



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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MINUTES OF THE MEETING HELD ON 3RD AUGUST 2021 AT 7.15PM IN THE COUNCIL CHAMBER.

Present:

Cllr M Holt (Chairman) Cllr P Anson Cllr D Brackley Cllr S Hesselden Cllr H Jefferson Cllr J Leggett	Cllr D Marshall Cllr I Skaife Cllr C Thompson (Deputy Chairman) Cllr N Thompson In Attendance: Clerk: Ms Laura Jowett Two members of the public
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2122/52 Apologies for absence

- a) To receive apologies for absence given in advance of the meeting
- b) To consider the approval of reasons given for absence

Apologies had been received from Councillor Lumley. **Resolved** to approve the reasons for absence.

2122/53 To receive Councillors' Declarations of Interest and consider any requests for dispensations

None.

2122/54 Parishioners' Representations

- a) **To receive representations from any parishioners present**

A parishioner advised that the Sandy Steps are overgrown and in need of a clean. They raised a further issue with an uneven surface by the Youth Shelter at the Recreation Ground. This has been reported to Bewerley Parish Council, the clerk will check if this issue has been resolved.

- b) **To receive written representation regarding vandalism at the bowling green.**

A parishioner had written to the Council advising of vandalism and anti-social behaviour at the bowling green, their email has been shared with Bewerley Parish Council. The council agreed to check the deeds and reply to the parishioner with some suggestions.

2122/55 To receive reports from invited guests

To welcome representatives from North Yorkshire Youth and receive a short presentation.

The representative from North Yorkshire Youth had sent their apologies as they were unable to attend the meeting. They will be invited to attend the meeting in September.

2122/56 Minutes

Resolved to approve the minutes of the meeting held on the Tuesday 6th July 2021

2122/57 Matters Arising

a) To receive the Clerk's report

The Clerk's report was received and noted

b) To receive an update on the bridge, if available

The stones identified as suitable for use on the bridge are due to be inspected by North Yorkshire County Council's stonemason to ensure they are the right size

c) To receive an update on residential parking schemes, if available

This item will be brought back to a future meeting

d) To receive further information from the organisers of the Ultra Challenge

The response was noted. The event had taken place without incidence.

e) To receive information from Yorkshire Ambulance Service regarding response times

The information was noted.

2122/58 County Matters

a) To receive and consider information about the reorganisation of local government in North Yorkshire

Received and noted

b) To receive a report from Councillor Lumley

No report

2122/59 District Matters

a) To consider information received regarding issues at the recycling area and any action required.

Information had been received from Harrogate Borough Council. Town Councillors reported that whilst the bins have been emptied the area underneath the bins requires cleaning.

Resolved to add cleaning under the recycling bins to the caretakers monthly tasks and to ask that this area be cleaned shortly before the bank holiday in August.

b) To receive a report from Councillor Lumley

No report

2122/60 Planning Matters

a) Applications to Harrogate Borough Council

To consider:

- (i) 21/02986/TPO 3 no. Lime trees: crown lift up to 5m and crown thin up to 20%. 2 no. Horse Chestnut trees: crown lift to 5m over road and 2m over garden and crown thin up to 10%. All trees within G4 and G5 of Tree Preservation Order 01/1970 at Bruce House, Pateley Bridge, HG3 5PG
Defer to the Arboriculture Manager
- (ii) 21/03076/TPO Felling of 2 no. Alder trees (T1 and T2) and Fell or pollard at 4.3m of 1 no. Goat Willow tree (T3). Within Area A6 of Tree Preservation Order 01/1970 at Public Recreation Area, The Sidings, Pateley Bridge, North Yorkshire
Defer to the Arboriculture Manager

b) Decisions by Harrogate Borough Council

The following decisions were noted:

20/2021-2022

- i. 21/01897/FUL *Erection of a single dwellinghouse at Land Adjacent To Iliona House Old Church Lane Pateley Bridge Harrogate North Yorkshire HG3 5LY*
Approved subject to conditions.
- ii. 21/02032/COU *Change of Use from C3 Dwelling to Sui Generis for holiday accommodation at 1 Scaife Row Ripon Road Pateley Bridge Harrogate North Yorkshire HG3 5NL*
Approved subject to conditions
- iii. 21/02049/FUL *Erection of a first floor extension to include alterations to fenestration. Conversion of flat roof to pitched roof to single storey link block at rear at The Craggs Blazefield Harrogate North Yorkshire HG3 5DP*
Approved subject to conditions
- iv. 21/01277/FUL *Erection of 1 no. dwelling at Kiln Hill Cottage, Blazefield Bank, Blazefield, HG3 5DN*
Approved subject to conditions
- v. 21/01855/FUL *Erection of car port at Cliff Farm, Fellbeck, HG3 5EH*
Approved subject to conditions
- vi. 21/02284/FUL *Alterations to stables and tack room (revised scheme) at Manor House Wilsill Harrogate North Yorkshire HG3 5EB*
Approved subject to conditions
- vii. 21/01648/DISCON *Application for the approval of details required under condition 3 & 4 (materials), 11 & 12 (highways), 14 (landscaping), 15 (tree protection) of planning permission 20/02007/DVCON - Variation of Condition 2 (approved details) to allow for alterations to fenestration, installation of photovoltaic roof slates and extraction/intake grilles, of permission Ref 17/05050/FUL - erection of one dwelling at Land Comprising Field At 418084 464508 Wilsill North Yorkshire*
CONFIRMATION of discharge of condition(s)

c) Enforcement matters

To note:

- i. 21/00341/PR15 *The Crown Hotel, 19 High Street, Pateley Bridge, HG3 5AP - Extension of decking area and breach of condition 3 (Use of decking after 10pm) of permission 18/01864/FUL)*
- ii. 21/00362/PR15 *Ivy House, Wilsill, HG3 5EB - Change of surface to right of way*

d) Appeals: None

e) Other: None

2122/61 Play Area

a) To receive a verbal report on the playground

Councillor Skaife had carried out an inspection and offered to conduct the next inspection.

