



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

tel: 07751 571374 clerk@pateleybridgetowncouncil.gov.uk

Wednesday 29th January 2025

To: All Pateley Bridge Town Councillors: (Councillors Brackley, Critchley, Holt, Leggett, Lumley, Skaife, C Thompson, N Thompson, Ward, Wardman, Wright)

You are hereby summoned to attend the next meeting of the Town Council to be held on **Tuesday 4th February 2025 at 7.15pm** in the Council Chamber.

Suzanne Smith
Clerk to the Council

The press and public are welcome to attend.

AGENDA

2425/183 Apologies for absence

To receive apologies for absence.

2425184 To receive Councillors' Declarations of Interest and consider any requests for dispensations.

2425/185 Parishioners' Representations

- a) To receive representations from any parishioners present.
- b) To receive written (or pre-notified) representations from parishioners and act on them as appropriate:
 - i. Collapsing wall on public footpath at Goit (see also 188.c.ii).
 - ii. Representation regarding parking on King Street during the reconstruction phase following the fire.

2425/186 Minutes

To approve the minutes of the meeting held on 14th January 2025.

2425/187 Matters Arising

- a) To receive the Clerk's report.

2425/188 County Council and Highway Matters

- a) To receive a report from the County Councillor.
- b) Update on the Glasshouses Mill S106 situation.
- c) To consider any matters relating to previous and new Highway issues as required, including the following:
 - i. Dangerous metal rods protruding from the ground at the side of the Riverside footpath between Pateley Bridge and Glasshouses – information provided by Nidd Plus.

- ii. Concern about the walls at the Goit, where 3 large sections have collapsed and a tree has fallen down in the recent high winds.
- iii. Collapsed and collapsing walls on Panorama Walk.
- iv. Request for extension of 20mph zone out to the limit of the current 30mph zone on Ripon Road.
- v. Poor state of the Southlands recycling area.
- vi. Request for bollards between Springfield Way and Bishop's Way.
- vii. Reinstatement of the zig zag lines outside St. Cuthbert's School
- viii. Benches on Nidd Walk which need replacing (CAMS issue number 75804)
- ix. Update on the grit bin situation at Harewell Close and more generally.
- x. 3 streetlights (6, 7 and 8) not working on Ripon Road, which may have been replaced by a single new one.

2425/189 Planning Matters

a) Applications to North Yorkshire Council

To consider the following planning applications:

	Reference Number	Address	Description
1	ZC24/04255/FUL	Nidd View Farm Wath Road Pateley Bridge HG3 5PG	Conversion of existing Garage to form ancillary domestic accommodation including holiday cottage.
2	ZC25/00213/FUL	Barnhill Lupton Bank Glasshouses HG3 5DH	Conversion of existing Garage to form additional flexible ancillary domestic accommodation.
Any other planning applications which the Clerk has not been able to organise an extension until the next meeting for.			

b) Planning Decisions made by North Yorkshire Council

To note the following planning decisions:

Planning Ref	Proposal	Address	NYC Decision
ZC24/03434/FUL	Two storey side extension. Single storey front extension. Alterations to fenestration.	Hawthorn Cottage Wells Close Farm Glasshouses HG3 5RA	GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS
ZC24/04171/DVCON	Section 73 application for the Variation of Condition 2 (Approved drawings) of Planning Permission ZC24/03575/FUL (Replacing all windows, doors, soffits and fascias. Removal of evergreen shrubs/trees. Enlargement of existing balcony. Formation of steps to lower garden, erection of garden shed, installation of PV panels. Installation of air source heat pump) to allow for alteration to the cladding to the West elevation (rear) to add a further window to this elevation.	Eyerie Ripon Road Pateley Bridge HG3 5NL	APPROVED SUBJECT TO CONDITIONS

- c) **Enforcement matters:** none new at time of publishing the agenda.
- d) **Appeals:** none new at time of publishing the agenda.
- e) **Glasshouses Mill S106** – See also under County & Highway Matters.

2425/190 Glasshouses Play Area

- a) To receive a verbal report on the playground and consider any action required.
- b) To consider any further matters relating to a possible public consultation on new equipment, including determining the content of the survey.

2425/191 Millennium Green

- a) To consider any further information about a potential Pump Track
- b) To consider what financial contribution Pateley Bridge Town Council might like to make to the pump track project to enable the feasibility study to be progressed.
- c) To hear an update about the potential pond restoration, willow weaving and possible funding for the accessible picnic bench (if available).

