



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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MINUTES OF THE MEETING HELD ON 6TH SEPTEMBER 2022 AT 7.15PM IN THE COUNCIL CHAMBER.

Present:

Cllr I Skaife (Chairman)	Cllr D Marshall
Cllr D Brackley	Cllr N. Thompson
Cllr H Jefferson	Cllr. Wright
Cllr J Leggett	<u>In Attendance:</u>
Cllr S Lumley	Clerk: Miss Suzanne Smith
	Councillor Murday (NYCC)

2223/77 Apologies for absence received ahead of the meeting.

Apologies were received from Cllr. Anson, Cllr. Holt and Cllr. C. Thompson.

2223/78 To receive Councillors' Declarations of Interest and consider any requests for dispensations

No requests were made.

2223/79 Minutes

Resolved: that the minutes of the meeting held on the 2nd August 2022 are approved as a correct record.

2223/80 Parishioners' Representations

- a) **To receive representations from any parishioners present** – one member of the public was present but was there to observe.
- b) **To receive written representations from parishioners and act on them as appropriate:**
 - i. **to respond to a query about the validity of a badger being chosen as the preferred subject of the tree stump carving at the Recreation Ground.**

Members respectfully did not agree with the parishioner. The badger has very much been adopted by Pateley Bridge into folklore. They are for example, on the town crest.

It was noted that a public vote had been organised by Bewerley Parish Council to determine the subject of the carving. The badger had come out on top. There would be reference to the Queen on it, probably an 'ER' with a date.

It was agreed that the Clerk will send a response to the parishioner explaining the above.

- ii. **To note a request for the caretaker to cut back the hedge at the side of the path that leads down the steps from New Church Street to Greenwood Avenue, as well as cutting back the weeds on the footpath from Greenwood Road to the Millennium Green.**

Members agreed that these should be tasks for the caretaker. (See Item 2223/87-a) – Caretakers' tasks

- iii. **A message from a resident of The Knott who concurs with the Town Council that Panorama walk (between Panorama Way and The Knott) is unsuitable to being a road. It is currently dangerous for both pedestrians and drivers.**

Members noted this. It was on the agenda for later in the meeting.

2223/81 Matters Arising

Clerk's report

The Clerk's report was received and noted.

2223/82 County Matters

Cllr. Andrew Murday's report was received and noted.

Cllr. Murday drew attention to the potential transfer of NYCC assets and services to Town and Parish Councils following local government reorganisation. Although this would not happen until 2024, it may be a good idea for the council to consider whether there are assets or services it would be interested in taking on.

Members discussed Yorkshire Water's proposal to introduce charges for parking in their carparks around Thruscross, Fewston and Swinsty reservoirs. They agreed with Cllr. Murday that this would be inappropriate, as it would lead to visitors parking on narrow roads and causing congestion and problems for local residents. Cllr. Murday is organising a petition to ask HBC to decline the planning consent.

2223/83 District Matters

Cllr. Lumley reported that Brimhams Active had had its first birthday. The initiative had been very successful, with a massive investment strategy.

He had visited the foundations of the new Knaresborough swimming pool. It will be a very large and great asset and will include an area with slides for children to enjoy.

Harrogate Hydro's dry side is being extended by 70% and will have new equipment. It had been successful in obtaining more grants to install latest heat pumps and solar panels, thus improving energy efficiency.

Along with the rest of Brimham's Active, Nidderdale will have latest state of the art equipment. Users' training programme will be automatically updated whichever site they visit.

The Ripon pool is proving extremely successful, with many children learning to swim. NYC will have to look at stabilising the platform beneath the building, as this had not formed part of the initial budget.

Cllr. Leggett raised the Harrogate Convention Centre and questioned whether spending £40 million on it was appropriate when Leeds has competitive venues.

Cllr. Lumley emphasised the importance of Harrogate to North Yorkshire and the fact that the Convention Centre brings in an extra £90 million per year to the area

Unfortunately, updating the Convention Centre was turned down as an 'Ask' by Central Government. It will however still be important for NYC to go ahead. The building no longer serves its purposes in terms of the modern ways of holding conferences. e.g., there are no break-out spaces.

There will be some money off the back of the devolution deal which the new mayor can make decisions how to use. It may take 21 years to re-coup the investment but updating the centre to attract new business is vital for the future of the area and will result in increased income by visitors to the centre and those that come back for leisure purposes.

