



PATELEY BRIDGE TOWN COUNCIL

The Council Chamber, King Street

Pateley Bridge, HG3 5LE

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MINUTES OF THE MEETING HELD ON 3 JANUARY 2023 AT 7.15PM IN THE COUNCIL CHAMBER.

Present:

Cllr. I. Skaife (Chair)	Cllr C. Thompson
Cllr. H. Jefferson (Vice Chair)	Cllr N. Thompson
Cllr. P. Anson	Cllr. J. Wright
Cllr D Brackley	
Cllr. M Holt	<u>In Attendance:</u>
Cllr. J. Leggett	Clerk: Miss Suzanne Smith
Cllr S Lumley	Councillor Murday (NYCC)
Cllr D Marshall	5 members of the public

2223/149 Apologies for absence - none

2223/150 To receive Councillors' Declarations of Interest and consider any requests for dispensations

Cllr. Wright – item 2223/156 a) 4 – Fairview Mill Street planning application - pecuniary

2223/151 Approval of Minutes

Resolved: that the minutes of the meeting held on the 6th December 2022 are approved and signed as a correct record.

2223/152 Parishioners' Representations

a) To receive representations from any parishioners present (kept anonymous for GDPR reasons)

i. **Member of the public 1 (MOP1) – re. item 2223.152.b.i – raised issues with the new stone plaque on display in the High Street donated by artist Carl Foxton.**

His concerns that the plaque featured the wrong white rose, should have had planning permission, and was not truly artistic were addressed to his satisfaction by Members of the Council. PBTC continues to have full confidence that the plaque is legally placed, representative of the county, and hand carved by a generous artist.

MOP1 also expressed strong concerns about the continued work at Red Brae bank. The 3 months of total closure was causing total chaos.

Cllr. Murday informed the meeting that the new completion date was the end of January. It had proved much more difficult than anticipated to create the concrete basket under the road. He would provide any updates as and when he received them.

MOP1 advised the meeting that the flood gauges at Gouthwaite are now working and will hopefully be less sensitive so as not to cause false alarms.

ii. **Member of the public 2 (MOP2) re. potential loss of the bus services serving Pateley Bridge**

MOP2 was concerned to hear that the bus service between Harrogate and Pateley Bridge may be much reduced in April. She felt that it was incredibly important to certain sections of the community and a reduced service would limit its usability, as previous reductions had already done. The service needed to be reliable, quicker, have less stops and have electronic signs showing waiting times. She questioned whether the decision was being made from a financial or service provision perspective.

Cllr. Lumley confirmed that the service was private, and it was all about profit. There is currently an initiative offering journeys for only £2 for the next 3 months, which may encourage people to use the buses again, as the current price was very high. All agreed that word about this initiative and the need to support the buses or lose them, should be spread by as many different communication channels as possible in the community.

Cllr Murday said had talked to the Chief Exec of the bus operators about the importance of providing a cheap, frequent, and reliable service. He had spoken on Radio York about the bus service that morning and he knew the Harrogate Advertiser were going to cover the subject. He was confident an announcement would be made soon.

Member of the Public 3 (MOP3) stressed the importance of the buses for parishioners who attended sixth form colleges in Harrogate.

iii. **Member of the Public 4 (MOP4) - re. potholes and blocked gullies**

MOP4 expressed concern about the poor state of the roads and the blocked gullies, which were particularly bad following the falling of all the leaves from the trees. Huge puddles were forming in places as water was unable to drain away.

Cllr. Holt informed him that PBTC was well aware of the issues and lobbied NYCC on an ongoing basis for them to take action. Unfortunately, resources are very stretched and NYCC is not able to tackle everything in a timely way.

iv. **Member of the Public 3 (MOP3) – re. parking at Millfield Street**

MOP3 asked whether something could be done to turn Millfield Street into a residents only parking area. As a resident, her car had been damaged a few times recently while parked and hers was not the only one. Although she was aware that this had been looked at before, she thought that with the new authority, it may be a time to consider it again. She would be happy to do the necessary canvassing to obtain the 30% approval required from residents on the street.

At this point, the Chair declared an interest in this matter.

Given this matter had been looked at in depth in the past in consultation with NYCC, Members of PBTC did not feel that now was the right time to consider this again. However, maybe once the new authority had been established, this could come back on the table. Meanwhile MOP3 said she would certainly be pursuing this.

2 members of the public left the meeting at 19:54

- b) **To receive written representations from parishioners and act on them as appropriate:**
- i. **Representation raising concerns about the Foxtan stone plaque on the High Street.**
See minute 223.152.a.i
 - ii. **Concerns raised about flooding at Lupton Close in Glasshouses**
Cllr. Lumley that this had been addressed and concluded by HBC that day.

