new savings account should go on a future agenda.

b) **Accounts for Payment**

**Resolved:** that the following payments are approved:

	Payee	Description	Net Amount (ex. VAT)	Actual Payment (inc. VAT)
1	Clerk	June 2023 Salary	N/A	<b>£1,189.85</b>
2	HM Revenue & Customs	June Employer and employee tax and NI Contributions.	N/A	<b>£149.94</b>
3	NEST	June employer and employee pension contributions	N/A	<b>£90.16</b>
4	*Clerk Expenses	Various phone, mileage, stationery	<b>£67.26</b>	£74.98
5	Yorkshire Lighting Service	Removal of bridge lighting incl. cherry picker on site	<b>£135.00</b>	£162.00
6	Cllr. Chris Thompson	Mayoral Allowance	<b>£500.00</b>	£500.00
7	*Cllr. Chris Thompson	Mayoral mileage	<b>£61.83</b>	£61.83
8	Community Publications	'On Your Doorstep' newsletter	<b>£200.00</b>	£240.00

c) **Receipts**

The following receipts were noted:

4 May 2023 - CJP Landscapes – garage rental - £35.00

9 May 2023 – Parking permits - £1,490.00

25 May 2023 – Wayleave agreement - £30.51

d) **Direct Debit payments**

The following DD payments were noted:

31 May 2023 – NEST – pension contributions – £51.52 Employee and £38.64 employer's contribution = £90.16 (for May 2023)

12 May 2023 – Vodafone - £8

### **2324/52 Mayor's Report**

The Mayor reported as summarised:

"5<sup>th</sup> May - Opening School coronation picnics. Started at Fountains Earth. The PTFA had brought coronation mugs which they asked me to present to each child, then on to St Cuthberts, and then Glasshouses.

7<sup>th</sup> May - Opened the coronation picnic in the park. We then went on to Ripon Cathedral for the Coronation celebration service hosted by the Dean of Ripon and Lord Lieutenant of North Yorkshire.

9<sup>th</sup> May - We attended a coronation garden party in High Birstwith hosted by the New High Sheriff of North Yorkshire, Clare Grainger.

10<sup>th</sup> May - We attended the Ripon Mayor making at Ripon City Hall, and on to the civic reception at Ripon Golf Club.

14<sup>th</sup> May - We attended a concert by the Nidderdale Community Orchestra in St Cuthberts Church, A very ambitious concert including a stunning flute and pan pipe solo by Anna Noakes, followed by Beethoven's 5<sup>th</sup> Symphony. A great community effort. I was asked to speak at the end of the evening,

I have asked the Rev. Daryll Hall to be my personal chaplain throughout my time as Mayor which he has kindly agreed to. So, on the 18<sup>th</sup> May I met with him, as I will once a month throughout my mayorship.

21<sup>st</sup> May - We went to the Ripon civic service. The 450-troop march by from Catterick Garrison was impressive.

25<sup>th</sup> May - We went to the Knaresborough Mayor making and civic reception at Knaresborough House. It was good to meet the new Mayoress, Cllr Hannah Gostlow, her husband James, and their two young children."

### **2324/53 Exchange of Information/Items for Future Meetings**

Cllr. Brackley advised that he would soon be attending the Safer Neighbourhood Meeting.

The Chair said that the plaque on the bridge was looking quite dilapidated and should be on the next agenda. He also said that the close by finger signs also needed renovation.

### **2324/54 Parishioners' Representations**

None

**2324/55** Resolved: that members of the press and public be excluded from item 2324/56 and 2324/57 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature (commercially sensitive, personal details).

### **2324/56 Sale of Cemetery Field**

The Clerk said she had informed NYC that PBTC and BPC did not feel that they should have to pay their legal fees in relation to this, but she had not yet received a response.

### **2324/57 Awarding of Town Shields**

This item was deferred.

28/2023-2024

**2324/58 Dates of next meetings**

Full Council Meeting, 7.15pm Tuesday 4 July 2023.

The meeting closed at 22:13