



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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MINUTES OF THE MEETING HELD ON 5TH JULY 2022 AT 7.15PM IN THE COUNCIL CHAMBER.

Present:

Cllr I Skaife (Chairman) Cllr P Anson Cllr D Brackley Cllr M Holt Cllr H Jefferson Cllr J Leggett	Cllr S Lumley Cllr D Marshall Cllr C. Thompson <u>In Attendance:</u> Clerk: Miss Suzanne Smith, Councillor Murday (NYCC) One member of the public (part of the meeting)
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2223/42 Apologies for absence

To receive apologies for absence given in advance of the meeting

Apologies had been received from Cllrs. N Thompson and J. Wright.

2223/43 To receive Councillors' Declarations of Interest and consider any requests for dispensations

None

2223/44 Minutes

To approve the minutes of the Annual Meeting of the Council held on the 6th June 2022

Resolved to approve the minutes of the Annual Meeting of the Council held on the Tuesday 6th June 2022.

2223/45 Parishioners' Representations

a) Representations from any parishioners present

None present.

b) Written representations from

i. a resident requesting 4 sandbags for Pear Tree Cottage

As this was outside the remit of PBTC, it was agreed to redirect the enquirer as appropriate.

ii. a parishioner concerned about speeding traffic.

Members discussed the fact that PBTC's speed camera had not worked with data being corrupt from both directions, including after being turned round. It was felt that it was important to gather evidence of speeding vehicles before making an approach to NYCC for possible traffic calming measures. Cllr. Thompson agreed to test the as-yet unused 2-way mode on the camera to see if data could be captured but said he could make no promises. This item will come back on the August agenda.

- iii. **a parishioner re. the 7.5 tonne weight limit signs**
Cllr. Thompson reported that a parishioner had noted that one of the two weight limit signs was obstructing the road in its original location and so had been turned around by someone. Now it was not visible to motorists. It was agreed that a request would be made to NYCC for the sign, if still needed, to be relocated, possibly to the recessed garden area.
- iv. **a parishioner about the seagulls which are being fed by members of the public**
Cllr. Marshall reported that concerns were also being raised on social media that Pateley would soon be inundated with gulls if this continued. Nesting birds are being adversely affected. County Cllr. Murday said that the RSPB would be discussing this matter soon and he would feed back to PBTC their recommendations.

Laptop donation to Nidd Plus

Cllr. Leggett queried whether the old laptop had been donated. As it had now been reformatted, Cllr. Holt agreed to do this.

2223/46 Matters Arising

a) To receive the Clerk's report

The Clerk's report was received and noted.

Members queried where PBTC was at in terms of organising the Civic Service and Civic Luncheon. Cllr. Skaife said that the working date was currently Sunday 11 September, but he was not sure if this had been confirmed with the Church. The Clerk said that she would look into firming the date up as a matter of urgency.

2223/47 County Matters

Councillor Murday's report had previously been circulated to all councillors. Cllr. Murday noted that the pothole on Panorama walk had been repaired. He was waiting to hear which lampposts need attention.

Members queried where the request for 20mph roundels had come from as this was not something that had been discussed by PBTC. In fact, many members were totally opposed to the idea. It was agreed that PBTC did not wish to pursue this, as road furniture and street markings needed to be kept to a minimum to protect the beauty of the area. Cllr. Murday apologised for the misunderstanding and said he would withdraw the request for costings.

Cllr. Anson raised the proposed Nidderdale Greenway extension and queried the timescales, costs and what progress had been made with planning. Cllr. Murday said he would continue to keep PBTC up to date with all the details as he received them.

2223/48 District Matters

Cllr. Lumley provided an update on the devolution process for North Yorkshire. He noted that many of the 'Asks' requested of Government, concerning greater funding and powers to be devolved to the local area, are being rejected. The devolution deal will not be as fruitful as it was for other areas who did this some years ago, due to the impact on Government finances of Covid and Brexit.

The District Council is working hard towards vesting day, looking at best practice around the country. The date set is the end of March 2023, and he is confident that the transition will be smooth. He had had a productive and positive meeting with NYCC Cllr. Simon Myers regarding the services that will be transferred to North Yorkshire Council.

Cllr. Lumley had attended a farewell event at Harrogate Pump Rooms to commemorate the

40 years of work and fundraising of Harrogate Museums volunteers. Many of them are now getting older and there have been very few new people coming forward.

