



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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MINUTES OF THE MEETING HELD ON 4TH MAY 2021

Present:

Cllr M Holt (Chairman) Cllr P Anson Cllr D Brackley Cllr S Hesselden Cllr H Jefferson Cllr J Leggett	Cllr S Lumley (part of the meeting) Cllr D Marshall (part of the meeting) Cllr I Skaife Cllr C Thompson (Deputy Chairman) Cllr N Thompson In Attendance: Clerk: Ms Laura Jowett Amanda Newbold (Assistant Director, Education and Skills, NYCC) and Tracey Lambert (Project Manager for Technology and Change, NYCC)
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2122/1 Apologies for absence

- a) To receive apologies for absence given in advance of the meeting
- b) To consider the approval of reasons given for absence

Councillor Lumley had given apologies for part of the meeting due to having to attend other meetings.

2122/2 Parishioners' Representations

Councillor Jefferson passed on information received from a resident regarding pot holes on the riverside footpath to Glasshouses. The clerk will report these to NYCC.

2122/3 North Yorkshire County Council Outdoor Learning Service Review

To welcome Amanda Newbold, Assistant Director of Education and Skills from NYCC, to the meeting and invite her to address members regarding the Outdoor Learning Service Review

Amanda Newbold, Assistant Director of Education and Skills from NYCC, and Tracey Lambert (Project Manager for Technology and Change, NYCC) were welcomed to the meeting and gave a presentation on the current NYCC review of Outdoor Learning and specifically how this relates to Bewerley Park.

There had been a significant loss of income due to the Covid-19 pandemic and North Yorkshire County Council are looking at what can be done to protect services and centres for the future. A data gathering exercise was undertaken in April and engagement events were taking place throughout May, including presentations to local councils.

There was a discussion and councillors suggested that NYCC consider alternative sources of energy, Amanda Newbold advised that this had been investigated previously and that there

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may be difficulties due to the age and structure of existing buildings but that this would be considered as part of the review.

Amanda Newbold clarified that there will be day provision at Beverley Park after the May half term holiday but that residential visits may not be cost effective as currently they are unable to mix school groups.

Councillors explained that Beverley Park is a valued and important resource in the area and that children will particularly benefit from the service following the pandemic.

Councillor Holt asked that the Town Council be kept informed and Amanda Newbold suggested that she attend a meeting later in the summer to provide a short update.

Councillor Lumley arrived at 7.30pm.

Amanda Newbold and Tracey Lambert left the meeting at 7.41pm.

2122/4 To receive Councillors' Declarations of Interest and consider any requests for dispensations

Councillor Holt declared a pecuniary interest in item 10.a.2 (payment of the Mayoral allowance) and advised he would not take part in the vote on this item.

2122/5 To approve the minutes of the meeting held on the 6th April 2021

It was **resolved** to approve the minutes of the meeting held on the 6th April 2021, to be signed by the Chair at a later date.

2122/6 Matters Arising

(a) To receive the Clerk's report

The Clerk's report was noted

(b) To receive information from Beverley Parish Council regarding arrangements for commemorative plaques

An event will be held on Saturday 17th July 2021 in the afternoon in both parishes. Arrangements will be made.

2122/7 County Matters

No report.

2122/8 District Matters

No report.

2122/9 Planning Matters

a) Applications to Harrogate Borough Council

To consider:

- (i) 21/01168/FUL *Removal of conservatory and erection of single storey and two storey extensions at 16 Harewell Close, Glasshouses, HG3 5DY* – No objections
- (ii) 21/00074/FUL *Erection of a combined store and greenhouse (amended details received 25th March 2021) at Land Comprising Field At 418084 464508, Wilsill, North Yorkshire, HG3 5EB* – No objections
- (iii) 21/00986/FUL *Change of use of 5no. apartments to short term holiday accomodation. Retrospective application for the installation of hardstanding at Nydsley Hall, Mill Lane, Pateley Bridge, Harrogate, North Yorkshire, HG3 5BA* – No objections
- (iv) 21/01302/FUL *Alterations to existing fenestration and installation of a new fire escape platform at The Playhouse Church Street Pateley Bridge HG3 5LB* – No objections

- (v) 21/01250/FUL *Erection of detached single garage, store and home office at Rocks Cottage Brimham Rocks Farm Brimham Moor Road Summerbridge Harrogate North Yorkshire HG3 4BF* – No objections
 - (vi) 21/00562/FUL *Conversion of 1no. residential unit to 3no. apartments on the first, second and third floor; to include erection of a rear extension, installation of external staircases and formation of terraces at 21A High Street Pateley Bridge HG3 5A* – No objections
 - (vii) 21/01407/FUL *Demolition & re building of porch at Tenter Croft Pateley Bridge Harrogate North Yorkshire HG3 5NH* – No objections
- b) **Decisions by Harrogate Borough Council**
- i. 21/00007/FUL *Demolition of existing balcony and erection of replacement single storey extension on footprint of balcony at Linton House, Main Street, Pateley Bridge*. Permission granted subject to conditions – noted.
- c) **Enforcement matters**
- i. 21/00169/BRPC01 *Land Comprising Field At 418084 464508, Wilsill, North Yorkshire, HG3 5EB*, No further action warranted at the present time -noted.
- d) **Appeals:** None
- e) **Other:** None

