



**PATELEY BRIDGE TOWN COUNCIL**  
The Council Chamber, King Street  
Pateley Bridge, HG3 5LE

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Wednesday 31st May 2023

**To: All Pateley Bridge Town Councillors: (Councillors Brackley, Holt, Leggett, Lumley, C Thompson, N Thompson, and Wright),**

You are hereby summoned to attend the next meeting of the Town Council to be held on **Tuesday 6<sup>th</sup> June 2023 at 7.15pm** in the Council Chamber.

Suzanne Smith  
Clerk to the Council

The press and public are welcome to attend.

### **AGENDA**

**2324/37** Presentation by Justin Scully from the National Trust in relation to the launch of 'Balancing Act' by Poet Laureate Simon Armitage at Brimham Rocks

**2324/38 Apologies for absence**  
To receive apologies for absence

**2324/39 To receive Councillors' Declarations of Interest and consider any requests for dispensations**

**2324/40 Co-option of Councillor**  
To co-opt James Critchley on to the council.

**2324/41 Minutes**  
To approve the minutes of the meetings held of Annual Meeting of the Council on 2<sup>nd</sup> May and the Extraordinary meeting held on 16<sup>th</sup> May.

### **2324/42 Parishioners' Representations**

- a) To receive representations from any parishioners present
- b) To receive written representations from parishioners and act on them as appropriate
  - i. Representation from a resident in Kings Court, who requests speed bumps for the top and bottom of the High Street. They see many speeding cyclists (often in large groups), motorbikes and boy racers. In addition, there are cars parked on the High Street, clearly not just for offloading.
  - ii. Request for help with maintenance of with an area by the steps at the start of Panorama Walk, as nearby residents no longer feel able to do so. It is the site of the Old Bandstand which dates back to c. 1893 and now includes a trough and mosaic.

- iii. Report of damage to the Millennium Bridge, with pipes under the bridge having been pulled down. (Already reported to NYC).
- iv. Suggestion by a parishioner that some form of bunting should be kept up on the High Street on a permanent basis because it significantly enhances the town.
- v. Representation from a resident of Bishop Garth seeking assistance with cutting the grass on a small piece of land at the end of Bishop Garth. This has been done by a resident, but no longer. She thinks this is Council land.

### 2324/43 Matters Arising

To receive the Clerk's report

### 2324/44 County Council Matters

- a) To receive a report
- b) Update on the repainting of double yellow lines in Pateley Bridge High Street
- c) Update on the public safety hazards on the riverside footpath to Glasshouses
- d) Potential breaches of Planning Control at Glasshouses Mill

### 2324/45 Planning Matters

#### a) Applications to North Yorkshire Council

To consider the following planning applications:

Reference Number	Address	Description
<a href="#">23/01224/FUL</a>	1 Harewell View, Harewell Close, Glasshouses, Harrogate, North Yorkshire, HG3 5QJ	Erection of 4no terraced dwellings, alterations to existing access point and erection of carports to the rear. <b><i>(Up for reconsideration following representation from parishioners)</i></b>
<a href="#">23/01225/FUL</a>	1 Harewell View Harewell Close Glasshouses Harrogate North Yorkshire HG3 5QJ	Splitting existing cottage into 2 dwellings. Erection of single storey extensions to rear. Provision of car parking to rear. <b><i>(Up for reconsideration following representation from parishioners)</i></b>
<a href="#">ZC23/01901/FUL</a>	Tenter Croft Pateley Bridge Harrogate North Yorkshire HG3 5NH	Minor alterations to rear extensions roof
<a href="#">ZC23/01877/DVCON</a>	Brocca Bank Wilsill Harrogate North Yorkshire HG3 5EB	Variation of Condition 2 (approved drawings) and Condition 4 (obscure glazing) of planning permission 21/05406/FUL - Demolition of existing conservatory. Erection of replacement garden room and terrace. (Revised Scheme)
Any other applications received since the publication of the agenda for which the Clerk has not been able to organise an extension for.		

#### b) Decisions by North Yorkshire Council

Planning Ref	Proposal	Address	NYC Decision
<a href="#">ZC23/01435/FUL</a>	Alterations and re building existing retaining wall on site & Erection of carport & domestic store	Crossing Cottage Glasshouses Harrogate North Yorkshire HG3 5QH	Grant planning permission subject to conditions.
Any other decisions received between the publishing of this agenda and the meeting.			

- c) **Enforcement matters:** 741208 Enforcement notice – Alleged construction of new residential property – Quarry House, Blazefield, Pateley Bridge.
- d) **Appeals:** none
- e) **Glasshouses Mill S106** – To receive any further details from North Yorkshire Council's S106 and CIL Delivery Officer – none received

#### **2324/46 Play Area**

- a) To receive a verbal report on the playground and consider any action required, including what to do about the goalpost poles which were removed for safety reasons.
- b) To consider what new signage is required in the playground, if felt necessary.

#### **2324/47 Minutes/ Reports from Committees**

Any reports from relevant meetings.