The 'Visit Harrogate' initiative had been very successful. The investments made in business and hospitality had resulted in the Harrogate district bouncing back far better than most of other towns in the UK. Indeed, the area was almost back to 2019 levels, which in itself was high due to the cycling and other events.

Significant investments (aided by grants) had and were being made in leisure infrastructure in the area, including the new pool and gym in Ripon, new gym and pool in Knaresborough and a revamp of the Hydro in Harrogate to include a new gym and diving platforms, as well more sustainable plant management. Once complete, Brimhams Active will be the envy of the district, helping people to lead more healthy, active and happy lives. Prevention is better than cure and the long-term benefits of the investments will be superb.

Cllr. Thompson raised concerns about bus services in the area. Cllr. Lumley agreed this was a real challenge. There were already far less buses and less routes. Harrogate receives no subsidy for buses and relies on commercial enterprise. This will continue and therefore it is essential to take an innovative approach. Nidd Plus already provides minibus for hire. There is also a weekly shuttle to Ripon and a car that takes people to appointments.

Cllr. Murday said there was an anomaly with NYCC continuing to fund the expensive Ripon to Bedale route for another year, but not the services provided by Bowland and Dales CIC.

Members discussed the circa. £40 million pounds debt being handed over by districts to the new North Yorkshire Council. Cllr. Murday noted that there was currently a huge variation in Council tax between the different areas. Under North Yorkshire Council, these would probably all be levelled up to the highest cost, already being paid by Harrogate residents.

2223/49 Planning Matters

a) Applications to Harrogate Borough Council

Resolved: to submit the following comments:

	Application No.	Address	Details	PBTC Comments
1	22/02208/FUL	Five Trees Glasshouses Harrogate North Yorkshire HG3 5QY	Erection of timber carport	No observations
2	22/02130/FUL	2 The Old Vicarage, Wath Road Pateley Bridge North Yorkshire HG3 5PG	Proposed conservatory	No observations
3	22/02105/FUL	RS Discounts 29 High Street Pateley Bridge Harrogate North Yorkshire HG3 5AL	Two storey rear extension to accommodation	No observations
4	22/02316/FUL	Fairview Millfield Street Pateley Bridge Harrogate North Yorkshire HG3 5AX	Erection of dormers. Please note the loft is already converted and has dormers on outside of the roof slope	No observations
5	22/01816/FUL	Quarry House Blazefield North Yorkshire	Repairs and re-building of derelict building to create 1no. residential dwellinghouse (C3 use class).	No observations

b) Decisions by Harrogate Borough Council

The following decisions were noted:

	Application number	Address	Details	HBC decision
1	22/01889/FUL	Ivy Cottage Wilsill Harrogate North Yorkshire HG3 5EB	Demolition of existing lean-to structure on existing garage and erection of replacement extension. Part conversion of garage to form ancillary living accommodation and installation of solar panels.	Approved subject to conditions
2	21/04954/FUL	Fern Dene Fellbeck Harrogate North Yorkshire HG3 5EW	Erection of single storey extension, detached garage and stores	Approved subject to conditions
3	22/02050/TPO	Land Comprising Woodland At 416252 466359 Wath Lane Pateley Bridge North Yorkshire	Works to 2 no. Sycamore (T1 and T2) of Tree Preservation Order No. 01/1970 A11	Approved subject to conditions
4	22/01695/FUL	Blazefield Caravan Park Blazefield Harrogate North Yorkshire HG3 5NG	Erection of storage building to store tools/machinery for Blazefield Caravan	Approved subject to conditions

c) Enforcement matters:

Cllr. Jefferson raised the issue of an illuminated sign at Kell house. The Clerk said she would investigate this.

d) Appeals: None**e) Other: Glasshouses Mill S106 – To receive a response from Harrogate Borough Council’s S106 and CIL Delivery Officer**

The Council noted the response from Corporate Director of Children and Young People’s Service at NYCC stating that c.£139k would be available for future use at Glasshouses Community Primary School. The money should be coming through soon. The Clerk will request that both HBC and NYCC (who are responsible for the levying) keep PBTC fully informed of when this money will be released.

2223/50 Play Area**a) To receive a verbal report on the playground and consider any action required**

As Cllr. N. Thompson was not present, a report was not available. However, it was noted by Cllr. Leggett, who had visited, that there was no change from last month.