2122/10 Financial Matters

a. **Accounts for Payment**

It was **resolved** to authorise the following for payment:

- i. HBC: emptying of trade waste in March: £21.78
- ii. Cllr M Holt: annual mayoral allowance for expenses: £350
- iii. YLCA: Year End Accounts training for the clerk: £30.00
- iv. Community Publications Limited: April/May newsletter: £240.00 (including VAT of £40)
- v. T P Jones: Payroll administration, Jan – March 2021: £54.00 (including VAT of £9.00)
- vi. HBC: 50% of cost of replanting the bandstand area: £302.10 (including VAT of £50.35)
- vii. Clerk's Expenses: subscription to Zoom: £14.39
- viii. Clerk's salary payable 28th May 2021: Gross pay £1026, Net pay £1075.28 (due to change of tax code)
- ix. Clerk's payroll expenses payable 28th May 2021: Working from home allowance £26.00 and contribution to internet £4.17 = £30.17
- x. Nest Pension payments (May 2021 - Employers contributions £30.78, Employees contributions £41.04): £71.82
- xi. Community First: Insurance premium: £459.88

Councillor Holt abstained from the vote on item 10.a.ii

b. **Receipts**

The following receipt was noted:

- i. Platt and Bajic, garage rental April: £35

c. **Direct Debit payments**

The payments made by Direct Debit to Nest Pensions were noted:

- i. 30th April 2021 £71.82

2122/11 Play Area

Councillor Brackley reported that the caretaker has made repairs to the fence and the football pitch. He noted that the goal netting is torn in places and may need replacing soon. Councillor C Thompson will research options for replacing the netting and will report back to a future meeting.

2122/12 Council Business

a) Caretaker Tasks for May

Standard tasks plus ask to remove and dispose of the noticeboard just past the seat on the Millennium Green.

b) To consider Pateley Bridge Town Council's eligibility for the General Power of Competence and to consider if the Council wishes to adopt and use the General Power of Competence

Resolved that Pateley Bridge Town Council meets the eligibility criteria and to adopt and use the General Power of Competence. The Council has a qualified clerk and two thirds of councillors are elected (8 out of 11).

c) To consider arrangements for the sale of Parking Permits

Parking permits will be sold from the Memorial Hall on Saturday 22nd May 2021 from 10am- 4pm. Councillors volunteered to help on the day and it was agreed that the event should be publicised widely, on social media, the website, local press and posters put in shops.

d) To receive information about the Civic Service and reception to be held on the 26th September 2021

Councillor Holt advised that the Civic Service and reception will be held on Sunday 26th September at St Cuthberts from 10am followed by a civic luncheon at the Harefield Hall.

e) To receive Crime and ASB Data for 23rd March 2021 to 22nd April 2021

The report was received

f) To approve the updating of the Mayoral board in the Council Chamber for the cost of up to £75

Resolved that the Mayoral board be updated for the cost of up to £75.

2122/13 Correspondence

a) To receive information from PKF Littlejohn regarding the Annual Governance and Accountability Return for 2020-2021

Information had been circulated, the Annual Governance and Accountability Return will be completed at the next meeting of the council.

b) To receive information from YLCA regarding the government's call for evidence about the use of remote meetings and to consider the council's response.

The Council agreed its response to the call for evidence which would be submitted by the clerk. It was in favour of local council's having the power to hold remote meetings and for local council to decide when that power should be used.

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2122/14 Minutes/ Reports from Committees

None

2122/15 Exchange of Information

Councillor C Thompson advised that the gullies and potholes which had previously been reported had not yet been repaired. The clerk will continue to report these each month until they are repaired.

Councillor Lumley suggested that a letter be sent to Harrogate Borough Council thanking them for the new net in the goal mouth at the recreation ground but questioning why two goal nets haven't been provided.

Councillor Holt explained that this will be the last remote council meeting under current legislation and explained that in the short term meetings will be held in the Memorial Hall, if possible, to enable social distancing to continue. A risk assessment will be put in place and councillors kept informed.

2122/16 Parishioners' Representations

None

2122/17 Dates of next meetings

The Full Council meeting will be held on Tuesday 1st June 2021 at 7.15pm.