



**PATELEY BRIDGE TOWN COUNCIL**  
The Council Chamber, King Street  
Pateley Bridge, HG3 5LE

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Tuesday 27th February 2024

**To: All Pateley Bridge Town Councillors: (Councillors Brackley, Critchley, Holt, Leggett, Lumley, Skaife, C Thompson, N Thompson, Ward, Wardman, Wright)**

You are hereby summoned to attend the next meeting of the Town Council to be held on **Tuesday 5<sup>th</sup> March 2024 at 7.15pm** in the Council Chamber.

Suzanne Smith  
Clerk to the Council

The press and public are welcome to attend.

## **AGENDA**

**2324/234 Presentation by representatives of Pateley Bridge Youth Council** describing their work and objectives.

**2324/235 Apologies for absence**  
To receive apologies for absence.

**2324/236 To receive Councillors' Declarations of Interest and consider any requests for dispensations.**

### **2324/237 Parishioners' Representations**

- a) To receive representations from any parishioners present.
- b) To receive written representations from parishioners and act on them as appropriate:
  - i. Email from parishioner regarding the lack of a no smoking sign in the bus shelter.
  - ii. Email from visitor to Pateley Bridge regarding the poor state of the path leading to the public toilets on Southlands car park.
  - iii. Emails received from parishioner relating to Harewell View development ZC23/03583/FUL – covered at agenda item 2324.241.a.1.
  - iv. Emails from parishioner about various matters including streetlights, poorly maintained gullies and inadequate gritting.
  - v. Email from parishioner regarding the condition of the riverside footpath between Glasshouses and Pateley Bridge.

### **2324/238 Minutes**

To approve the minutes of the meeting held on 2<sup>nd</sup> January 2024.

### **2324/239 Matters Arising**

- a) To receive the Clerk's report.

## 2324/240 County Council and Highway Matters

- a) To receive a report from the County Councillor.
- b) Update on the Glasshouses Mill S106 situation.
- c) Update on the Long Course Weekend – September 2024.
- d) Update on NYC finances following the budget meeting on 21st February.
- e) To consider any matters relating to previous and new Highway issues as required, including the following:
  - i. Update on the trees alongside the riverside footpath between Pateley Bridge and Glasshouses.
  - ii. Areas needing maintenance including the narrow footpath on the main stone bridge over the Nidd, the Ripon Road and the footpath behind the Wildings Café.
  - iii. Saplings/trees and ivy growing in the masonry and walls on either side of the Nidd bridge.
  - iv. Part of the footpath in front of Glasshouses Mill has been damaged by the problems with the culvert. Both the footpath and the culvert still need repairing.
  - v. Unusable accessible footpath behind Glasshouses Mill.
  - vi. Grit bins are no longer being replenished or supplied by NYC in adequate numbers to meet demand.
  - vii. 'The Flaggings' footpath in Glasshouses - request for handrail.
  - viii. A deer carcass needs removing from Ripon Road.
  - ix. Dangerous and costly drain covers on Ripon Road.
  - x. Sunken gullies made of steel and wood near Panorama Walk.
- f) **Pateley Bridge Parking Permit Scheme 2024-2025**
  - i. To agree dates and volunteers for sales - suggested Friday 22 March - 13.00 to 16.00 and Saturday 24 March - 10.00 to 13.00.
  - ii. To consider contributing to Nidd Plus to help with the considerable staff time that the scheme takes up.

## 2324/241 Planning Matters

### a) Applications to North Yorkshire Council

To consider the following planning applications:

	Reference Number	Address	Description
1	<a href="#">ZC23/03583/FUL</a>	1 Harewell View Harewell Close Glasshouses HG3 5QJ	Sub-division of existing cottage into 2 dwellings and erection of single storey extensions to rear. Erection of 2 no dwellings with outbuildings to rear (revised scheme with alterations to parking and position on dwellings). <b>Cllr. Murday has referred this to the Planning Committee.</b>
2	Not online at the time of publishing the agenda. (See folder for more information on this.)	Glasshouses Mill Harrogate HG3 5AG	Proposal is to change the approved plans list (condition 2) in order to regularise the 'as built' development for Phase 1 containing the mill, the pugmill and the mechanics' shop. A series of changes are also proposed to the second phase of the development whereby the warehouse will be converted for 6 flats, the stables will be converted for 2 cottages, the barn will be converted for 4 office units (as per the approved drawings) and the proposed new build element has been re-designed to provide 4 townhouses and 6 flats in a 2.5 storey terrace opposite the pugmill / mechanics store.

Any other planning applications which the Clerk has not been able to organise an extension until the next meeting for.

**b) Decisions by North Yorkshire Council**

To note the following planning decisions:

<b>Planning Ref</b>	<b>Proposal</b>	<b>Address</b>	<b>NYC Decision</b>
ZC23/04398/FUL	Erection of a steel portal frame building to roof over a cattle yard	Cliff Grange Farm Fellbeck Harrogate HG3 5EW	GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.
ZC23/04532/PNA	Agricultural storage/Lambing shed	Kiln House Wilsill Harrogate HG3 5EE	GRANT APPROVAL
ZC23/04529/TPO	Felling of 1no. Ash Tree within Tree Preservation Order 01/2006	High Green Farm Wath Road Pateley Bridge HG3 5PJ	GRANT CONSENT SUBJECT TO CONDITIONS
ZC24/00019/TPO	Lateral reduction of eastern canopy (by 3m, retaining 11m final radial canopy spread) and Lateral reduction of northern canopy (by 3m retaining 10m of final radial canopy spread) of 1no. Sycamore Tree (T1) within A42 of Tree Preservation Order 01/1970	8 Panorama Close Pateley Bridge HG3 5NY	GRANT CONSENT SUBJECT TO CONDITIONS
ZC24/00124/FUL	Demolition of existing conservatory; Erection of garden room with balcony to first floor	Ashville 22 Panorama Close Pateley Bridge Harrogate North Yorkshire HG3 5NY	GRANT CONSENT SUBJECT TO CONDITIONS

c) **Enforcement matters:** none

d) **Appeals:**

**24/00007/HOUSER ZC23/03799/FUL** - The Reddings, Lupton Close, Glasshouses HG3 5QX - Proposed rear dormer - An appeal has been made to the Secretary of State against the Council's refusal of planning permission for householder development.

e) **Glasshouses Mill S106** – See also under County & Highway Matters.