2223/51 Council Business**a) Caretaker Tasks for July**

Resolved: to ask the caretaker to carry out the standard tasks, plus those previously requested at the Play Area before the school summer holidays, in particular the painting of the goal posts. In addition, the following needs to be addressed:

- i. To confirm that the caretaker has been asked to carry out restoration work (sanding and painting) of the 12 benches, starting with those in the worse state. (Cllr. Skaife to speak to him).
- ii. To ask the caretaker to clear the vegetation overhanging Panorama Road from the south of the cemetery field.
- iii. The Highways team should be asked to clear the verge along Panorama Road from The Knott, down towards the cemetery, as it is very overgrown and the road almost impassable (Area 6 responsibility).

a) **Publication of Sustran's Draft Feasibility Study for the extension of the Nidderdale Greenway**

Members discussed whether to hold a public consultation about this, but it was agreed that the steering group set up to work on this project should take the lead. Currently, PBTC did not have the answers to the questions the public would be bound to raise. It was too early in the process. However, it was clear that, while the Greenway extension would provide many benefits, building it could be quite contentious, with concern over legal rights and land ownership and particular problems through Glasshouses and Pateley Bridge show ground. It would be important that PBTC had a strong voice to represent parishioners, particularly when the Pateley Bridge to Glasshouses section is up for consultation.

Cllr. Murday confirmed that the project was fraught with difficulty and would benefit from an independent assessment of the route by a company other than Sustrans. The current draft feasibility study vastly underestimates the costs involved.

Resolved:

- i. that the draft feasibility study should be shared by PBTC with parishioners, once the Clerk has checked with the authors that they are happy for this to happen.
- ii. PBTC will hold active consultations with parishioners once the relevant stage of the process has been reached.
- iii. PBTC should be represented on the Steering Group (Cllr. Murday to facilitate this).

b) **To consider attendance at the YLCA Conference on Friday 23rd September for the cost of £120 per delegate**

Resolved: that the clerk attends the conference.

c) **Request for contribution towards the carving of the tree stump on the Recreation Ground**

Cllr. Lumley said he attended the Bewerley PC meeting. The artist who created the cross in Bewerley had quoted about £2,500 for doing the carving. His work was excellent. A badger or badger's head was envisaged. There would likely be some grant money available for the work. A contribution from PBTC to match that of Bewerley PC would be welcome.

Resolved: that PBTC will donate up to maximum of £500, depending on the final costs involved. The project organisers will be asked to apply to the Mayor's Fund for this.

d) **Raikes and Lupton Foundations**

i. **Replacement of Stephen Hessleden**

Resolved: that Cllr. Wright will be asked if she wants to join, otherwise, Cllr. Anson will take his place.

ii. **Draft Terms of Reference for Working Group**

Resolved: that Members are happy with the tabled terms of reference.

- iii. **Appoint Members to working group**
Resolved: that the members will be Cllr. Holt, Cllr. Leggett, the Clerk, Cllr. Wright/Anson and Cllr. Murday. The date of the first meeting would be determined by round robin.
- iv. **Advice on how the council can support the organisations**
Members noted that this would be the job of the new working group to ascertain.
- v. **Request for funding from Glasshouses Community Primary School**
Noted.

e) Quote for repainting the mileposts

Members felt that the updated quote was very high. It was agreed that further quotes should be obtained.

Resolved: that an initial enquiry should be made with the Men's Shed organisation to see if this is the sort of work they would carry out voluntarily. Failing that, further quotes would need to be obtained and this matter should come back to the next meeting.

f) Installation of the (Foxton) Pateley Bridge plaque

Cllr. Lumley reported that planning permission would need to be sought for this unless the plaque could be installed flush with the wall. The creators of the plaque were happy to do this and will find the best location, depending on the profile of the wall and aesthetics. It would either be between the 2 seats or to the left. The old archway will not be disturbed. Cllr. Lumley will continue to liaise on this matter. Note no charge will be made to PBTC for this work.

g) Attendance at Training Courses

Members noted that, as a new Councillor, it may benefit Cllr. Wright to attend a training course. It was agreed that the clerk would email her about this and Cllr. Skaife would contact her to arrange a sit down with her to discuss PBTC.

2223/52 Correspondence

a) Opportunity of Locality Grants (to promote social, economic or environmental wellbeing of communities within Pateley Bridge and Nidderdale)

Members noted the grants.

Resolved: that PBTC formally asks Bewerley PC to apply for a locality grant for the badger carving.

