



## **PATELEY BRIDGE TOWN COUNCIL**

The Council Chamber, King Street  
Pateley Bridge, HG3 5LE

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Tuesday 15th April 2025

**To:** Members of Pateley Bridge Town Council Finance Committee (Councillors Holt, Brackley, Leggett and C. Thompson)

You are hereby summoned to attend the next meeting of the Finance Committee to be held on Tuesday 22nd April 2025 at 4.30pm in The Council Chambers.

Parishioners are welcome to attend.

Suzanne Smith  
Clerk to the Council

### **FINANCE COMMITTEE AGENDA**

**2425/38 To accept apologies and reasons for absence.**

**2425/39 Councillors' Declarations of Interest and Consideration of Dispensations.**

**2425/40 To approve the minutes of the meeting held on the 9<sup>th</sup> April 2025**

**2425/41 Bank reconciliation**

To receive a bank reconciliation as at the 31<sup>st</sup> March 2025.

**2425/42 Budget monitoring**

To receive and consider a budget monitoring report to 31<sup>st</sup> March 2025.

**2425/43 Annual Return**

To consider the 2024-25 Annual Return, associated accounts and documentation ahead of submission for Full Council approval.

**2425/44 Asset Register**

To consider the 2024-25 Asset Register ahead of submission to full Council.

**2425/45 Review of Effectiveness of Internal Controls**

To consider the effectiveness of PBTC's internal controls for the 2024-25 financial year and make a recommendation to Council.

**2425/46 Review of Financial Regulations**

To consider any feedback from Cllrs. Holt and Thompson and make a recommendation.

**2425/47 Internal Controls**

To carry out internal controls for the period 01/01/2025 - 31/03/2025.

**2425/48 Dates for next meeting**

To consider dates for the next meeting.