



PATELEY BRIDGE TOWN COUNCIL

The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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14th January 2021

To: Members of Pateley Bridge Town Council Finance Committee (Councillors Anson, Holt, Leggett and Skaife)

You are hereby summoned to attend the next meeting of the Town Council to be held on Wednesday 20th January 2021 at 7.15pm. In accordance with Regulation 5 of *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*, this meeting will be held remotely using video conferencing technology.

Parishioners are welcome to attend. Please email the Clerk for information on how to do this.

Laura Jowett
Clerk to the Council

FINANCE COMMITTEE AGENDA

- 1 To accept Apologies and reason for absence**
- 2 Councillors' Declarations of Interest and Consideration of Dispensations**
- 3 Minutes of the Meeting held on the 17th November 2020:**
- 4 Bank Reconciliation**
 - a) To receive the bank reconciliation for the third quarter, to 31st December 2020
- 5 Internal Controls**
 - a) To receive and consider the draft internal controls checklist
 - b) To consider making a recommendation to the Full Council regarding the internal controls checklist
 - c) To carry out internal controls
- 6 Dates of next meetings**

To consider dates for the next meeting