2425/192 Minutes/ Reports from Committees

- a) Finance Committee held on 28th January 2025
- b) Joint Emergency Committee held on 28th January 2025 – to consider and approve the terms of reference and any recommendations coming out of this.
- c) Joint Liaison Committee preceding this meeting on 4th February 2025 – to consider any recommendations coming out of this.
- d) Any other relevant minutes/reports from committees.

2425/193 Council Business

- a) Caretaker Tasks for February.
- b) To consider any matters relating to the fire on King Street on 14th September 2024 and its aftermath (if required).
- c) To consider matters relating to the bursting of Glasshouses dam, including feedback from the meeting held on 27th January with Nidderdale Landscapes and Yorkshire Dales River Trust and possible approval of joint draft letter to Environment Agency (if received).
- d) To hear any update about the problem with the downpipe expelling water on to The Flagging.
- e) To consider matters relating to the management of the Bandstand at the Recreation Ground. following discussion at the preceding JLC meeting.
- f) To consider the proliferation of advertisement signs at the Glasshouses crossroads.
- g) To hear feedback about the leak at the garage at Glasshouses if received.
- h) To hear an update about the Commuted sums application and tree light purchase for the 'Southlands' tree on the High Street.
- i) To consider whether to take any action in relation to the banners at the back of Fox's Head Well.
- j) To determine how to administer the 2025-26 parking permit scheme.
- k) To consider whether to widen the caretaker's remit to include some small jobs previously done by NYC, where the benefits to the community significantly outweigh the costs.
- l) To discuss how to spend or invest the money received from the sale of the cemetery field.
- m) To determine how to spend the remaining CIL money (£843.60) received in June 2024.
- n) To hear any feedback about a potential community purchase of The Birch Tree Inn.

2425/194 Correspondence

To consider the following and take action if felt appropriate:

- a) **NYC Public Conveniences Service Plan** – consultation inviting feedback from PBTC by Monday April 23rd – email received on 27th January 2025 from the Lead Officer, Public Conveniences Manager.

- b) **Local Government Boundary Review** – request to respond jointly with other parish councils to the future phase of the consultation on the proposed boundary changes (not yet underway) – email on 27th January received from Darley and Menwith Parish Council.
- c) **Speed Enforcement Campaign for North Yorkshire** – emails received from campaigner representing ‘Liaison for Average and Fixed Speed Cameras for North Yorkshire AFSC-NY’. (Note that PBTC has chosen not to engage with this in the past, however we receive many emails on the subject).
- d) **The North Yorkshire Local Plan – Public Release of ‘Call for Sites’ Submissions** – Email received from the NYC parish liaison team.
- e) **Planning Policy for Traveller Sites** – Consultation request – email received from Survey Technical Lead, Opinion Research Services who are working on behalf of NYC.

2425/195 Finance

a) Accounts for Payment

To consider and approve the following payments:

	Payee	Description	Net Amount (ex. VAT)	Actual Payment (inc. VAT)
1	Clerk	February 2025 Salary	£1,260.84	N/A
2	HM Revenue & Customs	February 2025 Employer and employee tax and NI Contributions.	£203.46	N/A
3	NEST	February 2025 employer and employee pension contributions	£98.11	N/A
4	Clerk Expenses	Various phone, mileage etc	£15.43	£18.51
5	NYC	Trade waste (already paid)	£26.60	£26.60
6	Caretaker	Work completed January 2025	tbc	tbc

Any other relevant payments coming up between the publishing of this agenda and the meeting. **(These will be tabled at the meeting).**

b) Receipts

27 January 2025 – £35 - garage rental

c) Direct Debit payments

13 January 2025 – Vodafone - £8

13 February 2025 – Vodafone - £8

2425/196 Mayor’s Report

2425/197 Exchange of Information/Items for Future Meetings

2425/198 Parishioners’ Representations

2425/199 To resolve that members of the press and public be excluded from item 2425/200 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature (commercially sensitive, personal details).

2424/200 Grass Cutting and Pateley Bridge Millennium Green Caretaking/Grass Cutting Tenders 2025-2028

To consider a recommendation by the Finance Committee as to who to appoint for the grass cutting contract and Pateley Bridge Millennium Green caretaking and grass cutting contract.

2425/201 Dates of Next Meetings

To confirm the following meeting dates:

- a) **Emergency Committee meeting** – Tuesday 4th March 2025 at 6.30pm
- b) **PBTC Full Council meeting** – Tuesday 4th March 2025 at 7.15pm.