

Bewerley Parish Council  
[www.bewerleyparishcouncil.gov.uk](http://www.bewerleyparishcouncil.gov.uk)



Pateley Bridge Town Council  
[www.pateleybridgetowncouncil.gov.uk](http://www.pateleybridgetowncouncil.gov.uk)



Wednesday 22nd January 2025

To: Councillors Malcolm Dawson, Richard Dutton, Liz Hancock & Clerk William Hickson.  
(Bewerley Parish Council)  
Councillors Stan Lumley, Chris Skaife, Neil Thompson & Joanna Wright (Pateley  
Bridge Town Council)

You are hereby invited to attend the inaugural meeting of the new Bewerley Parish Council and Pateley Bridge Town Council Emergency Committee to be held on Tuesday 28th January at 7.30pm in The Council Chamber, King Street, Pateley Bridge.

Parishioners are welcome to attend.

Suzanne Smith  
Clerk to Pateley Bridge Town Council  
[clerk@pateleybridgetowncouncil.gov.uk](mailto:clerk@pateleybridgetowncouncil.gov.uk)

## A G E N D A

1.	<b>Formal Election of Chair</b> (Cllr. N. Thompson has previously been nominated by both councils).
2.	<b>To receive apologies for absence.</b>
3.	<b>Structure, Membership and Terms of Reference</b> To recommend to the respective councils the following: <ul style="list-style-type: none"><li>a) format of the group (committee or working party)</li><li>b) membership criteria, including who to ask to join</li><li>c) any decision-making powers (if a committee)</li><li>d) terms of reference</li><li>e) meeting schedule.</li></ul>
4.	<b>Emergency Plan</b> To consider the latest emergency plan and determine if any changes are needed.
5.	<b>Emergency Response and Community Resilience</b> <ul style="list-style-type: none"><li>a) To determine how to recruit external non-councillor members (assuming this has been agreed at agenda item 3 above).</li><li>b) Flood warden and emergency planning training – to determine what training is necessary and for whom. (See <a href="https://www.communitiesprepared.org.uk/events/">https://www.communitiesprepared.org.uk/events/</a>)</li></ul>

	<ul style="list-style-type: none"> <li>c) To consider inviting an officer from NYC to attend a future Emergency Committee meeting to brief on flood risk mitigation.</li> <li>d) To decide whether to carry out an emergency drill and to arrange this if so.</li> <li>e) To consider who should be the key holders for the sandbag stores.</li> <li>f) To consider whether there is an alternative to Nidderdale High School as a Welfare and Rest Centre, as advised by NYC.</li> <li>g) To consider arranging for volunteers to do an inventory of the contents of the 'emergency boxes' at The Council Chamber (already done) and The Royal Oak and determine whether extra items are required for each location.</li> <li>h) To consider any other matters relating to emergency response preparedness in the two parishes.</li> </ul>
<b>6.</b>	<b>Date of next meeting</b>