



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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MINUTES OF THE MEETING HELD ON 4TH JANUARY 2022 AT 7.15PM IN THE COUNCIL CHAMBER.

Present:

Cllr M Holt (Chairman) Cllr P Anson Cllr D Brackley Cllr S Hesselden	Cllr H Jefferson Cllr S Lumley Cllr I Skaife In Attendance: Clerk: Ms Laura Jowett
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2122/135 Apologies for absence

a) To receive apologies for absence given in advance of the meeting

Apologies were received from Councillor Leggett, Councillor Marshall, Councillor C Thompson and Councillor N Thompson.

2122/136 To receive Councillors' Declarations of Interest and consider any requests for dispensations

None.

2122/137 Minutes

Resolved to approve the minutes of the meeting held on the Tuesday 7th December 2021

2122/138 Parishioners' Representations

a) To receive representations from any parishioners present

Councillor Jefferson reported verbal representations from parishioners regarding ambulance coverage in the area and response times which are being affected by covid and staff absences. Councillor Jefferson reported concerns about the lack of ambulance coverage during the hours of 7pm -7am and occasionally during the day. She explained that first responders were aware that they may have to stay longer with patients until relief arrives.

2122/139 Matters Arising

a) To receive the Clerk's report

The Clerk's report was received and noted.

b) To receive information from Harrogate Borough Council regarding maintenance of wooden benches

Information was received. The Clerk will diarise treatment of wooden benches to ensure this is reviewed annually at the most appropriate time.

2122/140 County Matters

Councillor Lumley advised that NYCC continue to meet remotely, and that work is ongoing to make arrangements for the new council for North Yorkshire, including sharing best practice from the districts and considering the work of area committees.

2122/141 District Matters

Councillor Lumley advised that Harrogate Borough Council are meeting face to face.

2122/142 Planning Matters

a) Applications to Harrogate Borough Council

Resolved to submit the following comments:

	Application no	Address	Details	PBTC comments
1	21/04669/FUL	Greenlea, Greenwood Road, Pateley Bridge, HG3 5LR	Demolition of an existing house and erection of a terrace of three new dwellings with six parking spaces	No objections
2	21/05208/FUL	Cliff Farm Fellbeck Harrogate North Yorkshire HG3 5EH	Erection of carport with home office above	No objections
3	21/04996/FUL	Blazefield Caravan Park Blazefield Harrogate North Yorkshire HG3 5NG	Demolition of existing toilet block. Erection of replacement toilet block	No objections

b) Decisions by Harrogate Borough Council

The following decisions were noted:

	Application number	Address	Details	HBC decision
1	21/04285/COU	The Birch Tree Inn Lupton Bank Glasshouses North Yorkshire	Conversion of public house to form 1 No. additional holiday cottage	Refused
2	21/04549/FUL	New Causeway Farm, Fellbeck, Harrogate, North Yorkshire, HG3 5EW	Demolition of garage. Erection of two storey extension	Approved subject to conditions
3	21/04019/FUL	Cherry Garth Old Church Lane Pateley Bridge Harrogate North Yorkshire HG3 5LY	Replacement front porch rebuilt rear sunlounge with additional canopy roof and replacement bay window. Internal alterations including loft conversion with new rooflights.	Approved subject to conditions

- c) Enforcement matters: None
- d) Appeals: None
- e) Other: None

2122/143 Play Area

- a) **To receive a verbal report on the playground and consider any action required**

Councillor Brackley advised that the net support bar has been repaired.
Councillor N Thompson will conduct the next inspection.

2122/144 Council Business

- a) **Caretaker Tasks for January**

The usual monthly tasks including sweeping and tidying under and around the recycling bins.

- b) **To receive an update on future displays at the Fox's Head Well and to consider any next steps**

Councillor N Thompson had advised that he has been in contact with the High School and they are very keen to be involved.

- c) **To receive an update and consider arrangements for Councillor's surgeries**

The next drop in surgery will be held in the meeting room at Nidderdale Plus on Saturday 29th January from 10am until noon. Councillor Holt and Councillor Leggett will attend. The event will be publicised on the website and social media and in the local press.

- d) **To consider fundraising events for the Mayor's Fund**

Councillor Holt advised that he had been hoping to hold a Mayor's Ball in early 2022 but under the current circumstances feels it would be inappropriate at this time.

- e) **To receive Crime and ASB Data for 23rd November 2021 to 4th January 2022**

Received and noted.

