



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

tel: 07751 571374 clerk@pateleybridgetowncouncil.gov.uk

Wednesday 1st February 2022

To: All Pateley Bridge Town Councillors: (Councillors Anson, Brackley, Holt, Jefferson, Leggett, Lumley, Marshall, Skaife, C Thompson, N Thompson, and Wright),

You are hereby summoned to attend the next meeting of the Town Council to be held on **Tuesday 7th February 2023 at 7.15pm** in the Council Chamber.

Suzanne Smith
Clerk to the Council

The press and public are welcome to attend.

AGENDA

2223/168 Apologies for absence

To receive apologies for absence

2223/169 To receive Councillors' Declarations of Interest and consider any requests for dispensations

2223/170 Co-option of Councillor

To consider co-opting a candidate as a Member of the Council.

2223/171 Minutes

To approve the minutes of the meeting held on the 3rd January 2023.

2223/172 Parishioners' Representations

- a) To receive representations from any parishioners present
- b) To receive written representations from parishioners and act on them as appropriate:

2223/173 Matters Arising

To receive the Clerk's report

2223/174 County Matters

- a) To receive a report
- b) To consider matters relating to the possible introduction of a county wide 20mph zone in built-up areas.

2223/175 District Matters

To receive a report

2122/176 To consider **whether** to resolve that members of the press and public be excluded from items 2122/177 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature

2223/177 Parking at the Showground.

To consider any matters relating to this.

2223/178 Planning Matters

a) Applications to Harrogate Borough Council

To consider:

	Application no.	Address	Details
1	22/04917/DVCON	Cragg Hall Wilsill Methodist Chapel To Wysing House Wilsill North Yorkshire HG3 5EE	Application to vary condition 2 (approved plans) of planning approval 20/00791/FUL - Proposed Replacement Dwelling to allow the re-siting of the dwelling and elevational changes including alterations to fenestration and entrance arrangement
2	22/04896/FUL	Bishopside Farmhouse Blazefield Harrogate North Yorkshire HG3 5NG	Demolition of existing conservatory and erection of replacement garden room. Erection of porch. Replacing roof covering with natural blue slates. Erection of detached garage and stores.
3	Any other planning applications received since publication of the agenda which the Clerk has not been able to organise an extension for.		

b) Decisions by Harrogate Borough Council

To note:

	Application no.	Address	Details	HBC Decision
1	22/04613/FUL	Fairview Millfield Street Pateley Bridge Harrogate North Yorkshire HG3 5AX	Demolition of existing dwelling and erection of replacement	GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS
2	22/04727/FUL	29 High Street Pateley Bridge North Yorkshire HG3 5AL	Single storey rear extension	GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS
3	22/04468/FUL	Quarry House Blazefield Pateley Bridge North Yorkshire	Restoration of farmhouse to create dwelling.	REFUSE PLANNING PERMISSION

c) **Enforcement matters:** none

d) **Appeals:** none

e) **Other:** Glasshouses Mill S106 – To receive any further details from Harrogate Borough Council's S106 and CIL Delivery Officer

2223/177 Play Area

- a) To receive a verbal report on the playground and consider any action required.
- b) To confirm whether to implement an online form which could be used to log councillors' inspections of the site.

2223/178 Minutes/ Reports from Committees

- a) Minutes from the Mayor's Fund Committee meeting held on 19 January 2023
- b) Minutes from the Finance Committee held on 19 January 2023
- c) Details of the Meeting of the Yorkshire Local Council Association Joint Executive Board held on 21st January 2023.

2223/179 Council Business

- a) Caretaker Tasks for February.
- b) To consider any matters to bring before the upcoming JLC Meeting, if necessary.
- c) To consider any quotes or estimates for replacement Christmas lights for 2023 and make decisions as appropriate.
- d) To consider any matters relating to the Devolution, if necessary.
- e) To consider a proposal for the Fox's Head Well Easter Display.
- f) To consider whether to hold a Mayor's Ball in 2023 to raise money for the Mayor's Fund.
- g) To receive any highway updates from NYCC and HBC in response to previous queries and address any other highway matters as appropriate.
- h) To consider whether the council is interested in looking at the feasibility of creating allotments in Pateley Bridge.
- i) To consider whether to amend the Terms of Reference for the Mayor's Fund Committee to include how many councillors must be present for the meeting to be quorate.
- j) To consider changing the way that the council's defibrillators are managed and checked.
- k) To consider whether to purchase a Wi-Fi repeater for the Council Chamber to improve the signal.
- l) Raikes Foundation – to hear an update from the working group and make any decisions required.