2223/153 Matters Arising

Resolved: that the Clerk's report is received and noted.

2223/154 County Matters

Members had previously received a report from County Cllr. Andrew Murday ahead of the meeting.

Cllr. Murday said that progress was being made by the relevant Officer towards potentially setting up a Youth Council for Nidderdale. He received advice from Cllr. Lumley about the possibility of using the Council Chamber.

He advised that he was still waiting for his requested meeting with the Agricultural Society trustees about the new adverse parking arrangements at the showground. He would report back once he had met them.

2223/155 District Matters

Cllr. Lumley said he had nothing to report.

Cllr. Jefferson raised again the issue of Netherdale. Despite assurances from HBC, PBTC was still not being consulted when a flat became available.

Resolved: that the Clerk writes to HBC querying why this is the case and asking again for PBTC to be a confirmed consultee.

2223/156 Planning Matters

- a) Applications to Harrogate Borough Council

The following applications were considered and the following resolved:

	Application no.	Address	Details	PBTC Decision
1	22/04650/FUL	Mill Yard Mill Lane Pateley Bridge North Yorkshire HG3 5BA	Conversion of mixed-use property to 3 no. self-contained apartments	No objections
2	22/04613/FUL	Fairview Millfield Street Pateley Bridge Harrogate North Yorkshire HG3 5AX	Demolition of existing dwelling and erection of replacement	No objections (The Chairman, Cllr. Jefferson and Cllr. Marshall abstained)
3	22/04566/FUL	North Pasture Farm Brimham Moor Road Summerbridge Harrogate North Yorkshire HG3 4BF	Conversion of barn to form dwelling	No objections

4	22/04727/FUL	29 High Street Pateley Bridge North Yorkshire HG3 5AL	Single storey rear extension	No objections
5	22/04468/FUL	Quarry House Blazefield Pateley Bridge North Yorkshire	Restoration of farmhouse to create dwelling	No objections
6	22/04629/FUL	Cragg Hall Wilsill Methodist Chapel To Wysing House Wilsill North Yorkshire HG3 5EE	Conversion of redundant barn to a single dwelling	No objections

b) Decisions by Harrogate Borough Council

The following planning decisions were noted:

	Application no.	Address	Details	HBC Decision
1	22/04305/FUL	8 Bishop Garth Pateley Bridge North Yorkshire HG3 5LL	Proposed dormer, raised deck area, patio doors and Juliet balcony to rear. New first floor window on side elevation. Rooflights on front roof elevation. Includes internal alterations.	GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS
2	22/01893/COU	Unit 2 Glasshouses Mill Glasshouses North Yorkshire	Change of use of Unit 2 Lower Ground Floor Shop/Cafe (use class E) to Offices (use class E).	REFUSE PLANNING PERMISSION
3	22/03819/DVCON	Linton House Ripon Road Pateley Bridge Harrogate North Yorkshire HG3 5NJ	Variation of Condition 2 (approved drawings) of Planning Permission 22/00626/FUL - Demolition of existing balcony and erection of replacement single storey extension on footprint of balcony - Revised scheme.	GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS

c) Enforcement matters:

- i. **22/00406/PR15** – The Byre, Sandy Lane, Glasshouses – investigation into possible change of use of the barn into a dwelling – HBC have ascertained that the barn is ancillary accommodation to The Byre and have closed the case – noted.

d) Appeals: none

e) Other: Glasshouses Mill S106 – To receive any further details from Harrogate Borough Council's S106 and CIL Delivery Officer

No further information had been provided.

2223/157 Play Area

Cllr Thompson provided a verbal report on the playground. He noted the following:

- The protective surfacing still needs to be re-done.
- The swing roundabout needs greasing as it is quite resistant.
- The swings/shackles also need greasing
- The sign asking people not to climb needs reaffixing.

- There is a plank of wood near the picnic table which may have come off the fence, but he is not sure. It needs to be re-affixed or removed.

It was agreed that these tasks could be assigned to the caretaker.

Cllr. Holt volunteered to check the play area in January 2023.

2223/158 Minutes/ Reports from Committees

The Chair mentioned various decisions made at the preceding Joint Liaison Committee meeting.

- HBC will put the handrail up at the war memorial.
- PBTC's caretaker will take responsibility for emptying the bins at the Recreation Ground, and the cost of doing so will be shared with BPC.
- The No Cycling sign on the ground at the Rec will be re-painted.
- The tree stump carving had been booked for the end of April
- The Coronation celebrations will be discussed at the next JLC meeting on 20 February.

