



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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MINUTES OF THE MEETING HELD ON 2ND AUGUST 2022 AT 7.15PM IN THE COUNCIL CHAMBER.

Present:

| | |
|---|--|
| Cllr I Skaife (Chairman) Cllr P Anson Cllr D Brackley Cllr M Holt Cllr H Jefferson Cllr J Leggett Cllr S Lumley | Cllr D Marshall Cllr C. Thompson Cllr N. Thompson <u>In Attendance:</u> Clerk: Miss Suzanne Smith, Councillor Murday (NYCC) |
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2223/59 Apologies for absence received ahead of the meeting.

Apologies were received from Cllr. Wright who was on holiday.

2223/60 To receive Councillors' Declarations of Interest and consider any requests for dispensations

No requests were made.

2223/61 Minutes

Resolved: that the minutes of the meeting held on the 5th July 2022 are approved as a correct record.

2223/62 Parishioners' Representations

- a) **To receive representations from any parishioners present** – none present.
- b) **To receive written representations from the following parishioners:** none received.

Members noted an email received from a parishioner expressing his concerns about the Tour de Yorkshire bike sign, overgrowth of ivy and the fact that HBC had not planted the hayracks. These issues would be addressed at other agenda items.

2223/63 Matters Arising

- a) **Clerk's report**
The Clerk's report was received and noted.

2223/64 County Matters

Cllr. Murday provided a report to members which was received and noted.
The matters raised included:

- Increase in covid infections across the county and likely impact of long covid.
- Local Government reform and appointment of NYCC Chief Executive.

- The problem of Climate change and the threat of wildfires on nearby moorland due too high temperatures, which may lead to the establishment of an executive member for climate change.
- The imminent threat of the closure of Fountains Earth C of E Primary School has been averted.
- Problems faced by the funding gap for children who would like to attend residential courses as Bewerley Park.
- An RSPB representative advised that the seagulls are moving inland as their more natural food sources at sea re being limited by human activity.
- Grants for the locality budget mean that the Sunday bus service on route 24 will continue through this winter, providing 3 return journeys through the day.
- The Red Brae reconstruction will not now be started until at least this Autumn.

Members raised concerns about the Greenhow Hill traffic works and questioned whether the time scales and scope of works could be more clearly defined, including more precise dates and information as to what stage in the process the works are at. The traffic lights are costing a fortune, and this is coming out of the public purse.

Resolved: that PBTC liaises with Bewerley Parish Council and jointly ask NYCC for full details on the project. In addition, assurance should be sought that the Pateley Show on 19 September will not be disrupted by the road closure. (Cllr. Anson to provide the questions.)

2223/65 District Matters

Cllr. Lumley said matters were ongoing as reported previously. There are lots of meetings and workshops taking place in readiness for the transition to the unitary authority in April.

He had recently attended the 125th Anniversary of Turkish baths in Harrogate. This superb asset provides income to council which can be offset against other less profitable things.

There is some debate about whether there will be a mayoralty following transition. For this to happen, Harrogate would need to be parished.

2223/66 Planning Matters

a) Applications to Harrogate Borough Council

Resolved:

| | Application no | Address | Details | PBTC Comments |
|---|---------------------|--|--|-----------------|
| 1 | <u>22/02485/FUL</u> | Scot Gate Cottage Pateley Bridge Harrogate North Yorkshire HG3 5NE | Erection of first floor extension to side and pitched roof above existing flat roof extension. | No observations |
| 2 | <u>22/02551/FUL</u> | Bruce House Barn Bruce House Pateley Bridge North Yorkshire HG3 5PG | Conversion of ancillary building to form an annexe, with flexible use as holiday accommodation, alongside the installation of a chimney and alterations to doorways and fenestration, and replanting of felled TPO tree (ref: T25 of TPO01/1970) | No observations |

b) Decisions by Harrogate Borough Council

The following decisions were received and noted:

| | Application number | Address | Details | HBC decision |
|---|---------------------|---|---|---|
| 1 | <u>21/00986/FUL</u> | Nydsley Hall Mill Lane Pateley Bridge Harrogate North Yorkshire HG3 5BA | Change of use of 5no. apartments to short term holiday accommodation. Retrospective application for the installation of hardstanding. | Grant planning permission subject to conditions |
| 2 | <u>22/01290/LB</u> | 2E Church Street Pateley Bridge Harrogate North Yorkshire HG3 5LB | Internal alterations and alterations to the fenestration. | Grant listed building consent subject to conditions |
| 4 | <u>22/01077/LB</u> | 45 High Street Pateley Bridge Harrogate North Yorkshire HG3 5JZ | Internal alterations and alterations to the fenestration. | Grant listed building consent subject to conditions |
| 4 | <u>22/01072/FUL</u> | 45 High Street Pateley Bridge Harrogate North Yorkshire HG3 5JZ | Change of use from retail unit (Use Class E) to dwelling (Use Class C3), internal alterations and alterations to the fenestration. | Grant planning permission subject to conditions |
| 5 | <u>22/02130/FUL</u> | 2 The Old Vicarage Wath Road Pateley Bridge North Yorkshire HG3 5PG | Proposed conservatory | Grant planning permission subject to conditions |
| 6 | <u>22/02208/FUL</u> | Five Trees Glasshouses Harrogate North Yorkshire HG3 5QY | Erection of timber carport | Grant planning permission subject to conditions |

c) Enforcement matters:

- i. **22/00257/PR15 – unauthorised signage (bicycle) – 18 High Street, Pateley Bridge Harrogate North Yorkshire HG3 5AW**
The Clerk said that there had been a commitment by HBC to carry out investigation within 28 days of 12th July. She had tried to follow up today, but the case officer was on holiday until 8th August.
- ii. **22/00277/PR15 – Alleged breach – side extension in conservation area - Iliona House Old Church Lane Pateley Bridge Harrogate North Yorkshire HG3 5LY – noted.**
- iii. **Update on the signage at Kell House, Ripon Road.**
HBC had advised that the sign does not breach planning regulations, so the case was closed.

d) Appeals: none

e) Other: Glasshouses Mill S106 – To receive any further details from Harrogate Borough Council's S106 and CIL Delivery Officer.

The Clerk said that she had received a written commitment to keep PBTC informed but no further update has been received as yet.

Cllr. C. Thompson raised the concerns of people living in Glasshouses who were questioning what was happening with the development. It had been noted that there were several companies involved, all with the same directors, including one that had gone into voluntary insolvency.

Cllr. Lumley said that as Glasshouses 123 were the original developers, it would be them that are responsible for the S106. With the sale of a certain percentage of the properties, the trigger point had been reached and NYCC was committed to paying the S.106 money specifically to Glasshouses School. It was just a matter of time.

The Clerk said she would try and get to the bottom of what is going on in terms of the multiple companies.

2223/67 Play Area

To receive a verbal report on the playground and consider any action required

Cllr. N. Thompson noted that many of the jobs required had not yet been completed, including the painting of the posts and installation of the new nets.

He said the holes where the Covid signs used to be needed filling in and he would look to sort that.

He noted that the netting behind the goal on the river side is becoming a bit ratty and questioned whether it should be replaced. Cllr. Lumley suggested that it could probably be repaired adequately with cable ties, as had been done in the past.

2223/68 Minutes/ Reports from Committees

- a) **Draft minutes of the Finance Committee meeting held on Tuesday 19th July** – received and noted.
- b) **Draft minutes of the Millennium Green Trust Fund meeting held on Tuesday 5th July** – received and noted.

2223/69 Council Business

a) Caretaker Tasks for August.

The caretaker had asked to meet a councillor to talk through everything that was required. Cllr. Skaife agreed to meet him.

It was agreed that no further tasks should be given to the caretaker until he had had opportunity to catch up.

b) Sanding and painting the mileposts.

Cllr. Leggett said he had spoken to a member of Pateley Shed. They are happy to work on the mileposts in situ.

Resolved: that Pateley Shed is invited to restore the mileposts at Fellbeck top and top of Blazefield Hill and offered a £100 donation for each milepost plus reimbursement of their materials.

- c) **To hear an update about the installation of the (Foxton) Pateley Bridge plaque.**
Cllr. Lumley said that the installers had been fully apprised, and it was just a matter of waiting for them to fit it into their schedule. The precise location would be decided when they had evaluated the site.

d) **Carving of the tree stump at the Recreation Ground**

Bewerley PC has been granted £1,500 and has asked HBC as the funder for an extension for completion of this project to 2023. Consultation is ongoing about what the stump should be carved into, with a badger being the current favourite option. It was suggested that a press release explaining why the badger was so popular for those not as familiar with the area might be a good idea.

Resolved: that PBTC also supports badger as its preferred option.

e) **Report from the councillors' surgery held on 9 July 2022**

Members noted the report received from Cllr. Holt, previously circulated to all councillors.