**2324/242 Glasshouses Play Area**

- a) To receive a verbal report on the playground and consider any action required.
- b) To consider any further information on the blocked drain near the play area, if required.

**2324/243 Millennium Green**

- a) To hear an update about the potential siting of a memorial bench (if any).
- b) To consider any further information about a potential Pump Track.
- c) To consider how to approach the removal of the brambles on the access path to the Millennium Green.
- d) To consider any other matters relating to the Millennium Green (if required).

**2324/244 Minutes/ Reports from Committees**

- a) Report from the Mayor's Fund meeting to be held on 5 March 2024, directly before this meeting.

### 2324/245 Council Business

- a) Caretaker Tasks for March.
- b) To hear an update about the possible siting of a new defibrillator in Wilsill and make any further decisions in relation to it.
- c) Update about the bus service requests (if received).
- d) To consider any feedback about the missing eyebolt, used to suspend the Christmas lighting banner across the High Street.
- e) To hear any updates and make further plans for the Fox's Head Well Easter display, including discussing the storage.
- f) To review the Town Council Seat Inventory and Public Seat policy.
- g) To organise someone to inspect the council's benches to ensure they are safe.
- h) To consider the consultation plans for extension to the cemetery and make comments on it if felt appropriate.
- i) To hear an update from the Commuted Sums working group (if any).
- j) To hear an update about the possible siting of a memorial bench on Nidd Walk.

### 2324/246 Correspondence

To consider the following and take action if felt appropriate:

- a) **Consultation on proposed changes to the Council's Home to School Travel Policy** – email received on 20 February 2024 from the Assistant Director, Education and Skills, NYC.
- b) **The Birch Tree, Lupton Bank** – email from representatives of the owners who wish to ascertain whether there are any local community groups who may be interested in taking on the building. This is a requirement laid down by NYC as part of a pre-planning application process ahead of a further application to convert the redundant public house area into a further holiday let.
- c) **Martyn's Law Standard Tier Consultation** – standard tier premises requirements proposed in Home Office consultation. The bill will impose requirements in relation to certain premises and events to increase their preparedness for, and protection from, a terrorist attack – multiple emails received from NALC and YLCA.
- d) **NALC Briefing on Council email addresses** – received on 20 February 2024.
- e) **Thank you from the allotment society** – email received expressing appreciation to PBTC for keeping the rent the same this year.
- f) **Yorkshire In Bloom 2024** – In honour of 60-year anniversary of National Britain in Bloom campaign, launch of new simple accreditation scheme for local communities – invitation to apply - e-mail received from the Yorkshire in Bloom CIO Trustees.
- g) **Nest Fencing for Curlew Conservation** – Free practical on-farm training on Saturday March 9th, 10am to 1pm at Brimham Hall Farm, Brimham Rocks Road, HG3 3HE – email received from the Farming in Protected Landscapes officer, Nidderdale National Landscape (formerly AONB).

### 2324/247 Finance

#### a) **Accounts for Payment**

To consider and approve the following payments:

	Payee	Description	Net Amount (ex. VAT)	Actual Payment (inc. VAT)
1	Clerk	March 2024 Salary	<b>£1, 241.45</b>	N/A
2	HM Revenue & Customs	March 2024 Employer and employee tax and NI Contributions.	<b>£175.97</b>	N/A
3	NEST	March 2024 employer and employee pension contributions	<b>£95.12</b>	N/A

4	Clerk Expenses	Various phone, mileage, stationery etc	<b>£12.87</b>	£15.44
5	Cllr. Chris Thompson	Mayoral mileage	tbc	tbc
6	NYC	Trade waste	tbc	tbc
7	Caretaker	Work completed February 2024	tbc	tbc

Any other relevant payments coming up between the publishing of this agenda and the meeting.  
**(These will be tabled at meeting).**

**b) Receipts**

16 February 2024 – allotment rental - £323.20

29 February 2024 – garage rental - £35

**c) Direct Debit payments**

13 March 2024 – Vodafone - £8

**2324/248 Mayor's Report**

**2324/249 Exchange of Information/Items for Future Meetings**

**2324/250 Parishioners' Representations**

**2324/251** To resolve that members of the press and public be excluded from items 2324/252 and 2324/253 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature (commercially sensitive, personal details).

**2324/252 Sale of Cemetery Field**

To deal with any matters relating to the Cemetery Field sale.

**2324/253 Review of Mayoral Finances**

- a) To determine which mayoral expenses should be paid by the Mayor and which by the Council.
- b) To consider whether the annual mayoral stipend is sufficient.

**2324/254 Dates of Next Meetings**

To confirm the following meeting dates:

- a) **PBTC Full Council meeting** – Tue 2<sup>nd</sup> April 2024 at 7.15pm
- b) To determine the best date for the Mayor's Fund Committee Meeting.