2223/159 Council Business

a) **Caretaker Tasks for January.**

It was agreed that, other than the playground tasks noted above, the tasks for January would be the normal ones.

b) **Matters arising from the JLC Meeting**

See minute 2223/158. No further matters needed to be raised.

c) **To consider whether to purchase replacement Christmas lights for 2023**

The Clerk said that taking into consideration all donations received and all money already spent, there was about £1,000 left in the 2022-23 fund for Christmas lights.

Members felt that no new lights for new locations should be purchased, and only existing lights replaced where necessary. Therefore, the Clerk was asked to approach the current festive lighting contractor for a quote for the necessary replacements. This included the lights behind the Fox's head which were observed to be not functioning correctly.

It was agreed that a letter of thanks should go to The Spar, Dales Market Corner and a notice of thanks to everyone and all businesses who had donated towards the fund.

Cllr. Jefferson noted that the new group which had been established to organise the late-night Christmas Shopping was keen to be involved in fundraising for the Christmas lights. Given that there was no guaranteed funding from the local authority following the devolution, this would be increasingly important. There was also the possibility that the town may need to pay for its own tree. Fundraising would need to start earlier in 2023.

d) **To consider matters relating to the changes in parking arrangements at the Showground.**

PBTC considered the fallout following the sudden introduction of charges by a private company at the showground. This followed the ending of a long-term agreement between HBC and the Agricultural Society which had given HBC control of running the car park for decades. Written and verbal representations expressing unhappiness with the arrangement had been received by both the Clerk and councillors. Although the charges had been kept at the same level, the telephone payment and aggressive enforcement methods were very off-putting to both residents and visitors.

The Clerk confirmed that written confirmation had been received from the Agricultural Society that vehicles driving through the showground car park to the showground itself would not be charged. The camera system was able to differentiate between those parking and those passing through. This concern had been raised by Cllr. Thompson ahead of the meeting in view of the imminent visit by the compactor lorries.

The Clerk said she was liaising with the Agricultural Society to see if the fines of 2 people, who had parked there assuming their shopper's parking permits would be valid, could be overturned.

Resolved: that PBTC writes to the Agricultural Society in the strongest terms expressing its disappointment in the detrimental changes that have been made at the showground car park. Any complaints received about the new parking arrangements should be forwarded on to the Agricultural Society.

e) **Matters relating to the Devolution**

Resolved: that the Clerk and PBTC Members should compile a list of financial contributions received by PBTC from HBC in the past and approach the new authority to see if it can continue to help in the same way going forward.

f) To consider whether PBTC would like to work towards having a Fox's Head Well Easter Display.

Resolved: that Men's Shed is approached to see if it can come up with an idea for an Easter display and the cost involved. PBTC would make a contribution to Men's Shed for their time and materials.

While PBTC felt it would be a good idea to make the investment this year, going forward, the new group alighting from the Christmas period could perhaps consider taking ownership of this.

g) **To consider a proposal by Cllr. Wright to adopt an environmentally friendly street lighting policy in the town.**

Cllr. Wright acknowledged that NYCC had replaced most of the streetlighting with LEDs, which were far more energy efficient.

However, she expressed her feeling that it was important that the town had a policy encouraging warm yellow street lighting rather than the harsh white light, which is bad for people's health, causes light pollution and harms wildlife. She cited the new Millfield Road development as an example of too bright lighting.

By contrast, Cllr. Jefferson felt that the supposedly environmentally friendly lighting on Greenwood Avenue was not sufficiently bright to keep people safe.

Cllr. Murday agreed to find out what NYCC's policy is in terms of lighting – including colour, brightness, direction and whether the concerns raised by Cllr. Wright are incorporated in this policy. It was acknowledged that NYCC probably had bought LED lights in bulk for economies of scale, plus that lighting technology moves on all the time and policies need to progress accordingly.

This matter would be discussed again after the feedback has been received.

h) **Raikes Foundation – to hear an update from the working group.**

The group said it was due to meet imminently but did not have any further news at this stage.

i) **To note any further correspondence from HBC about the possible purchase of the Cemetery Field.**

The Clerk said that she had not yet received news of the valuation from HBC.