Members raised the issue of the lack of bin collections on Millfield Street and Greenwood Avenue. Cllr. Lumley said that there had been problems with recruitment of staff, plus the bank holiday had not helped. Residents needed to continue to report any issues.

2223/84 Planning Matters

a) Applications to Harrogate Borough Council

To consider:

	Application no.	Address	Details	PBTC
1	22/02904/FUL	24 Springfield Way Pateley Bridge North Yorkshire HG3 5PA	Proposal to level the ground constituting groundworks to materially alter the appearance of the land	No objections providing the public footpath is not impacted.
2	22/03256/FUL	New Causeway Farm Fellbeck Harrogate North Yorkshire HG3 5EW	Erection of a silage store	No objections.
3	22/03306/FUL	Police Station King Street Pateley Bridge Harrogate North Yorkshire HG3 5LE	Change of use of former Police Station to dwelling and formation of new vehicular access point.	No objections

b) Decisions by Harrogate Borough Council

To note:

	Application no.	Address	Details	HBC decision
1	22/02485/FUL	Scot Gate Cottage Pateley Bridge Harrogate North Yorkshire HG3 5NE	Erection of first floor extension to side and pitched roof above existing flat roof extension.	Approved subject to conditions.
2	21/05290/S106	Springfield Grange Old Church Lane Pateley Bridge HG3 5LY	Application to discharge the Section 106 Obligation in relation to planning permission 94/00552/OUT	The planning obligation shall continue to have effect without modification.

3	22/01163/FUL	Barns At Cragg Hall Wilsill Methodist Chapel To Wysing House Wilsill North Yorkshire HG3 5EE	Conversion of garage to form additional living accommodation, proposed single storey link extensions and a link detached garage.	Planning permission refused

c) Enforcement matters:

i. **22/00257/PR15 – unauthorised signage (bicycle) – 18 High Street, Pateley Bridge Harrogate North Yorkshire HG3 5AW.**

The clerk reported that HBC had said it would take no action as the sign was inobtrusive and likely to have received planning permission if applied for. The Clerk had then insisted that action should be taken as HBC had previously sent someone out to take it down and he had only not done so as he had the incorrect tools. Unfortunately, the department advised that the officer who could respond to this was on annual leave. So, there was no definitive answer yet.

Cllr. Murday offered to speak to the Chamber of Trade, who were the organisation that originally installed the sign.

It was agreed that this would come back to Council, if required, following the outcome of both of the above.

ii. **Enforcement matters at the Millfield new housing estate (19/03094/FULMAJ)**

Cllrs. Wright and N. Thompson informed Members that residents had created gates onto the land at the back, which was private. This was in direct contravention to the covenant they signed on purchasing the property which forbade it.

As this was already an enforcement matter with HBC, Members did not feel it was necessary for PBTC to take any action.

d) Appeals: none

e) Other: Glasshouses Mill S106

The Clerk reported that the NYCC Development Support Officer had raised an invoice to the developer as they are in breach of the agreement.

2223/85 Play Area

The Chair advised that he had met with the caretaker at the playground.

He advised that the painting of goalposts was a much bigger job than anticipated. The posts have dropped slightly and the framework that supports the nets is in the ground. The net supports need digging out for painting, as well as to fit the new nets.

He mentioned the stones in the goal mouth and questioned how best to hide them. He does not think they are dangerous.

Given the poor state of the goal posts, it was agreed that the Clerk could explore if there are any grants available (e.g. from Sports England or Locality Budget) that PBTC could apply to for funding to update them.

The Chair said the honeycomb plastic safety surface is now very worn, brittle, and rotted in parts.

As the play area was due to be inspected imminently, it was agreed to wait and see what the inspectors said ahead of making any decisions about upgrading the playing field.

Resolved: that Members are happy to for HBC to organise the annual safety inspection at a cost of £61.

Cllr. Jefferson noted that the hedge at the end house on Lupton Springs next to the park was overgrown and needed cutting back. It was agreed that the Clerk should write to the Housing Association to request that action is taken.

2223/86 Minutes/ Reports from Committees

None to consider.

2223/87 Council Business

a) Caretaker Tasks for September

Resolved: that the following tasks are carried out by the caretaker:

- i. Paint the bus shelter
- ii. Strim at the Millennium Green and the path leading to it from Greenwood Road to ensure easy public access.