- f) **To consider if the Council wishes to publicise the Draft Feasibility Study for the proposed extension of the Nidderdale Greenway and if any consultation with parishioners is required.**

A discussion was held. Councillor Lumley advised that this project is not Town Council business and that an official steering group is due to be set up composing of representatives from NYCC, HBC and other interested parties including Sustrans. This steering group will be required to hold an official consultation at the appropriate time.

Resolved to defer consideration of this item until the official steering group is established.

- g) **To consider viring funds from the 'Clerks Travel' cost centre to 'Clerks Training' cost centre**

Resolved to vire £100 from the 'Clerks Travel' budget heading to the 'Clerks Training' budget heading.

- h) **To consider the Clerks attendance at YLCA training on 'Vibrant and democratic councils – giving local elections publicity and attracting candidates' for the cost of £22.50**

Resolved to approve the Clerks attendance at YLCA training on 'Vibrant and democratic councils – giving local elections publicity and attracting candidates' for the cost of £22.50

50/2021-2022

2122/145 Correspondence

None

2122/146 Financial Matters

a) Accounts for Payment

It was **resolved** to authorise the following for payment:

- i. HBC: emptying of trade waste in November: £22.30
- ii. YLCA: Cllr Anson's attendance at Internal Audit training: £30.00
- iii. Clerk's salary payable 31st January 2022: Gross pay £1026, Net pay £961.88
- iv. Clerk's payroll expenses payable 31st January 2022: Working from home allowance £26.00 and contribution to internet £4.17 = £30.17
- v. Payment to HMRC (January) Including Employee NIC and Employer NIC = £62.96
- vi. Nest Pension payments (January 2022 - Employers contributions £30.78, Employees contributions £41.04): £71.82
- vii. TP Jones: Payroll services October- December 2021: £54.00 (including VAT of £9.00)

b) Receipts

The following receipts were noted:

- i. 03/12/21 HBC, Christmas Grant Funding: £2,500.00
- ii. 06/12/21 Garage rental: £35

c) Direct Debit payments

To note payments, made by Direct Debit:

- i. 31st December 2021: £71.82 – Nest Pensions

d) Budget

i. To approve the budget for 2022-2023

The Council had received information about the tax base for 2022-2023. The tax base for 2022/23 is 952.52 which is an increase from 910.78 in 2021/2022. With this information the Council agreed that using reserves to balance the budget was not necessary as a precept of £32,035 would mean an annual increase of £0.10 per Band D property which was felt to be acceptable.

Resolved to approve the budget for 2022-2023

ii. To set the precept for 2022-2023

Resolved to set the precept at £32,035.00, which equates to a Band D equivalent of £33.63.

2122/147 Exchange of Information/ Items for Future meetings

Councillor Hesselden advised that he had met with an engineer from Area 6 regarding flooding issues at Fellbeck and that they had reported the issue and would check for funding to have it resolved. The clerk will follow this up in March if no action has been taken.

Councillor Anson advised that 6 trees have now been planted at the recreation ground and the 7th will be planted as part of the Queens Platinum Jubilee celebrations.

Councillor Brackley acknowledged the work of NYCC in sweeping up leaves but advised that the gullies in Glasshouses are still blocked with tarmac from the recent resurfacing works.

The clerk will report this again to Area 6.

Councillor Lumley advised that a parishioner had carved a stone plaque for the town and would like the council to approve the location for this to be placed. Information will be circulated to councillors for consideration and this item will be included on the next agenda.

The Clerk advised that she had been informed that repairs are required to the roof of the bus shelter before it can be repainted. Quotes will be obtained for consideration at a future meeting.

2122/148 Parishioners' Representations

None

**2122/149 To resolve that members of the press and public be excluded from items
2122/150 Under the provisions of the Public Bodies (Admission to Meetings Act
1960 s1(2)) during consideration of items of a confidential nature. (Commercially
sensitive information)**

No members of the public were present.

2122/150 To consider bids for the Cemetery field tender for 2022

One bid had been received. It was proposed, seconded and agreed to accept the tender from F M Shepherd & Sons for the sum of £120.

2122/151 Dates of next meetings

The Policies Working Group meeting will be held at 4.30pm on Wednesday 12th January, by a remote platform

The Finance Committee meeting will be held at 4.30pm on Tuesday 18th January, in the Council Chamber

The Mayor's Fund Committee will meet at 6.00pm on Tuesday 18th January, in the Council Chamber

The Full Council meeting will be held on Tuesday 1st February 2022 at 7.15pm