



**PATELEY BRIDGE TOWN COUNCIL**  
The Council Chamber, King Street  
Pateley Bridge, HG3 5LE

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Tuesday 28th February 2022

**To: All Pateley Bridge Town Councillors: (Councillors Brackley, Holt, Jefferson, Leggett, Lumley, Marshall, Skaife, C Thompson, N Thompson, and Wright),**

You are hereby summoned to attend the next meeting of the Town Council to be held on **Tuesday 7<sup>th</sup> March 2023 at 7.15pm** in the Council Chamber.

Suzanne Smith  
Clerk to the Council

The press and public are welcome to attend.

## **AGENDA**

### **2223/188 Apologies for absence**

To receive apologies for absence

### **2223/189 To receive Councillors' Declarations of Interest and consider any requests for dispensations**

### **2223/190 Minutes**

To approve the minutes of the meeting held on the 7<sup>th</sup> February 2023.

### **2223/191 Parishioners' Representations**

- a) To receive representations from any parishioners present
- b) To receive written representations from parishioners and act on them as appropriate:
  - i. Concern expressed about Wilsill bus shelter. The shelter has had one of its windows smashed and is additionally in need of some work to preserve the timber.

### **2223/192 Matters Arising**

To receive the Clerk's report

### **2223/193 County Matters**

- a) To receive a report
- b) Repainting of double yellow lines in Pateley Bridge High Street
- c) Public safety hazards on the riverside footpath to Glasshouses

## 2223/194 District Matters

To receive a report

## 2223/195 Planning Matters

a) Applications to Harrogate Borough Council

To consider any applications received since the publication of the agenda for which the Clerk has not been able to organise an extension for.

b) Decisions by Harrogate Borough Council

Planning Ref	Proposal	Address	HBC Decision
<a href="#">22/04917/DVCON</a>	Application to vary condition 2 (approved plans) of planning approval 20/00791/FUL - Proposed Replacement Dwelling to allow the re-siting of the dwelling and elevational changes including alterations to fenestration and entrance arrangement	Cragg Hall Wilsill Methodist Chapel, To Wysing House Wilsill, North Yorkshire, HG3 5EE	Grant planning permission subject to conditions.
Any other decisions received between the publishing of this agenda and the meeting.			

c) **Protecting Dark Skies in the Nidderdale Area of Outstanding Natural Beauty- Supplementary Planning document (SPD)** – Notification of consultation being carried out

by Harrogate Borough Council on this document which will provide help and guidance for projects involving external lighting in the AONB. It contains information on dark skies and light pollution and provides practical advice about the design of lighting schemes and the choice of appropriate lighting technology so that everyone can play a part in reducing light pollution and protecting the AONB's dark skies. [Further details can be viewed here.](#)

d) **Enforcement matters:**

**23/00057/PR15** – (Planning refs 22/03526/COU 21/04285/COU 16/00621/FUL) - Potential change of use from public house to short term visitor accommodation – The Birch Tree Inn, Lupton Bank, Glasshouses.

e) **Appeals:**

**APP/E2734/W/23/3315914** - Application to discharge the Section 106 Obligation in relation to planning permission 94/00552/OUT - Springfield Grange, Old Church Lane Pateley Bridge HG3 5LY.

f) **Glasshouses Mill S106** – To receive any further details from Harrogate Borough Council's S106 and CIL Delivery Officer.

g) **Tree Preservation Order TPO 12/2023 on 2 sycamores** – Mill Yard, Mill Lane, Pateley Bridge. The order took effect, on a provisional basis, on 15 February 2023. It will continue in force on this basis for a further six months or until HBC confirms the order.

## 2223/196 Play Area

a) To receive a verbal report on the playground and consider any action required.

## 2223/197 Minutes/ Reports from Committees

a) Nidderdale Safer Neighbourhoods Group – Meeting held on 1<sup>st</sup> March 2023.

b) Any other minutes/reports as appropriate.

