



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

tel: 07751 571374 clerk@pateleybridgetowncouncil.gov.uk

30th December 2020

To: All Pateley Bridge Town Councillors: (Councillors Anson, Brackley, Hesselden, Holt, Jefferson, Leggett, Lumley, Marshall, Skaife, C Thompson and N Thompson)

You are hereby summoned to attend the next meeting of the Town Council to be held on Tuesday 5th January 2021 at 7.15pm. In accordance with Regulation 5 of *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*, this meeting will be held remotely using video conferencing technology.

Parishioners are welcome to attend. Please email the Clerk for information on how to do this.

Laura Jowett
Clerk to the Council

AGENDA

- 1 **Apologies for absence**
 - a) To receive apologies for absence given in advance of the meeting
 - b) To consider the approval of reasons given for absence
- 2 **Parishioners' Representations**
- 3 **To receive Councillors' Declarations of Interest and consider any requests for dispensations**
- 4 **To approve the minutes of the meeting held on the 1st December 2020**
- 5 **Matters Arising**
 - (a) To receive the Clerk's report
- 6 **County Matters**
- 7 **District Matters**

8 Planning Matters

(a) Applications to Harrogate Borough Council

- (i) 20/04242/FUL *Erection of replacement external staircase, enlargement of existing external terrace, alterations to fenestration and conversion of ground floor to Air BnB at Rivulet Cottage 26 High Street Pateley Bridge Harrogate North Yorkshire HG3 5JU*
- (ii) 20/04733/FUL *Conversion of barn to form single dwelling at Barn South West of Stock Field Farm, Ripley Bank, Pateley Bridge, North Yorkshire*

(b) Decisions by Harrogate Borough Council

- (i) 20/01888/FUL *Erection of a commercial storage unit at 21 High Street, Pateley Bridge, HG3 5AP. Permission refused*
- (ii) 20/03448/FUL *Erection of attached dwelling 19 Greenwood Avenue Pateley Bridge Harrogate North Yorkshire HG3 5LS. Permission granted subject to conditions*
- (iii) 20/03234/FUL *Erection of a holiday cabin at New Mill House Fellbeck Harrogate North Yorkshire HG3 5EN. Permission granted subject to conditions*
- (iv) 19/03094/FULMAJ *Demolition of former highway depot building; Erection of no.20 dwellings with associated hardstanding and landscaping works at Former County Highways Depot, Millfield Street, Pateley Bridge, HG3 5AX. Permission granted subject to conditions*
- (v) 20/04601/AMENDS *Non-material amendment to allow alterations to fenestration of planning permission 20/01776/FUL - Erection of 1no. first floor extension over the garage and 1no. two storey porch at 23 Harewell Close Glasshouses HG3 5DY. Approved*

(c) Enforcement matters

(d) Appeals:

9 Financial Matters

(a) Accounts for Payment

- (i) Clerk's salary payable 31st January 2021: Gross pay £1026, Net pay £792.72
- (ii) Clerk's payroll expenses payable 31st January 2021: Working from home allowance £26.00 and contribution to internet £4.17 = £30.17
- (iii) Payment to HMRC (January) Including PAYE Tax, Employee NIC and Employer NIC = £273.85
- (iv) Clerk's Expenses: subscription to Zoom:
- (v) HBC: emptying of trade waste in November £21.78
- (vi) Sam Hesselden Limited: Resurfacing of BMX track £684 (including VAT of £114)
- (vii) YLCA: Budget Training for the Clerk: £30.00
- (viii) ParishCouncil.net: Website and email hosting 01/06/2018-31/05/2020: £300

(b) Receipts

- (i) Platt and Bajic, garage rental January: £35
- (ii) Cash, Christmas lights fundraising: £70.50
- (iii) PFCC AJ1 grant funding: £902.16

(c) Budget and precept setting

- (i) To receive and approve the budget for 2021-2022
- (ii) To set the precept for 2021-2022

(d) Financial Regulations and Direct Debit payments

- (i) To receive and consider the financial risk assessment for making payments by direct debit
- (ii) To receive and consider amended Financial Regulations which incorporate the ability to make payments by direct debit

10 Play Area/Millennium Green

(a) Play Area

(b) Millennium Green

- (i) To receive an update on the pond and consider any action required

11 Council Business

- (a) Caretaker Tasks for January
- (b) To receive Crime and ASB Data for 16th November 2020 to 23rd December 2020
- (c) To consider the rate at which employer pension contributions will be paid.
- (d) To receive and consider tenders for the lease of the Cemetery Field in 2021.
- (e) To receive an update on the Mayor's Fund

12 Reports from Committees

13 Exchange of Information

14 Parishioners' Representations

15 Dates of next meetings

The next meeting will be on Tues 2nd February 2021 at 7.15pm