



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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Wednesday 8th January 2025

To: All Pateley Bridge Town Councillors: (Councillors Brackley, Critchley, Holt, Leggett, Lumley, Skaife, C Thompson, N Thompson, Ward, Wardman, Wright)

You are hereby summoned to attend the next meeting of the Town Council to be held on **Tuesday 14th January 2025 at 7.15pm** in the Council Chamber.

Suzanne Smith
Clerk to the Council

The press and public are welcome to attend.

AGENDA

2425/164 Apologies for absence

To receive apologies for absence.

2425165 To receive Councillors' Declarations of Interest and consider any requests for dispensations.

2425/166 Parishioners' Representations

- a) To receive representations from any parishioners present.
- b) To receive written (or pre-notified) representations from parishioners and act on them as appropriate:
 - i. Representation re. blocked roadside gutter on Ripon Road near the Raikes junction.
 - ii. Communication regarding Glasshouses dam.
 - iii. Representation regarding the bus service.
 - iv. Concern about the Recycling Area at Southlands car park.
 - v. Communication re. Glasshouses Mill, Glasshouses Dam and S106 payment

2425/167 Minutes

To approve the minutes of the meeting held on 3rd December 2024.

2425/168 Matters Arising

- a) To receive the Clerk's report.

2425/169 County Council and Highway Matters

- a) To receive a report from the County Councillor.
- b) Update on the Glasshouses Mill S106 situation.
- c) To consider any matters relating to previous and new Highway issues as required, including the following:

- i. Dangerous metal rods protruding from the ground at the side of the Riverside footpath between Pateley Bridge and Glasshouses – information provided by Nidd Plus.
- ii. Concern about the walls at the Goit, where 3 large sections have collapsed and a tree has fallen down in the recent high winds.
- iii. Collapsed and collapsing walls on Panorama Walk.
- iv. Request for extension of 20mph zone out to the limit of the current 30mph zone on Ripon Road, including the possibility of helping to organise a petition.
- v. Request for bollards between Springfield Way and Bishop's Way.
- vi. Reinstatement of the zig zag lines outside St. Cuthbert's School.

2425/170 Planning Matters

a) Applications to North Yorkshire Council

To consider the following planning applications:

	Reference Number	Address	Description
1	ZC24/03932/FUL	Tenter Croft Pateley Bridge HG3 5NH	Demolition of existing porch and erection of replacement porch
2	ZC24/04171/DVCON	Eyerie Ripon Road Pateley Bridge HG3 5NL	Section 73 application for the Variation of Condition 2 (Approved drawings) of Planning Permission ZC24/03575/FUL (Replacing all windows, doors, soffits and fascias. Removal of evergreen shrubs/trees. Enlargement of existing balcony. Formation of steps to lower garden, erection of garden shed, installation of PV panels. Installation of air source heat pump) to allow for alteration to the cladding to the West elevation (Rear) to add a further window to this elevation
3	ZC24/04112/FUL	North Pasture Farm Brimham Moor Road Summerbridge HG3 4BF	Application to convert and extend existing barn to form 1 no. dwelling with carer accommodation.
Any other planning applications which the Clerk has not been able to organise an extension until the next meeting for.			

b) Planning Decisions made by North Yorkshire Council

To note the following planning decisions:

Planning Ref	Proposal	Address	NYC Decision
ZC24/03575/FUL	Replacing all windows, doors, soffits and fascias. Removal of evergreen shrubs/trees. Enlargement of existing balcony. Formation of steps to lower garden, erection of garden shed, installation of PV panels. Installation of air source heat pump	Eyerie Ripon Road Pateley Bridge HG3 5NL	APPROVED SUBJECT TO CONDITIONS

ZC24/03766/TPO	Fell to ground level of 1no Cypress tree (T1) under Tree Preservation Order 17/2018	Byril Farm Wilsill HG3 5EB	GRANT CONSENT SUBJECT TO CONDITIONS
ZC24/03738/TPO	Crown lift (to 5.5 m above public road clear vertical height), remove deadwood, crown lift (to 1 m vertical clearance over the top of light column) and lateral reduction (by 1.5 m) of low level northern branches of 1no Oak tree (T1) under Tree Preservation Order 01/1970.	8 Panorama Close Pateley Bridge Harrogate North Yorkshire HG3 5NY	GRANT CONSENT SUBJECT TO CONDITIONS
ZC24/03904/TPO	Crown lift (by 5.2m) of mixed woodland (G1) within TPO 01/1970.	Harefield Hall Hotel Pateley Bridge HG3 5QE	GRANT CONSENT SUBJECT TO CONDITIONS

c) **Enforcement matters:**

24/00384/PR15 – Installation of uPVC windows – North Pasture Farm, Brimham Road, Summerbridge, HG3 4BF

d) **Appeals:** none new at time of publishing the agenda.

e) **Glasshouses Mill S106** – See also under County & Highway Matters.

