



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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Wednesday 28th June 2023

To: All Pateley Bridge Town Councillors: (Councillors Brackley, Holt, Leggett, Lumley, C Thompson, N Thompson, and Wright)

You are hereby summoned to attend the next meeting of the Town Council to be held on **Tuesday 4th July 2023 at 7.15pm** in the Council Chamber.

Suzanne Smith
Clerk to the Council

The press and public are welcome to attend.

AGENDA

2324/64 Apologies for absence

To receive apologies for absence

2324/65 To receive Councillors' Declarations of Interest and consider any requests for dispensations

2324/66 Welcome and introduction to new Pateley Bridge Police Officer (if he is able to attend)

2324/67 Co-option of Councillor

To consider the process for co-opting a councillor into the fourth vacancy.

2324/68 Minutes

To approve the minutes of the meeting held on 6th June and the extraordinary meeting held on 27th June.

2324/69 Parishioners' Representations

- a) To receive representations from any parishioners present
- b) To receive written representations from parishioners and act on them as appropriate
 - i. A representation about the road sign at Panorama Way which has been pulled out on 5 occasions in 2023, possibly by vandals.
 - ii. A request for more publicity for public events in the area, e.g., PBTC could publish a list of events in On Your Doorstep.
 - iii. Expression of delight that the temporary lights at Red Brae Bank have been removed.
 - iv. Expression of concern that there is a move to install speed humps along the High Street. They create more problems than they cure. A better idea would be for the local policing unit to undertake a proactive approach to speeding, particularly during summer weekends.

2324/70 Matters Arising

To receive the Clerk's report

2324/71 County Council Matters

- a) To receive a report
- b) Update on the repainting of double yellow lines in Pateley Bridge High Street
- c) Update on the public safety hazards on the riverside footpath to Glasshouses
- d) Feedback on whether NYC will undertake a survey to determine what traffic calming measures may be appropriate on Pateley Bridge High Street.
- e) Potential breaches of Planning Control at Glasshouses Mill

2324/72 Planning Matters

a) Applications to North Yorkshire Council

To consider the following planning applications:

Reference Number	Address	Description
ZC23/02150/FUL	Nydd Close Wath Road Pateley Bridge HG3 5PG	Demolition of existing conservatory and erection of replacement conservatory to western elevation of property
ZC23/01593/FUL	Fairview Millfield Street Pateley Bridge HG3 5AX	Demolition of existing dwelling and erection of replacement.
ZC23/01900/FUL	1 Millfield End Pateley Bridge HG3 5BB	Erection of single storey rear extension
ZC23/01955/FUL	High East Head House Smelthouses HG3 4DJ	Erection of detached stable block, tack & stores
ZC23/02285/FUL	Glenroyd Glasshouses Harrogate North Yorkshire HG3 5QY	First floor extension including balcony to existing detached garage. New w.c. formed in existing bin store.
Any other applications received since the publication of the agenda for which the Clerk has not been able to organise an extension for.		

b) Decisions by North Yorkshire Council

Planning Ref	Proposal	Address	NYC Decision
23/01224/FUL	Erection of 4no terraced dwellings, alterations to existing access point and erection of carports to the rear.	1 Harewell View, Harewell Close, Glasshouses, HG3 5QJ	Withdrawn by applicant.
23/01225/FUL	Splitting existing cottage into 2 dwellings. Erection of single storey extensions to rear. Provision of car parking to rear.	1 Harewell View Harewell Close Glasshouses HG3 5QJ	Withdrawn by applicant.
ZC23/01520/FUL	Variation of Condition 2 of 16/02659/DVCON to result in the separation of High Green Cottage from High Green Farm to form separate dwelling house from former	High Green Farm Wath Road Pateley Bridge HG3 5PJ	Refused

	ancillary accommodation to the main dwelling		
ZC23/01641/FUL	Re-roofing former barn walls to form part of dwelling & alteration to existing access point	Bruce Cottage Wath Road Pateley Bridge HG3 5PG	Grant planning permission subject to conditions
ZC23/01901/FUL	Minor alterations to rear extensions roof.	Tenter Croft Pateley Bridge HG3 5NH	Grant planning permission subject to conditions

c) **Enforcement matters:**

d) **Appeals:** none

e) **Glasshouses Mill S106** – To receive an update from North Yorkshire Council's S106 and CIL Delivery Officer

f) **Tree Preservation Order** – to note that a tree preservation order has been confirmed at Mill Yard, Mill Lane, Pateley Bridge, Harrogate, HG3 5BA.

2324/73 Play Area

- a) To receive a verbal report on the playground and consider any action required.
- b) To consider whether a no climbing sign is required in the playground.

