



PATELEY BRIDGE TOWN COUNCIL

The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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**MINUTES OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON 18TH MAY
2022 IN THE COUNCIL CHAMBER**

Start: 5.00pm
End: 5.30pm

**Present: Councillor Lumley (Chair), Councillor Holt, Councillor Jefferson, and
Councillor Skaife**

In attendance: Laura Jowett, Town Clerk

2122/07 To receive apologies

None

2122/08 Councillors' declarations of interests and consideration of dispensations

None

2122/09 Resolved to approve the minutes of the meeting held on the 25th April 2022

2122/10 Resolved that members of the press and public be excluded from items 2122/11 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature.

2122/11 Town Clerk Vacancy

a) To receive and sift applications and to identify candidates for interview

Resolved to invite three applicants to interview

b) To agree arrangements for interviews

The Committee agreed that interviews will be held on Tuesday 24th May and allocated a time slot for each candidate. The Committee considered and agreed interview questions.

2122/12 Dates of next meetings

The next meeting will be held at 7.15pm on Tuesday 24th May