Councillor C Thompson advised that the gate doesn't shut. Resolved to ask the caretaker to fit a new spring to ensure that the gate will close.

2122/62 Council Business

a) Caretaker Tasks for August

Resolved to ask the caretaker to pressure wash and tidy the bus shelter, to sweep and clean the recycling area, under and around the bins just before the bank holiday and to clean Sandy Steps and trim the hedges.

b) To receive an update on future displays at the Fox's Head Well and to consider any next steps

Councillor N Thompson gave an update. He has been in contact with local schools and students have submitted designs for a future display. Councillor N Thompson will collect

these and make arrangements with the High School to have one of the designs made into a display.

c) To consider possible recipients of a Town Shield

Resolved that this item be considered in a confidential session at the end of the meeting.

d) To consider arrangements for Councillor's surgeries

Resolved to hold a Councillors surgery from 10am – 12 noon on Saturday 11th September. This drop in event will be held outdoors on the High Street. Councillor Leggett and Councillor Brackley will attend, Councillor C Thompson and Councillor Hesselden will be available if required.

Arrangements for Councillors surgeries will be a recurring agenda item.

e) To receive information about a fundraising event for the Mayor's Fund

Due to councillor availability the suggested fundraising event will not take place in August.

f) To receive Crime and ASB Data for 22nd June 2021 to 27th July 2021

Received and noted.

g) To consider approving attendance at Charitable Trusts training for the Clerk for the cost of £45

Resolved to approve the attendance of the Clerk at training on Charitable Trusts for the cost of £45.

2122/63 Correspondence

a) To receive and consider information regarding the Queen's Platinum Jubilee

Information had been circulated and was noted, the clerk will liaise with the clerk at Beverley Parish Council.

b) To receive and consider correspondence from Nidderdale Branch of the Royal British Legion

Received and noted. **Resolved** to write to the Nidderdale Branch of the Royal British Legion thanking them for their excellent work organising parades and events in previous years and offering the council's support as in previous years including a donation towards refreshments at the Memorial Hall and asking that they notify the council if any further support is required.

2122/64 Financial Matters

a. Accounts for Payment

It was **resolved** to authorise the following for payment:

- i. HBC: emptying of trade waste in June and annual duty of care charge: £78.70
- ii. TP Jones and Co: Payroll administration services: £54.00
- iii. Clerk's expenses: Phone top up: £10.00
- iv. Harrogate Borough Council: Transfer of Parking Permit payments: £804.00
- v. Clerk's salary payable 31st August 2021: Gross pay £1026, Net pay £957.48
- vi. Clerk's payroll expenses payable 31st August 2021: Working from home allowance £26.00 and contribution to internet £4.17 = £30.17
- vii. Payment to HMRC (August) Including Employee NIC and Employer NIC = £67.36
- viii. Nest Pension payments (August 2021 - Employers contributions £30.78, Employees contributions £41.04): £71.82

b. Receipts

The following receipts were noted:

- i. 05/07/21 Garage rental: £35

22/2021-2022

- ii. 06/07/21 Parking Permits: £804 – transferred from Nidderdale Plus
- iii. 09/07/21 Christmas Lights donation: £480
- iv. 22/07/21 Bewerley Parish Council, contribution to plaques: £200

c. Direct Debit payments

The payments made by Direct Debit were noted:

- i. 30th July 2021: £71.82 – Nest Pensions

d. Budget Monitoring

i. To receive budget monitoring to 30th June 2021

A budget monitoring document had been circulated and was noted.

ii. To consider the recommendation of the Finance Committee to vire £500 from the Mayoral Travel budget heading to the IT budget heading

Resolved to vire £500 from the Mayoral Travel budget heading to the IT budget heading.

2122/65 Minutes/ Reports from Committees

a) Finance Committee Meeting held on 20th July

Noted

b) Mayor's Fund Committee meeting held on Tuesday 20th July

Noted. Councillors Hesselden and C Thompson gave belated apologies due to work.

2122/66 Exchange of Information

Councillor N Thompson commented on a recent increase in what appeared to be hen and stag parties at local holiday lets.

Councillor Skaife advised that unauthorised signage that had previously been reported had not been removed.

Councillor Leggett commented that the recent small event to unveil the plaques had gone well.

2122/67 Parishioners' Representations

A parishioner advised that further work is required on the High Street and pavements and roads in the parish.

2122/68 Dates of next meetings

The Full Council meeting will be on Tuesday 7th September 2021 at 7.15pm

At 9.03pm two members of the public left the meeting and the Council went into confidential committee

2122/62.C To consider possible recipients of a Town Shield

The Council considered and agreed recipients for a Town Shield