Resolved: The following actions were agreed:

- i. To write to Area 6 regarding the severe parking problems at the junction of Greenwood Avenue and Greenwood Road and more generally on these roads and ask for action to be taken, such as the introduction of yellow lines. The lack of visibility for motorists makes this parking particularly dangerous, as does the likely consequent inability of fire, ambulance, and other emergency services to access the area if required. Photographic evidence will be collated by Cllr. Jefferson. Cllr. Holt will write back to the parishioner that raised this to inform her. (Area 6 declined a similar request in September 2021.)
 - ii. To ask BPC to ask HBC to replace the waste bin that has been removed at The Coldstones Cut.
 - iii. To address speeding concerns raised, PBTC will continue to gather data using the speed monitoring device on the High Street through the August bank holiday weekend and beyond. Cllr. C. Thompson has now set this up to work for both directions. Once collated, the data will be published on PBTC's website and social media channels. (As this is a 20mph zone, it is deemed to be self-policing and the Police will not get involved.)
- f) **Arrangements for the Civic Service**
The Civic service is booked for Sunday 25 September, with the luncheon at Harefield Hall. Members discussed how to reduce the number of guests to 70 from approx. 95, as that is the maximum the Harefield can accommodate.

Cllr. Holt suggested that the invitation is amended to say that places are available on a first come first serve basis as numbers are restricted.

g) **Arrangements for Remembrance Day**

Cllr. Holt said he had spoken to a British Legion representative, as PBTC had taken responsibility for working with them to organise the event. He was putting a list together of all the things that required attention and needed doing and would let PBTC how we can help.

It was agreed that PBTC should confirm that the Memorial Hall is happy to host again. BPC needs to be emailed as it had agreed to pay for the refreshments. Further

arrangements should come before the Joint Liaison Committee at its meeting in September.

Cllr. Lumley said that a new local police officer had introduced himself and had enquired about the Remembrance Day service. He will send 2 officers.

h) Arrangements for restoring the bus shelter.

The Clerk said she had spoken to the contractor about the work at the bus shelter and had reassurances that the roof was most definitely watertight. The caretaker had subsequently agreed that it was.

Cllr. Brackley noted that water is coming through the single brick. Members discussed whether to get the shelter re-rendered.

Resolved: that the caretaker should sand down the shelter walls and paint them.

i) Christmas Lighting Funding Agreement received from HBC.

Resolved: that PBTC accepts the funding agreement and that the Clerk should sign it on behalf of the Council.

Cllr. Jefferson noted that if we wanted to get some new decorations, PBTC would need to look at this very quickly. Given the costs involved, Members felt that the council should stick with what it already has.

j) Publication in 'On Your Doorstep' PBTC

Resolved: that PBTC will publish a newsletter in the December/January and June/July editions.

k) Highway updates from NYCC and HBC in response to previous queries.

The Clerk said that NYCC Highways Officers had attended the weight limit signs and noted that the two at the bottom of bank were facing the correct way and not causing an obstruction.

Area 6 claimed to have rectified the reported problems with the Panorama Walk verge. Cllr. Lumley noted that they had only partially done this work. This stretch is totally unsuited to being a road. Members questioned what the process might be to have it converted to a footpath and whether this could be something that they consult with residents about via the newsletter. This will come back to a future agenda.

The Clerk said HBC had added the removal of the ivy from the square opposite Weatherheads to its programme of works.

l) Draft Feasibility Study for the proposed extension of the Nidderdale Greenway

Cllr. Murday stated that this project cannot continue to be managed by a steering group. It needs a management group and consultative council around it. This would take a couple of months to establish. After this they can work out how to consult and move the project forward. He will come back to PBTC with further information in due course.

m) **Raikes and Lupton Foundations – update from the working group**

Cllr. Leggett said he had just received a huge box of paperwork from Cllr. Holt relating to this. He feels he should take the time to work through this and get well informed prior to making any decisions. He will consult with the working group once he has reached some conclusions.

2223/70 Correspondence

a) **Query received from a visitor to Pateley Bridge regarding the lack of open shops, cafes, and restaurants**

Members agreed that this is not the remit of the Parish Council.

Resolved: that the Clerk responds with a short courteous message explaining this.

b) **To note a request to Area 6 to repair the pedestrian bridge across the River Nidd at Bewerley / Pateley Bridge (mid-point w3w location ///muddy.overlaid.contrived) - noted.**

c) **Consultation on short-term holiday lets (and potential registration scheme)**
- Noted.

d) **Litter bin review – Consultation request received from the Parks and Environmental Services, HBC**

Members considered the new much larger bins which HBC proposed to replace the current bins with. As wheelie bins (housed inside black/gold casings), they recognised the advantages to HBC in terms of ease of emptying. While they may be acceptable in some locations, members felt that they were totally inappropriate for others, such as the bottom of the High Street in Pateley Bridge.