#### **2324/48 Council Business**

- a) Caretaker Tasks for June.
- b) To consider whether to agree to NYC's suggestion of an extra compactor bin at the bottom of the High Street to reduce the chances of overflow.
- c) To consider the arrangements for emptying the bins in the Recreation Ground and whether in fact it is better to remove them. To address also the caretaker's concerns that the bins surrounding the Recreation ground are also likely to overflow when the weather is good.
- d) To consider any matters relating to replacing the caretaker (and using a temporary caretaker if necessary), including agreeing the final tender documents and submission date.
- e) To consider complaints of sewage in the River Nidd (already reported to the Environment Agency, Yorkshire Water and NYC) and take action if felt appropriate.
- f) Showground Parking – request from the Agricultural Society for a more supportive approach.
- g) To consider any matters relating to the forthcoming PBTC election (if any)
- h) To consider setting up the Commuted Sums working group.
- i) To consider further information received about the replacement Christmas lights for 2023 and make decisions as appropriate.
- j) To consider any information received about a proposed 20mph zone through Glasshouses and take action if necessary.
- k) To consider any further matters relating to the feasibility of creating allotments in Pateley Bridge.
- l) To consider the arrangements with Bewerley in terms of the long-term day-to-day management of the Recreation Ground.
- m) To consider any matters raised at the previous JLC Committee meeting, if required.
- n) To determine whether to hold Councillor surgeries over the Summer.
- o) To consider whether to buy some paper copies of the Good Councillor's Guide.

#### **2324/49 Correspondence**

To consider the following and take action if felt appropriate:

- a) NYC consideration of whether to make 20mph the normal speed limit in our towns and villages – [invitation to submit comments](#) ahead of the decision on Tuesday 20<sup>th</sup> June – email received from the '20s Plenty for North Yorkshire' campaign.
- b) YLCA Remote meeting with the North Yorkshire Assistant Chief Constable on [12th July](#) – questions invited from Councils – email received on 24 May 2023 from the Team support & Member Liaison Officer, YLCA.

- c) Parish council representatives on the Nidderdale AONB Joint Advisory Committee – email received from the Nidderdale AONB Manager.
- d) North Yorkshire Police - Harrogate District Independent Advisory Group - next meeting will take place online 6pm to 7.30pm on Thursday 8th June 2023 (Teams software) and they are recruiting new members. To join contact [IAG@northyorkshire.police.uk](mailto:IAG@northyorkshire.police.uk).

## **2324/50 Annual Governance and Accountability Return 2022-23**

- a) To consider again the treatment of the Mayor's Fund and Parking permits, following the receipt of further information
- b) To consider an issue relating to MGT payments
- c) To receive the Internal Auditor's report (if received)
- d) To note that the effectiveness of internal control was reviewed in May 2023
- e) To consider and sign the Annual Governance Statement
- f) To consider, approve and sign the Statement of Accounts
- g) To note the period for the exercise of public rights.

## **2324/51 Financial Matters**

### **a) Bank Account**

To consider whether to change banks following extensive problems with Barclays.

### **b) Accounts for Payment**

To consider and approve the following payments:

	<b>Payee</b>	<b>Description</b>	<b>Net Amount (ex. VAT)</b>	<b>Actual Payment (inc. VAT)</b>
1	Clerk	June 2023 Salary	N/A	<b>£1,189.85</b>
2	HM Revenue & Customs	June Employer and employee tax and NI Contributions.	N/A	<b>£149.94</b>
3	NEST	June employer and employee pension contributions	N/A	<b>£90.16</b>
4	Clerk Expenses	Various phone, mileage, stationery	<b>£67.26</b>	£74.98
5	Yorkshire Lighting Service	Removal of bridge lighting incl. cherry picker on site	<b>£135.00</b>	£162.00
6	Cllr. Chris Thompson	Mayoral Allowance	<b>£500.00</b>	£500.00
7	Cllr. Chris Thompson	Mayoral mileage	<b>£61.83</b>	£61.83
8	Community Publications	'On Your Doorstep' newsletter	<b>£200.00</b>	£240.00

Any other relevant payments coming up between the publishing of this agenda and the meeting. (These will be tabled at meeting).

### **c) Receipts**

4 May 2023 - CJP Landscapes – garage rental - £35.00  
 9 May 2023 – Parking permits - £1,490.00  
 25 May 2023 – Wayleave agreement - £30.51

### **d) Direct Debit payments**

31 May 2023 – NEST – pension contributions – £51.52 Employee and £38.64 employer's contribution = £90.16 (for May 2023)  
 12 May 2023 – Vodafone - £8

**2324/52 Mayor's Report**

**2324/53 Exchange of Information/Items for Future Meetings**

**2324/54 Parishioners' Representations**

**2324/55** To resolve that members of the press and public be excluded from item 2324/56 and 2324/57 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature (commercially sensitive, personal details).

**2324/56 Sale of Cemetery Field**

To discuss any further matters arising in relation to this.

**2324/57 Awarding of Town Shields**

To discuss the council's policy on this.

**2324/58 Dates of Next Meetings**

Full Council Meeting – Tuesday 4<sup>th</sup> July