2324/74 Minutes/ Reports from Committees

- a) Feedback from the YLCA Harrogate Branch meeting held on 12 June 2023.
- b) Feedback from the Nidderdale Safer Neighbourhoods Group held on 7th June 2023.

2324/75 Council Business

- a) Caretaker Tasks for July.
- b) To consider any matters relating to replacing the caretaker (and using a temporary caretaker if necessary)
- c) To consider any matters relating to the forthcoming PBTC election (if any)
- d) To consider any information received about a proposed 20mph zone through Glasshouses and take action if necessary.
- e) To consider any matters relating to the feasibility of creating allotments in Pateley Bridge.
- f) To consider the arrangements with Bewerley in terms of the long-term day-to-day management of the Recreation Ground.
- g) To confirm the dates for the councillors' surgeries.
- h) Remembrance Day Service – to note that at the time of publishing the agenda, NYC had stated that it did not intend to install a handrail at the war memorial. (It has been asked to formally review this decision.)
- i) To hear feedback from the Police about the recent vandalism and consider potential jobs that the responsible youths could complete as a means to repay the community.
- j) To consider whether to modify the halyard on the Council building to allow for easier fixing of a flag.

2324/76 Millennium Green

Following receipt of official advice, to determine how the Council would like to manage business relating to the Millennium Green in future.

2324/77 Correspondence

To consider the following and take action if felt appropriate:

- a) [Community Ownership Fund](#) – Applications for funding are welcome from councils, voluntary and community groups who wish to take ownership of important assets and

amenities at risk of being lost, which must then be run for the benefit of the local community – email received from the Chief Executive of YLCA on 15 June 2023.

- b) **Remote meeting being held with Assistant Chief Constable Scott Bisset** on Wednesday 12 July 2023 at 6:30pm The purpose of the meeting is for the parishes in North Yorkshire to put questions to the Assistant Chief Constable – email received from YLCA on 15 June 2023.
- c) **D-Day Anniversary** – The Prime Minister is encouraging communities to light a beacon at 9.15pm on 6 June 2024, representing the ‘light of peace’ that emerged from the darkness of war – email received on 14 June 2023 from YLCA.
- d) **NYC’s Review 20mph Speed Review**. Request to respond to [consultation](#) - various emails received from 20s Plenty for North Yorkshire.

2324/78 Financial Matters

a) Internal Auditor

To consider whether the Council wishes to keep the same internal auditor or get some quotes from alternative suppliers.

b) Accounts for Payment

To consider and approve the following payments:

	Payee	Description	Net Amount (ex. VAT)	Actual Payment (inc. VAT)
1	Clerk	June 2023 Salary	N/A	£1,190.05
2	HM Revenue & Customs	June Employer and employee tax and NI Contributions.	N/A	£149.74
3	NEST	June employer and employee pension contributions	N/A	£90.16
4	Clerk Expenses	Various phone, mileage, stationery	£34.64	£38.30
7	Cllr. Chris Thompson	Mayoral mileage	Tbc	Tbc
8	YLCA	Purchase of Good Councillor's Guide	£25.15	£30.18
9	Yorkshire Society	Attendance of the Mayor at Yorkshire Day	£110.00	£132.00

Any other relevant payments coming up between the publishing of this agenda and the meeting. (These will be tabled at meeting).

c) Receipts

4 June 2023 - CJP Landscapes – garage rental - £35.00
12 June 2023 – Parking permits - £110.00

d) Direct Debit payments

30 June 2023 – NEST – pension contributions – £51.52 Employee and £38.64 employer’s contribution = £90.16 (for June 2023)
12 June 2023 – Vodafone - £8

2324/79 Mayor’s Report

2324/80 Volunteer for Flags and Noticeboard

To determine which councillor will take responsibility for raising flags (if necessary) and/or putting notices on the noticeboard over the following month.

2324/81 Exchange of Information/Items for Future Meetings

2324/82 Parishioners’ Representations

2324/83 To resolve that members of the press and public be excluded from item 2324/84 and 2324/85 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature (commercially sensitive, personal details).

2324/84 Sale of Cemetery Field

To discuss any further matters arising in relation to this.

2324/85 Awarding of Town Shields

To discuss the council's policy on this.

2324/86 Dates of Next Meetings

Finance Committee – Tuesday 18th July at 4.30pm

Full Council Meeting – Tuesday 1st August at 7.15pm

Mayor's Fund Committee Meeting – Tuesday 18th July at 5.30pm. (Note no applications have been received as yet, so this is unlikely to go ahead.)