



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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MINUTES OF THE MEETING HELD ON 1ST JUNE 2021 AT 7.15PM AT THE MEMORIAL HALL.

Present:

Cllr M Holt (Chairman) Cllr P Anson Cllr D Brackley Cllr S Hesselden Cllr H Jefferson Cllr J Leggett	Cllr S Lumley Cllr D Marshall Cllr I Skaife Cllr C Thompson (Deputy Chairman) Cllr N Thompson In Attendance: Clerk: Ms Laura Jowett One member of the public
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2122/18 Apologies for absence

- a) To receive apologies for absence given in advance of the meeting
- b) To consider the approval of reasons given for absence

None, all were present.

2122/19 To receive Councillors' Declarations of Interest and consider any requests for dispensations

None.

2122/20 Parishioners' Representations

- a) **To receive representations from any parishioners present**
- b) **To receive written representation from a parishioner regarding the recycling area at Southlands car park.**
 - a) A parishioner raised two issues, the recent damage to trees and the erection of a large tent at the Millennium Green and concerns about the Ultra Challenge event which is due to take place on the 17th and 18th July.
The Council agreed to write to the organisers of the event requesting information about any measures in place to safeguard against damage and making suggestions based on previous communications with organisers of similar events.
The Council noted the residents comments about the damage on the Millennium Green and advised that it will make arrangements to meet with the local police and ask that the structure be removed. A number of trees have been damaged and the incident has been reported to the police.
 - b) The written representation from a parishioner was noted and the council agreed that the recycling area requires cleaning. The clerk will contact Harrogate Borough Council to request a information about the responsibilities and any policies relating to the cleanliness of the recycling area and the car park. When this information is received the council may consider if it needs to make supplementary arrangements.

2122/21 Minutes

- a) **Resolved** to approve the minutes of the Annual Meeting of the Council held on the 4th May
- b) **Resolved** to approve the minutes of the ordinary meeting held on the 4th May

One member of the public left the meeting at 7.50pm

2122/22 Matters Arising

(a) To receive the Clerk's report

The Clerk's report was noted

2122/23 County Matters

Councillor Lumley explained that the County Council continue to meet remotely with decision making delegated to the executive officers and that this is working well. Councillor Lumley advised that the work on Kex Gill is likely to start this summer and take 12 – 14 months to complete and that the Government should make a decision on the reorganisation of local government in North Yorkshire in July.

Councillor Lumley advised that stone masons have been approached to tender for the work to improve the stone used in the recent repairs to the bridge and that he has requested that it be replaced with more appropriate stone. Councillor C Thompson commented that there has been much discussion of this on social media and that as the bridge is a listed structure the repairs should have used appropriate materials which were in keeping with the original stone. Councillor Jefferson enquired about the replacement of the lamp on the bridge and Councillor Lumley advised that this will be repaired and rewired.

2122/24 District Matters

Councillor Lumley advised that Harrogate Borough Council is now holding face to face meetings and that sports and leisure facilities are reopening.

2122/25 Planning Matters

a) Applications to Harrogate Borough Council

To consider:

- i. 21/01584/FUL *Erection of a single dwelling at Crossing Cottage, Glasshouses, Harrogate, North Yorkshire, HG3 5QH*
No objections.
- ii. 21/01277/FUL *Erection of 1 no. dwelling at Kiln Hill Cottage, Blazefield Bank, Blazefield, Harrogate, North Yorkshire, HG3 5DN*
No objections.
- iii. 21/01796/FUL *Improvements to public footpath, including remediation and installation of a surface capping system at Land Adjacent To Glasshouses Mill, Glasshouses, North Yorkshire*
No objections
- iv. 21/01793/FUL *Conversion of barn to provide ancillary living accommodation to also include; new openings and a porch at The Byre, Sandy Lane, Glasshouses, HG3 5DT*
No objections
- v. 21/01855/FUL *Erection of car port at Cliff Farm, Fellbeck, HG3 5EH*
No objections
- vi. 21/01897/FUL *Erection of a single dwellinghouse at Land Adjacent To Iliona House, Old Church Lane, Pateley Bridge, HG3 5LY*
Pateley Bridge Town Council has no objections to this application but would ask that the natural springs and historic flooding issues in the area be considered.

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- vii. 21/02049/FUL *Erection of a first floor extension to include alterations to fenestration. Conversion of flat roof to pitched roof to single storey link block at rear at The Craggs, Blazefield, HG3 5DP*
No objections.

b) Decisions by Harrogate Borough Council

The following decisions were noted:

- i. 21/00286/CLEUD *Certificate of lawfulness to confirm that development under planning permission 12/02578/FUL commenced on or before 25.09.2015 (condition 1) - Erection of 2 dwellings at Crossing Cottage Glasshouses Harrogate North Yorkshire HG3 5QH .*
Refused.
- ii. 21/00074/FUL *Erection of a combined store and greenhouse (amended details received 25th March 2021) at Land Comprising Field At 418084 464508 Wilsill North Yorkshire HG3 5EB*
Approved subject to conditions.
- iii. 21/00897/S106 *Application to discharge the Section 106 Obligation in relation to planning permission 94/00552/OUT at Springfield Grange, Old Church Lane, Pateley Bridge, HG3 5LY*
The Planning obligation shall continue to have effect without modification.
- iv. 20/05222/FUL *Conversion of building to form holiday accommodation at Weir Cottage, Glasshouses, North Yorkshire.*
Approved subject to conditions.
- v. 21/01302/FUL *Alterations to existing fenestration and installation of a new fire escape platform at The Playhouse, Church Street, Pateley Bridge, HG3 5LB.*
Approved subject to conditions.
- vi. 21/01168/FUL *Removal of conservatory and erection of single storey and two storey extensions at 16 Harewell Close, Glasshouses, HG3 5DY*
Approved subject to conditions.
- vii. 21/01250/FUL *Erection of detached single garage, store and home office at Rocks Cottage, Brimham Rocks Farm, Brimham Moor Road, Summerbridge, Harrogate North Yorkshire HG3 4BF*
Approved subject to conditions.