Cllr. Leggett suggested that when discussions did start, it might be a good idea to reserve part of the field for potential future allotments. There were none in Pateley Bridge and PBTC was duty bound to consider providing them where there was demand. Cllr. Lumley confirmed that he felt that was a good idea as the waiting list in Glasshouses was huge.

j) **Highway updates from NYCC and HBC in response to previous queries and any other highway matters.**

None

2223/160 Correspondence

- a) **Invitation to the RSN Seminar:** Rural Net Zero which will be held between 11am-1pm on Wednesday, 25th January 2023 online via Zoom – email received 15 December 2022 from the PA to the Corporate Director, Rural Services Network – noted.
- b) **Investing in policing and fire and rescue services in North Yorkshire and York – 2023-24 Precept Consultation –** www.TellCommissionerZoe.co.uk - email received from the Community Engagement Officer, Office of the North Yorkshire Police Fire and Crime Commissioner – noted.
- c) **Nidderdale Area of Outstanding Natural Beauty Joint Advisory Committee –** invitation for PBTC to nominate a member of the town council for the upcoming elections to represent parish councils on the committee – letter dated 8 December 2022 received from Nidderdale AONB Manager.

Resolved: that Cllr. Wright is nominated as PBTC's representative on the Advisory Committee.

2223/161 Financial Matters

a) **Accounts for Payment**

Resolved: that the following payments are approved:

	Payee	Description	Net Amount (ex. VAT)	Actual Payment (inc. VAT)
1	Clerk	January 2023 net Salary - includes Work from home allowance £26+ Contribution to Internet £4.17	N/A	£862.49
2	HM Revenue & Customs	Employer and employee tax and NI Contributions	N/A	£275.27
3	NEST	Employer and employee pension contributions	N/A	£77.28
4	Clerk Expenses	Envelopes, postage and mobile	£17.90	£21.00
5	T P Jones & Co LLP	Payroll preparation	£49.50	£59.40
5	Yorkshire Lighting & Electrical Services	Xmas light restoration	£340.00	£408.00

The Clerk reported that after the last meeting, she had paid for 2 wreaths at £20 each as the Royal British Legion had informed her that PBTC had used two. The Chairman had since advised that it was definitely only one.

Resolved: that the £20 extra paid is considered a donation to the Royal British Legion.

b) **Receipts**

The following receipts were noted:

3 December 2022 - CJP Landscapes – garage rental - £35.00

9 December 2022 – HBC Christmas Light extra funding - £1,000

12 December 2022 – Nidd. Plus – Parking Permits - £60.00

15 December 2022 – Christmas lights funds from The Spar and Dales Market corner - £325.00

15 December 2022 – Nidd Plus – Cash for parking permits - £132.00

16 December 2022 – N. Yorks. County Council – Grant for Christmas lights - £1,000

c) **Direct Debit payments**

The following Direct Debits were noted:

30 December 2022 - NEST – pension contributions - £98.84

3 December 22 & 3 January 2023 – Vodafone - £6.67 ex VAT

2223/162 Mayor's Report

The Mayor reported that he had been to Ripon Cathedral for a New Year's event and to Dacre Church on the Sunday before Christmas. Invites continued to be less than in the past.

2223/163 Exchange of Information/Items for Future Meetings

- i. Cllr. Marshall reported that a streetlight up on The Drive near St. Mary's was out. She said she would provide the number to the Clerk so she could report it to NYCC.
- ii. Cllr. C. Thompson said that there had been many complaints about the light at Glasshouses Primary School which was shining too brightly into people's houses.
- iii. Cllr. C. Thompson also said that Glasshouses Village Association had held a very successful Carols on the Green event and raised £170 for Harrogate Homeless project.
- iv. Cllr. Leggett said that a representative from the Men's Shed had noted that one of the milepost signs they had painted had already started to rust. He had said that they would paint it again.

2223/164 Parishioners' Representations

In her capacity as Chair of the Memorial Hall Association, MOP3 reported that the Memorial Hall planned to hold a screening for the Coronation. She felt it would be a good idea to work with PBTC and any other involved parties to co-ordinate any celebratory events in the town.

Members agreed and Cllr. Lumley invited her to the next JLC meeting on 20th February where possible events to commemorate the Coronation were going to be discussed.

MOP3 also raised the matter of potential contribution to the Memorial Hall to help towards costs incurred on Remembrance Sunday. PBTC Members confirmed that they were very happy to do this.

2122/165 Exclusion of the Press and Public.

Resolved: that members of the press and public be excluded from items 2122/166 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature. (Commercially sensitive information).

All remaining members of the public and Cllr. Murday left the meeting at 21:12.

2122/166 To consider bids for the Cemetery field tender for 2023

One bid had been received. It was proposed, seconded and:-

Resolved: to accept the tender from F M Shepherd & Sons for the sum of £120, but also to warn them that this may be the last year that the option is available as the Council is considering selling the field to HBC.

2223/167 Dates of next meetings

Finance Committee Meeting – 19 January 2023

Mayor's Fund Committee Meeting – 19 January 2023

Full Council Meeting – 7 February 2023

HR Committee Meeting – potentially 19 January, but to be confirmed with the members

Meeting ended at 9.15pm.