See also 2223/80 b-ii.

Cllr. Jefferson noted that the caretaker and his son had done a fantastic job of clearing up the recycling centre, which had been in a terrible state, with people having abandoned waste at the side of the full bins. It was felt that it may be a good idea to include a photo in the newsletter as part of an appeal for people to look after it and keep it clean and tidy.

Cllr. Leggett noted that there had been evidence of trade waste abandoned there. He had reported it to Harrogate Borough Council.

b) **To hear feedback from the meeting on 26 August 2022 with HBC to discuss the proposed oversized bins and make any necessary decisions.**

Cllr. Leggett said that HBC was adamant that they would only service these new bins and no other options are available. Their equipment is geared up towards it.

HBC had left a map showing where the existing bins are, and they would like PBTC to go round to say where we would like the new bins to go.

Cllr. Lumley noted that there were lots of very valid reasons for rolling these bins out, including more capacity and the reduce risk of injury to personnel. The challenge is the unsightly nature of them.

Members agreed that one possible location for one of these bins could be the High Street where the phone box used to be. While the bins may seem oversized, carefully chosen locations, the Council and the community will get used to them.

Resolved: that the Chairman and Cllr. Jefferson will meet with HBC Officers to discuss possible locations for the new bins.

The Clerk noted that she had received a complaint from a resident that the dog bin at the bottom of Panorama Walk had been missing for a while, resulting in increased dog mess in the area.

Members agreed that the Chairman and Cllr. Jefferson would raise this with HBC officers when they met them and look at possible solutions.

- c) **To hear feedback from NYCC about possible solutions to help ease the parking situation on Greenwood Avenue/Road and make any further decisions felt necessary.**

NYCC had responded with possible solutions. The preferred one was yellow lines, though NYCC was reluctant as the parking here was already illegal.

Resolved:

- i. that PBTC asks for a NYCC engineer to attend the site, provide detailed feedback and recommend solutions.
- ii. That the photos and correspondence relating to this is forwarded to Cllr. Andrew Murday.

- d) **To receive NYCC's response about the Red Brae Bank construction works.**

Members noted the response which put the delays down to the specialist nature of the work, the requirement for geological surveys, and the need to find a solution which would protect against road damage in the event of future land movement. The design and tender process had been completed and a contractor selected. Once access arrangements had been agreed with landowners, a weather-dependent start date would be agreed.

Resolved: that PBTC asks for the cats' eyes to be removed as they are protruding too far.

- e) **To consider the Fell Beck bridge work and any related matters.**

Members noted that once the work started at the end of September, there would be pedestrian access only across the bridge. While the official diversion would be extremely long, locals would know of other ways round.

- f) **To receive any highway updates from NYCC and HBC in response to previous queries and address any other highway matters as appropriate.**

No further matters were received or raised.

- g) **To hear an update about the installation of the (Foxton) Pateley Bridge plaque**
Cllr. Lumley noted that work had started with some outlines showing where it would go.

- h) **To approve the decision to cancel the Civic Service and consider whether to allocate the money budgeted to a good cause.**

Resolved:

- i. That the decision to cancel the Civic Service due to the 50% increase in costs compared to last year is approved.
- ii. That it is not necessary to allocate the money saved to a good cause, as this money would offset other council expenditure and ultimately reduce the pressure on the precept.

- i) **To consider arrangements for Remembrance Day.**

It was noted that the Memorial Hall is putting tea and coffee on and a spread. Further discussions about this would take place at the Joint Liaison Committee Meeting with Bewerley Parish Council on 12th September.

j) **To hear an update about the restoration of the bus shelter.**

This had been discussed earlier in the meeting.

k) **Raikes and Lupton Foundations**

Cllr. Leggett said that Cllr. N Thompson had agreed to act as secretary which is very good news. Cllr. Andrew Murday had agreed to be the NYCC trustee, which will need to be endorsed by NYCC.

It was noted that this no longer needs to be a Town Council agenda item, as it is for the trustees to manage.

There was a query about why there is only £95 in the banks of the Raikes, given there had been no grants since 2011. The next stage is to consult with the Vicar who is the secretary.

When Cllr. Holt returns, there will be another sub-committee meeting at which approaching the Vicar will be discussed.

l) **To consider whether to liaise with NYCC about making an application to turn part of Panorama Walk into a footpath.**

Members noted contradictory feedback from parishioners about this. It was agreed not to go ahead.

m) **To confirm the council's policy for inclusion of notices in the noticeboard.**

Members confirmed that only council documentation could be included in the noticeboard.