## 2223/198 Council Business

- a) Caretaker Tasks for March.
- b) To consider an email received regarding a parking fine received following a brief stop at the Showground car park.
- c) To make arrangements for the sale of parking permits (proposed date Saturday 25 March 2023).
- d) To consider any matters arising from the JLC meeting, including confirming that we wish to proceed with the Coronation celebrations and what the budget should be.
- e) To consider the estimate received for the replacement Christmas lights for 2023 and make decisions as appropriate.
- f) To consider any information received about a proposed 20mph zone through Glasshouses and take action if necessary.
- g) To consider any matters relating to the Devolution.
- h) To consider any matters relating to the Fox's Head Well Easter Display.
- i) To finalise a list of services/support provided by Harrogate Borough Council with a view to seeking confirmation from NYC that these will continue following the devolution.
- j) To further consider whether PBTC will assess the feasibility of creating allotments in Pateley Bridge.
- k) To consider a request from a member of the public to have a memorial bench on Wath Lane, Pateley Bridge.
- l) To consider any matters arising from the closure of Pateley Bridge and Nidderdale Chamber of Trade, including a request from Visit Nidderdale to take over the Chamber of Trade noticeboard.
- m) To consider any feedback from the Yorkshire Ambulance Service about concerns raised about the defibrillators.
- n) Raikes Foundation – to hear an update from the working group and make any decisions required.

## 2223/199 Correspondence

To consider the following and take action if felt appropriate:

- a) **UK Shared Prosperity Fund** - This fund aims to improve pride in place and increase life chances across the country, investing in communities and place, supporting local business, and people and skills – expressions of interest for projects are invited. There are more details here: <https://www.northyorks.gov.uk/uk-shared-prosperity-fund>
- b) **Great British Spring Clean 2023**- invitation to take part received from Keep Britain Tidy on 23 February 2023 – [See here](#) for more info.
- c) **Rural Cost of Living Household Survey** – invite for as many residents as possible to [take part](#) before the closing date on 31<sup>st</sup> March 2023 email received from the Rural Services Network on 22 February 2023.
- d) **NALC Parliamentary Briefing on the Levelling Up and Regeneration Bill** – email received from NALC on 20 February 2023 and previously forwarded to all Councillors.
- e) **The Church in the Dale and the Nidderdale Climate + Environment Group**, invite to local councillors on Thursday 30th March, 6.45pm at Summerbridge Methodist Church to a showing of the film 'The Letter' at 7pm, and for a short discussion on what we could do in the Dale to support the local ecology and environment – email received 7 February 2023.

## 2223/200 Financial Matters

### a) Rental for The Knott

To consider what action to take in relation to unpaid rent (and collapsed boundary wall) at The Knott following receipt of an email from the current resident.

### b) Payment of Rental for the Land under Wilsill Bus Shelter

To confirm that the Council is happy to make back payments for the land, at the agreed rental rate of £5 for 5 years. (Total to be paid to bring us up-to-date is £15).

### c) Accounts for Payment

To consider and approve the following payments:

	Payee	Description	Net Amount (ex. VAT)	Actual Payment (inc. VAT)
1	Clerk	March 2023 salary	N/A	<b>£1072.09</b>
2	HM Revenue & Customs	Employer and employee tax and NI Contributions. (After this payment we will be £497.66 in credit).	N/A	<b>£0 as in credit</b> (£65.67 deducted)
3	NEST	Employer and employee pension contributions	N/A	<b>£77.28</b>
4	Clerk Expenses	Trade waste refund mobile, printer cartridges	<b>£73.21</b>	£75.46
5	Microsoft	Annual MS Office subscription	<b>£112.80</b>	£135.36

Any other relevant payments coming up between the publishing of this agenda and the meeting. (These will be tabled at meeting).

### d) Receipts

3 February 2023, 3 March 2023 - CJP Landscapes – garage rental - £35.00

21 February 2023 – Christmas lights donations from Just Giving – £340.95

21 February 2023 – Parking permits cash payments via Nidd Plus - £24.00

### e) Direct Debit payments

28 February 2023 - NEST – pension contributions - £77.28

3 March 2023 – Vodafone - £6.67 ex VAT

## 2223/201 Mayor's Report

## 2223/202 Exchange of Information/Items for Future Meetings

## 2223/203 Parishioners' Representations

**2223/204** To resolve that members of the press and public be excluded from items 2122/205 and 2122/206 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature (commercially sensitive, personal details).

## 2223/205 Sale of Cemetery Field

To discuss any further matters arising in relation to this.

**2223/206 Clerk's Working Hours**

To consider any proposal coming out of the preceding HR Committee meeting.

**2223/207 Dates of next meetings**

- 1) Joint Liaison Committee Meeting at 6.30pm on 7 March 2023 at the Council Chamber
- 2) Full Council Meeting on Tuesday 4<sup>th</sup> April 2023.