



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

tel: 07751 571374 clerk@pateleybridgetowncouncil.gov.uk

Tuesday 28th March 2023

To: All Pateley Bridge Town Councillors: (Councillors Brackley, Holt, Jefferson, Leggett, Lumley, Marshall, Skaife, C Thompson, N Thompson, and Wright),

You are hereby summoned to attend the next meeting of the Town Council to be held on **Tuesday 4th April 2023 at 7.15pm** in the Council Chamber.

Suzanne Smith
Clerk to the Council

The press and public are welcome to attend.

AGENDA

2223/208 Apologies for absence

To receive apologies for absence

2223/209 To receive Councillors' Declarations of Interest and consider any requests for dispensations

2223/210 Minutes

To approve the minutes of the meeting held on the 7th March 2023.

2223/211 Parishioners' Representations

- a) To receive representations from any parishioners present
- b) To receive written representations from parishioners and act on them as appropriate: None

2223/212 Matters Arising

To receive the Clerk's report

2223/213 County Council Matters

- a) To receive a report
- b) Update on the repainting of double yellow lines in Pateley Bridge High Street
- c) Update on the public safety hazards on the riverside footpath to Glasshouses

2223/214 Planning Matters

- a) Applications to Harrogate Borough Council
To consider the following planning applications:

	Planning Ref	Proposal	Address
1	23/01074/TPO	Fell 1 no. Hybrid Poplar (noted as Lime), believed to be either Populus Robusta or Populus Nigra of Tree Preservation Order No. 04/1978. Tree has outgrown location and poses a risk. In 2022 a branch 15ft in length with a diameter of approx 5 inches fell into the garden. Propose to replant with a more suitable specimen for the location.	The Rowans 2 Yeomans Mount Pateley Bridge Harrogate North Yorkshire HG3 5NZ
2	Any other planning applications received since the publication of the agenda.		

b) Decisions by Harrogate Borough Council

Planning Ref	Proposal	Address	HBC Decision
22/04896/FUL	Demolition of existing conservatory and erection of replacement garden room. Erection of porch. Replacing roof covering with natural blue slates. Erection of detached garage.	Bishopside Farmhouse Blazefield Harrogate North Yorkshire HG3 5NG	Grant planning permission subject to conditions.
22/04896/FUL	Demolition of existing conservatory and erection of replacement garden room. Erection of porch. Replacing roof covering with natural blue slates. Erection of detached garage.	Bishopside Farmhouse Blazefield Harrogate North Yorkshire HG3 5NG	Grant planning permission subject to conditions.
23/00431/FUL	Proposed single storey, lean-to side extension to form porch, utility, W.C. and external store. Timber shed to be removed.	Hill Rise New Church Street Pateley Bridge Harrogate North Yorkshire HG3 5LG	Grant planning permission subject to conditions.
Any other decisions received between the publishing of this agenda and the meeting.			

c) **Enforcement matters:** none

d) **Appeals:** none

e) **Glasshouses Mill S106** – To receive any further details from Harrogate Borough Council's S106 and CIL Delivery Officer – none received

2223/215 Play Area

a) To receive a verbal report on the playground and consider any action required.

2223/216 Minutes/ Reports from Committees

- Minutes of the HR Committee meeting held on 7 March 2023
- Minutes of the Joint Liaison Committee held on 7 March 2023
- Minutes of the Millennium Green Trust held on 7 March 2023
- Any other reports from relevant meetings.

2223/217 Council Business

- a) Caretaker Tasks for April.
- b) To consider any matters relating to the Coronation celebrations and the event in the Recreation Ground to be held on 7 May 2023, including determining which councillors will be available to help out on the day.
- c) To review the Commuted Sums that are available for the area and consider what they could be spent on.
- d) To consider further information received about the replacement Christmas lights for 2023 and make decisions as appropriate.
- e) To consider a request from the Nidderdale Angling Club to hold a 'streamside day' on either the 13th or 20th May for its members and guests, using the Millennium Green as a base.
- f) To consider any information received about a proposed 20mph zone through Glasshouses and take action if necessary.
- g) To consider any matters relating to the Devolution.
- h) To consider any matters relating to the Fox's Head Well Easter Display, including determining where the display can be stored after it is removed.
- i) To consider whether the Council would like to have a Coronation display at the Fox's Head Well.
- j) To consider whether to make a donation to the Millennium Green Trust for the 2023-24 financial year.
- k) To consider any further matters in relation to Netherdale and allocation of properties.
- l) To further consider whether PBTC will assess the feasibility of creating allotments in Pateley Bridge.
- m) To consider feedback from the Yorkshire Ambulance Service about concerns raised about the defibrillators and amend defibrillator processes as required.
- n) To consider the vacancy at the Council and consider how people might be encouraged to apply.
- o) Raikes Foundation – to hear an update from the working group and make any decisions required.
- p) To consider whether the Council would like to take up membership of the Rural Services Network after the free trial at a cost of £90.75 for the 2023-24 financial year.