Cllr. C. Thompson observed that residents of Glasshouses would totally object to a bin of this size being located on the village green.

It was noted that it would be unlikely that HBC would agree to having different sorts of bins in different locations as their vans would be equipped only for the new ones. However, Members felt that it was imperative that something was done to stop unsightly large bins being placed in appropriate locations.

Resolved:

- i. That PBTC responds to the consultation specific to proposed new bin at Glasshouses objecting in the strongest terms to the size of the new proposed bin.
- ii. That PBTC asks to meet with officers from HBC at the proposed locations for the new bins to discuss the matter further.

e) **20's Plenty – Campaign to get a default 20mph policy for North Yorkshire – invite to North Yorkshire zoom meeting - Noted.**

f) **HADCA e-bulletin**

- Noted. Cllr. Holt remarked on the wide variety of grants available and suggested PBTC may want to think about future projects it could fund in this way.

- g) **Community owned venues across North Yorkshire - study to show how they can cut greenhouse gases from their buildings by reducing carbon (dioxide) emissions** - noted

2223/71 Financial Matters

a) Accounts for Payment

The following payments were approved:

- i. To retrospectively approve payment to J. Todd & Sons for paint: £83.78 (paid 9/6/22) – missed off June minutes.
- ii. Party in the Park various expenses: T. Dawson: £35.08
- iii. Tree lighting repairs: Yorkshire Lighting Services: £666.00
- iv. Clerk's salary payable 31st August 2022: Gross pay £1044.00, Net pay £793.44
- v. Clerk's payroll expenses payable 30th August 2022: Working from home allowance £26.00 and contribution to internet £4.17 = £30.17.
- vi. Payment to HMRC (August 2022) Including Employee NIC and Employer NIC: £251.84
- vii. Nest Pension payments (31st August 2022 - Employers contributions £31.32, Employees contributions £41.76): £73.08
- viii. J. Todd & Sons teak oil for benches - £70.34
- ix. Attendance of Clerk at YLCA Conference on 23 September: £120

b) Receipts

The following receipts were noted:

- i. 04/07/22: Garage Rental: £35.00
- ii. 06/07/22: Transfer from Nidd Plus: £132.00 (for parking permits)
- iii. 20/07/22: 2 cheques for parking permits: £24.00

c) Direct Debit payments

The following payments were noted:

- i. 31st July 2022: £82.83– Nest Pensions

d) Bank Reconciliation and bank balances

Members had previously received the bank reconciliation and bank balances.

It was noted that this did not need to be on the agenda for full council meetings in future.

2223/72 Exchange of Information/Items for Future Meetings

Members questioned whether PBTC could include something in the Neighbourhood News section of the Nidderdale Herald. The Clerk agreed to ask for notice of the next meeting to be published to raise awareness among parishioners.

Cllr. Lumley reported that he had met the family on Silver Hill to discuss the new location for the memorial seat. They had defined two boundaries, between which the family would be happy with any spot. Cllr. Lumley said that it was now necessary to organise to meet the contractor there to firm up a precise position based on technical suitability. Members agreed that subsequent to this it would be important to show the family the proposed situation and double check that they are happy before proceeding.

Cllr Holt questioned whether the museum had been in touch to advise what they had done with the £500 that PBTC gave them. Cllr. Murday confirmed that there had been a 700th Year of Pateley Bridge Anniversary exhibition. Cllr Skaife confirmed that he had attended the opening ceremony.

23/2022-2023

Cllr. Jefferson confirmed that the representative from Nidderdale High would come along to the October meeting to discuss possible tasks that she could carry out with her students.

Cllr. Lumley questioned whether PBTC was still paying HBC to plant out the planters. They are in a really poor state. Cllr. C. Thompson noted that members of the public were also commenting on the unplanted planters. The Clerk said she would investigate what PBTC was paying and check what agreement was in place.

2223/73 Parishioners' Representations – none.

2223/74 To resolve that members of the press and public be excluded from item 2223/75 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature (- personal information).

Members felt this was unnecessary.

2223/75 Memorial benches

a) Update on memorial benches

The outstanding matter relating to the memorial bench had already been discussed at item 2223/72.

Cllr. Holt commented that the bench that had been restored halfway up Lupton Bank looked amazing.

2223/76 Date of next meeting

The next meeting of Pateley Bridge Town Council will be held at 7.15pm on Tuesday 6th September 2022.

Meeting closed 21:12