The Chairman asked the Clerk to purchase more magnets for the noticeboard.

n) **To consider whether action needs to be taken in relation to illegal signs displayed on the High Street or elsewhere.**

Cllr. Jefferson had reported that she had recently removed a sign relating to roofing works that had been placed in the middle of the pavement loads of times. It was agreed to keep doing this as necessary.

2223/88 Correspondence

a) **To note that the manufacturers of iPAD-SP1 and iPAD-SP1 AUTO defibrillator have issued a recalled on these devices and make arrangements if appropriate.**

Cllr. Lumley said that he had checked the one on the High Street and organised the replacement.

It was agreed that Cllr. C. Thompson could look at the one in Glasshouses on his return from holiday as it was not that urgent.

b) **Rural Market Town Group – to consider whether to take up a trial membership in this group which combines the voices of rural market towns across England**

Resolved: that a trial membership should be taken out to see if there are any benefits.

2223/89 Financial Matters

a) **External Audit Report**

The external audit report was received and noted. No matters were raised.

b) **Accounts for Payment**

The following payments were approved:

- i. Clerk's salary payable 30th September 2022: Gross pay £1074.17, Net pay £823.61.(This includes the Clerk's payroll expenses payable 30th September 2022: Working from home allowance £26.00 and contribution to internet £4.17 = £30.17)
- ii. Payment to HMRC (September 2022) Including Employee NIC and Employer NIC: £251.84
- iii. Nest Pension payments (September 2022 – Employer's contributions £31.32, Employees contributions £41.76): £73.08
- iv. AVG Internet security – renewal is set to be £129.98 for 2 years (£64.99/year) at end of September 2022. Clerk will seek to reduce this or go to an alternative supplier if need be.
- v. PKF Littlejohn – External Audit fee - £200 +VAT= £240.00.
- vi. J. Todd – Teak oil for the caretaker - £70.34.
- vii. HBC – playground inspection - £61.
- viii. Men's shed payment also (£200 + materials).

c) Receipts

The following receipts were noted:

- i. 1 August 2022 - CJP Landscapes – garage rental - £35.00
- ii. 9 August 2022 - Nidderdale Plus – parking permits - £120.00.

d) Direct Debit payments

To note payments, made by Direct Debit:

- i. 31 August 2022: £73.08 – Nest Pensions.

2223/90 Exchange of Information/Items for Future Meetings

Cllr. Wright raised concerns about light pollution from the new estate and issues with the light on the ambulance station. It was agreed this should come back to a future agenda.

2223/91 Parishioners' Representations

- a) Cllr. Jefferson said that a parishioner had raised issues with the gullies on the high Street. It was agreed to request that Area 6 does a survey and cleans them.
- b) Members raised the need for the hedges at the top of Top Wath Road to be trimmed.
- c) Cllr. Jefferson raised the issue of green algae on the river resulting from sewage leaks. Someone had been hospitalised after coming in to contact with it. It was agreed that PBTC should write to the Environment agency about this, reiterating what had already been said to them and the need for urgent action.

2223/92 Exclusion of Press and Public

Resolved: that members of the press and public are excluded from item 2223/93 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature (personal information).

2223/93 Memorial benches

- a) To receive an update on the installation of the memorial bench for a local family.

Cllr. Lumley confirmed that he had met with HACS and had agreed a location which was within the range specified at his meeting with the family. It was an appropriate place near the bottom, adjacent to the existing seat.

He said that HACS had agreed to keep the price similar to before, but would confirm that in writing soon. They are currently struggling with staffing levels so it would be mid-October before the work could be carried out.

b) To agree any action required.

Resolved: that PBTC gives HACS the go-ahead, subject to there not being an excessive price rise.

2223/94 Dates of next meetings

The following meeting dates were noted and agreed:

- a) a meeting of the Joint Liaison Committee with Bewerley Parish Council at 6.15pm on Monday 12th September 2022.
- b) A meeting of the Mayor's Fund Committee will be at 6.15pm on Tuesday 4th October.
- c) The next meeting of Pateley Bridge Town Council at 7.15pm on Tuesday 4th October 2022.

Meeting closed at 21:12.

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