2223/218 Correspondence

To consider the following and take action if felt appropriate:

- a) **Resolutions for Debate by Member Councils to the YLCA Joint Annual Meeting 2023** – Invitation to formally resolve any wider matters that PBTC would like YLCA to debate at its Annual Meeting on 22 July 2023. This is the first step towards instigating change at Government level – Email received on 16 March 2023.
- b) **North Yorkshire UK Shared [Prosperity Funds](#)** – notification that town and parish councils are eligible to apply for funding – email received on 13 March 2023.
- c) **2023 NiddArt Trail** – planning is underway for the NiddArt Trail with submissions being invited from 1st April 2023. [NiddArt Trail - Showcasing the local arts and crafts of Nidderdale AONB](#) – email received 12 March 2023.
- d) **Nidderdale Sprint Triathlon** – notification that this race will take place between 2pm and 5pm on Saturday 9th September 2023 in the Recreation Ground and sections of pavements in Pateley Bridge – email received from the Race Manager at Brimhams Nidderdale Pool and Leisure Centre on 3 March 2023.

2223/219 Financial Matters

a) Rental for The Knott

To hear an update on this matter, following the resolutions from the last meeting.

b) Accounts for Payment

To consider and approve the following payments:

	Payee	Description	Net Amount (ex. VAT)	Actual Payment (inc. VAT)
1	Clerk	Revised March salary after March meeting. See resolution 2223.206		
		Basic pay for March 2023	N/A	£1288.00
		Work from Home (WFH) allowance	N/A	£26.00
		Internet contribution	N/A	£4.17
		Additional hours	N/A	£368.00
		Unused leave hours	N/A	£956.90
2	HMRC	Revised March figures	N/A	£193.21
3	NEST	Revised March figures	N/A	£182.91
4	Clerk	April 2023 salary includes WFH & internet allowance	N/A	£1,190.05
5	HM Revenue & Customs	April Employer and employee tax and NI Contributions.	N/A	£149.74
6	NEST	April employer and employee pension contributions	N/A	£90.16
7	Men's Shed	Easter display	£300.00	£300.00
8	Clerk Expenses	Trade waste refund mobile, printer paper, MS office subscription	Tbc before/ at meeting	Tbc before/ at meeting
9	T P Jones & Co LLP	Payroll preparation	£49.50	£59.40
10	Glasdon	Phoenix bench	£645.79	£774.71
11	HACS	Bench installation	£250.00	£300.00
12	YLCA	Annual Subscription renewal		

Any other relevant payments coming up between the publishing of this agenda and the meeting. (These will be tabled at meeting).

c) Receipts

3 March 2023, 3 April 2023 - CJP Landscapes – garage rental - £35.00

3 March 2023 – Shepherd – Lease of Cemetery Field - £120.00

14 March 2023 – Payment for memorial bench on Wath Road - £2,745.59

d) Direct Debit payments

3 March 2023 - NEST – pension contributions - £77.28 (for February 2023)

31 March 2023 – NEST – pension contributions – £104.52 Employee and £78.39 employer's contribution = £182.91 (for March 2023)

3 April 2023 – Vodafone - £6.67 ex VAT

2223/220 Mayor's Report

2223/221 Exchange of Information/Items for Future Meetings

2223/222 Parishioners' Representations

2223/223 To resolve that members of the press and public be excluded from item 2122/224 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature (commercially sensitive, personal details).

2223/224 Sale of Cemetery Field

To discuss any further matters arising in relation to this.

2223/225 Dates of next meetings

- 1) Joint Liaison Committee, time tbc, Monday 17th April 2023
- 2) Finance Committee, 4.30pm Tuesday 18 April 2023
- 3) Annual Town Meeting, 7.15pm Tuesday 18 April 2023
- 4) Millennium Green Trust Meeting, 6.45pm, Tuesday 2 May 2023
- 5) Annual Meeting of the Council, 7.15pm Tuesday 2 May 2023.