2223/53 Financial Matters

a) Accounts for Payment

It was **resolved** to authorise the following for payment:

- i. Internal Auditors fee: £150 – to be paid to Mayor's Fund.
- ii. Stuart Audsley: Updating Mayoral Boards: £55.00
- iii. Adrian Newbould Computer Services: Clearing data from old laptop: £84.00
- iv. T P Jones & Co LLP: Payroll preparation April-June 2022: £54.00
- v. Clerk's salary payable 31st July 2022: Gross pay £1,183.20, Net pay £881.36 (includes payment for end of June). **See also below.**
- vi. Clerk's payroll expenses payable 31st July: Working from home allowance £26.00 and contribution to internet £4.17 = £30.17 (N.B. payment added to salary – **total £911.53**)

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- vii. Payment to HMRC (31st July 2022) Including Employee NIC and Employer NIC £318.50
- viii. Nest Pension payments (31st July 2022 - Employers contributions £35.50, Employees contributions £47.33): £82.83

b) Receipts

The following receipts were noted:

- i. 06/06/22: Parking Permits (transfer from Nidd Plus): £312.00
- ii. 06/06/22: Garage rental: £35.00
- iii. 14/06/22: Donation from Ripon Farm Motors towards repairing tree lights: £400.00
- iv. 22/06/22: HBC Jubilee Grant: £1,000.00
- v. 27/06/22: HMRC VAT refund: £1,134.33

c) Direct Debit payments

To note payments, made by Direct Debit:

- i. 7th June 2022: £35.00- Information Commissioners Office
- ii. 30th June 2022: £73.08 – Nest Pensions

d) Bank Reconciliation and bank balances

- i. To receive the bank reconciliation to 29th June 2022 – received and noted
- ii. To note bank balances at 29th June 2022 – received and noted

2223/54 Exchange of Information/Items for Future Meetings

Members queried whether HBC could be asked to remove the ivy from the square opposite Weatherheads.

Cllr. Jefferson asked whether PBTC would be agreeable to meeting a representative from Nidderdale High School to discuss possible community-based tasks that she could do with the pupils. The kids are engaged and involved. Members welcomed the idea as long as there was a little bit of control/reporting so that PBTC knew what they were doing. It was agreed that Cllr. Jefferson would ask the representative to attend a future meeting.

Cllr. Anson reported that he had attended a meeting at Menwith Hill briefing, and it had been very interesting and useful.

Cllr. Holt informed members that he and Cllr. Leggett had attended the annual meeting of the YMCA. There had been an interesting presentation on resilience planning.

Cllr. Holt raised the councillors' surgery scheduled for Saturday, which he Cllr. Leggett and Cllr. Wright were due to attend. Cllr. Anson volunteered to step in for Cllr. Wright, if need be. The Clerk said she would publicise it again and more widely.

The Clerk raised the bicycle on the wall near the benches/notice boards on the High Street, which was a legacy from the Tour de Yorkshire. A member of the public had suggested it should be brought down while the scaffolding was up there. As the HBC planning enforcement team and previously acted on this, but not had the right tools on them to remove it, it was agreed that they should be approached again about it. Failing that, this should come back on the next agenda.

2223/55 Parishioners' Representations

22/2022-2023

None

2223/56 Resolved: that members of the press and public be excluded from item 2223/57 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature. (Personal information)

Two members of the public left the meeting at 9.15pm.

2223/57 Memorial benches

a) To receive an update on requests for memorial arrangements

An update was provided.

b) To agree any action required

Resolved:

- i.* that PBTC takes responsibility for the errors made and accepts the extra financial cost associated with needing to organise an extra plinth.
- ii.* that a site meeting is organised as soon as possible with the client to agree a range of possible locations for the memorial bench, which she will be happy with. Cllr. Lumley will lead on this and Cllr. Holt will attend also.
- iii.* that a subsequent meeting is arranged with the contractor to determine which of those possible locations are practical from a technical perspective.
- iv.* that the contractor is asked if it would be possible to have the 2nd plinth installed at a reduced price.
- v.* that the bench policy is reviewed at the next meeting and procedures put in place to manage the process of purchasing memorial benches.
- vi.* that should a member of the public ever raise this matter, they are informed that robust procedures are now being put in place to prevent any such errors in the future.

2223/58 Dates of next meetings

The next meeting of Pateley Bridge Town Council will be held at 7.15pm on Tuesday 2nd August.

The meeting ended at 21.49.