



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

Tel: 07751 571 374, Email: clerk@pateleybridgetowncouncil.gov.uk

Tuesday 20 June 2023

To: All Pateley Bridge Town Councillors: (Councillors Brackley, Holt, Leggett, Lumley, C Thompson, N Thompson, and Wright)

You are invited to attend an Extraordinary Meeting of Pateley Bridge Town Council to be held on Tuesday 27th June 2023 at **6pm** in the Council Chamber, King Street, Pateley Bridge, HG3 5LE.

Parishioners are welcome to attend.

Chris Thompson
Chair of Pateley Bridge Town Council

AGENDA

2324/59 Apologies for absence

To receive apologies for absence given in advance of the meeting

2324/60 To receive Councillors' Declarations of Interest and consider any requests for Dispensations

None

2324/61 Parishioners' Representations

To receive representations from any parishioners present.

2324/62 Annual Governance and Accountability Return 2022-23

- a) To receive the Internal Auditor's report
- b) To review the effectiveness of internal controls (formally reviewed by the Finance Committee on 12 April 2023)
- c) To consider and sign the Annual Governance Statement ready for submission to the external auditor
- d) To consider, approve and sign the Statement of Accounts ready for submission to the external auditor
- e) To note the period for the exercise of public rights
- f) To approve all associated documentation for submission to the external auditor

2324/63 Caretaker Tender

- a) To consider whether to place an advert in the local newspaper as part of the tender process.
- b) To consider any other matters relating to this.