c) Enforcement matters

- i. 21/00215/PR15 *Kiln Farm Bungalow, The Raikes, Wilsill, HG3 5EE - Planting of Leylandii as boundary treatment - noted*

d) Appeals: None

e) Other: None

2122/26 Financial Matters

a. Accounts for Payment

It was **resolved** to authorise the following for payment:

- i. HBC: emptying of trade waste in April: £33.45
- ii. Stuart Audsley: Mayoral Board: £65.00
- iii. Clerk's Expenses: PPE and stationery: £64.85 (includes VAT of £10.81)
- iv. Clerk's salary payable 30th June 2021: Gross pay £1026, Net pay £957.48
- v. Clerk's payroll expenses payable 30th June 2021: Working from home allowance £26.00 and contribution to internet £4.17 = £30.17
- vi. Payment to HMRC (June) Including Employee NIC and Employer NIC (less credit balance) = £16.92

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- vii. Nest Pension payments (June 2021 - Employers contributions £30.78, Employees contributions £41.04): £71.82
- viii. Bishopside and Bewerley Memorial Hall: 22nd May 2021: £110.00
- ix. Bishopside and Bewerley Memorial Hall: 1st June 2021: £45.00

b. Receipts

The following receipts were noted:

- i. 30/04/21 HBC, precept – first instalment: £15,268.00
- ii. 04/05/21 Platt and Bajic, garage rental May: £35
- iii. 19/05/21 Parking Permits: £12

c. Direct Debit payments

The payments made by Direct Debit to Nest Pensions were noted:

- i. 28th May 2021 £71.82

2122/27 Annual Governance and Accountability Return

a) To receive the Internal Auditors report

The internal auditors report was received and noted

b) To review the effectiveness of internal controls

The Council reviewed the effectiveness of its internal controls

c) To consider and sign the Annual Governance Statement

The Chair read out each statement in turn and the Council **resolved** to approve the Annual Governance Statement which was then signed by the Chair and the Clerk.

d) To consider, approve and sign the Statement of Accounts

Resolved to approve the Statement of Accounts for 2020-2021 which was then signed by the Chair.

e) To note the period for the exercise of public rights

The period for the exercise of public rights was noted as being the 7th June to the 16th July. The notice will be displayed on the website and in the notice board from Friday 4th June.

2122/28 Play Area

a) To receive a verbal report on the playground

Councillor N Thompson advised that the goal post has been repaired and the area in front of the goal made good.

He raised the issue of people parking in front of the gate and that the gate may need oil.

The Council **resolved** to put up a larger 'no parking' sign which explains that access is needed for emergency vehicles at all times.

Councillor Anson will conduct the next inspection.

b) To receive information about replacement goal netting and to consider next steps

Councillor C Thompson advised that he had made investigations into replacement goal netting and that it was recommended to use netting which is a minimum of 3mm thick.

The Council **resolved** to purchase new goal netting for the cost of up to £100 and to ask a local ropemaker about the best way to attach the netting.

2122/29 Council Business

a) Caretaker Tasks for June

Standard tasks plus oiling the gate at the play area and installing a large 'No Parking' sign.

10/2021-2022

- b) To receive a request from the Millennium Green Trust for up to £200 to conduct speculative repairs to the pond.**

Resolved to approve the request and pay up to £200 for speculative repairs to the pond.

- c) To receive Crime and ASB Data for 28th April 2021 to 25th May 2021**

The report was received and noted.

- d) To receive and consider quotes for tree work for the cost of up to £750.00**

The clerk will request that the quote be broken down to reflect the different elements so that the Council can make an informed decision and prioritise work at a future meeting.

- e) To consider the purchase of a replacement rope for the flag pole**

Councillor Skaife advised that the rope which was purchased in 2020 is wearing against the fixings. Quotes had been obtained for a replacement rope however it appears that the quotes relate to the same make as that purchased in 2020.

Resolved to ask a local rope maker for their involvement or recommendations. If necessary to ask national suppliers for a sample before purchasing or to look at the existing rope to see if any modifications could be made to stop it deteriorating.

2122/30 Correspondence

- a) To receive correspondence from Yorkshire Water regarding work at Angram and Scar House reservoir**

Received and noted.

- b) To receive correspondence from Harrogate Borough Council Estates department regarding the Cemetery Field**

Received and noted.

2122/31 Minutes/ Reports from Committees

To receive the minutes for

- a) Finance Committee held 27th April**
b) Christmas Lights Committee held 27th April
c) Annual Parish Meeting 29th April

Received and noted

2122/32 Exchange of Information

Councillor C Thompson advised that the Mobile vehicle Activated Sign is back on. The statistics which were collected whilst the sign was off have been downloaded and will be presented at the next meeting.

Councillor N Thompson advised that North Yorkshire Youth are in the process of setting up a weekly youth club. He also raised an issue of increased dog fouling at the Millennium Green. Councillor Jefferson will contact the dog warden about this.

Councillor Leggett commented that the sale of the parking permits went very well and thanked all those who attended, especially Councillor Holt who attended for the full day and Councillor Skaife for setting everything up.

Councillor Hesselden requested more dog fouling stickers for Wilsill.

Councillor Jefferson requested that the dates of the mobile household recycling unit be publicised on the council's social media.

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2122/33 Parishioners' Representations

None

2122/34 Dates of next meetings

The Full Council meeting will be held on Tuesday 6th July 2021 at 7.15pm.