2425/171 Glasshouses Play Area

- a) To receive a verbal report on the playground and consider any action required.
- b) To consider any further matters relating to a possible public consultation on new equipment.

2425/172 Millennium Green

- a) To consider any further information about a potential Pump Track including what financial contribution Pateley Bridge Town Council might like to make to this project.
- b) After receiving information about land ownership and responsibilities, to consider quotes for a professional tree survey and determine the way forward. (Note this may need to be referred back to the MGT for consideration if the charity is going to pay for it.)
- c) To hear an update about the potential pond restoration, willow weaving and possible funding for the accessible picnic bench (if available.)

2425/173 Minutes/ Reports from Committees

To consider any put forward on the evening.

2425/174 Council Business

- a) Caretaker Tasks for January.
- b) To consider finalising a date for an Emergency Committee meeting.
- c) To consider any matters relating to the fire on King Street on 14th September 2024 and its aftermath (if required).
- d) To consider any matters relating to the bursting of Glasshouses dam if required.
- e) To hear any update about the problem with the downpipe expelling water on to The Flaggings and make any decision felt necessary.
- f) To hear an update about the new defibrillator on St. Michael and All Angels Church in Wilsill.
- g) To consider matters relating to the management of the Bandstand at the Recreation Ground.
- h) To consider feedback about the leak at the garage at Glasshouses if received.

- i) To hear an update about the Commuted sums application and tree light purchase for the 'Southlands' tree on the High Street.
- j) To consider feedback about the benches on Nidd Walk which need replacing.
- k) To consider the response from the York and North Yorkshire Mayor in relation to PBTC's communication about the bus service 24.
- l) To consider if there may be a better protocol to access the caretaker's services.
- m) To consider a request from NYC to take over some highway grass cutting in 2025 in return for a payment.
- n) To consider whether to take any action in relation to the banners at the back of Fox's Head Well.
- o) To consider concerns about inconsiderate parking on King Street.
- p) To consider how to spend the remaining CIL money received in June 2024.
- q) To consider any feedback about a potential community purchase of The Birch Tree Inn.

2425/175 Correspondence

To consider the following and take action if felt appropriate:

- a) **Request for nominations for new parish council representative to join the Nidderdale National Landscape Joint Advisory Committee** – email received 29 November 2024 from Nidderdale National Landscape (note Cllr. Wright already represents PBTC).
- b) **Protecting Dark Skies Supplementary Planning Document** – request to raise awareness of this – email received 29 November 2024 from Nidderdale National Landscape.

2425/176 Finance

a) Accounts for Payment

To consider and approve the following payments:

	Payee	Description	Net Amount (ex. VAT)	Actual Payment (inc. VAT)
1	Clerk	January 2025 Salary	£1,260.64	N/A
2	HM Revenue & Customs	January 2025 Employer and employee tax and NI Contributions.	£203.66	N/A
3	NEST	January 2025 employer and employee pension contributions	£98.11	N/A
4	Clerk Expenses	Various phone, mileage etc	£34.81	£39.39
5	NYC	Trade waste (already paid)	£26.60	£26.60
6	Caretaker	Work completed December 2024	£231.00	£277.20
7	Nidderdale & Pateley Bridge Men's Shed	Christmas Display at the Fox's Head Well	tbc	tbc
8	J. Todd & Son	Patio cleaner for The Flagings	£12.32	£14.78
9	Yorkshire Lighting Services	Emergency Call Out – Tree Lights	£90.00	£108.00
10	Scribe	Annual accounting software fee	£348.00	£417.60

Any other relevant payments coming up between the publishing of this agenda and the meeting. **(These will be tabled at the meeting).**

b) Receipts

- 27 December 2024 – £35 - garage rental
- 19 December 2024 - £300 – NYC locality grant for Wilsill defibrillator
- 18 December 2024 - £170 to Mayor's Fund from Community Choir Event
- 13 December 2024 - £23,855.00 – Sale of the Cemetery Field
- 13 December 2024 - £42 – Nidd Plus permit sales

4 December 2024 - £250 to Mayor's Fund – Harrogate MG Club
4 November 2024 - £52 to Mayor's Fund – Christine Skaife

c) Direct Debit payments

12 January 2025 – Vodafone - £8
12 December 2024 – Vodafone - £8

2425/177 Mayor's Report

2425/178 Exchange of Information/Items for Future Meetings

2425/179 Parishioners' Representations

2425/180 To resolve that members of the press and public be excluded from item 2425/161 and 2425/162 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature (commercially sensitive, personal details).

2424/181 Grass Cutting Tenders 2025-2028

To consider matters arising in relation to this, if necessary.

2425/182 Dates of Next Meetings

To confirm the following meeting dates:

- a) **PBTC Full Council meeting** – Tuesday 4th February 2025 at 7.15pm.
- b) **JLC meeting** – Tuesday 4th February 2025 at 6.30pm