2223/180 Correspondence

- a) **Yorkshire and Humber Climate Commission** – request to complete a survey <https://www.surveymonkey.co.uk/r/8L8G67E> and invite to attend a meeting on Thu. 23rd March to find out more about the YHCC's work – email received on 25 January 2023 from the Team Support and Member Liaison Officer at Yorkshire Local Council's Association (YLCA).
- b) North Yorkshire County Council (NYCC) is holding a one hour online meeting on Monday 13 February at 6:30pm to look at the **Climate Change Strategy Draft for Public Consultation**. Details of how to join available on request – email received on 25 January 2023 from Team Support and Member Liaison Officer at YLCA.
- c) Notice which shows North Yorkshire County Council's intention to pass a resolution at a meeting on the 7 February 2023, in relation to **adopting the provisions of Part II of the Local Government (Miscellaneous Provisions) Act 1976** – email received from Democratic Services at Harrogate Borough Council.
- d) **Invitation to participate in the Parish Charter Consultation** – email received from the Chief Executive, NYCC.
- e) **Netherdale consulting with PBTC** – email received from the Allocations Team Leader at Harrogate Borough Council.

- f) **Knife Amnesty** – email received on 13 January 2023 from the Community Safety Officer, Harrogate Borough Council.
- g) **Harrogate Branch Meeting of YLCA** – online meeting scheduled for 6.45pm on 20 February 2023 ([Register here](#)) – email received on 6 January 2023 from the Administration Officer, YLCA.
- h) **Urban Highway Grass Cutting 2023/24** – offer for the Town Council to take over grass cutting responsibilities in the parish and receive a funding from NYCC – letter dated 26 January 2023 received from the Assistant Director, highways & Transportation, NYCC.
- i) **Changes to Bus Services Operated by North Yorkshire County Council** – to receive a summary of changes to bus services across the whole of North Yorkshire – email received from the Team Support & Member Liaison Officer, North Yorkshire County Council.
- j) **Rural Community Matters** – to consider whether councillors would like to join ‘sounding boards’. One sounding board relates to issues facing older people in rural communities, the other relates to issues facing young people in rural communities – email received on 6 January 2023 from the Director, Rural Services Network.

2223/181 Financial Matters

a) **Financial Software**

To consider whether the Council would like to consider investing in financial software to improve reporting, internal controls and efficiency.

b) **Rental for The Knott**

To consider what action to take in relation to unpaid rent at The Knott.

c) **Application for Funding for a Warm Space**

To consider an application for funding for a warm space initiative at St. Cuthbert’s church.

d) **Accounts for Payment**

	Payee	Description	Net Amount (ex. VAT)	Actual Payment (inc. VAT)
1	Clerk	January 2023 net Salary -includes Work from home allowance £26+ Contribution to Internet £4.17	N/A	£862.49
2	HM Revenue & Customs	Employer and employee tax and NI Contributions	N/A	£275.27
3	NEST	Employer and employee pension contributions	N/A	£77.28
4	Clerk Expenses	Trade waste refund and mobile	£34.15	£2.23
5	YLCA	Councillor training - Highways and Streetlighting webinar	£25.00	£25.00

Any other relevant payments coming up between the publishing of this agenda and the meeting. (These will be tabled at meeting).

e) **Receipts**

3 January 2023 - CJP Landscapes – garage rental - £35.00
9 January 2023 – Christmas lights donations - £70.72.

f) **Direct Debit payments**

31 January 2023 - NEST – pension contributions - £77.28

3 February 2023 – Vodafone - £6.67 ex VAT

2223/182 Mayor's Report

2223/183 Exchange of Information/Items for Future Meetings

2223/184 Parishioners' Representations

2223/185 To consider **whether** to resolve that members of the press and public be excluded from items 2122/186 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature (commercially sensitive).

2223/186 Sale of Cemetery Field

To consider an offer from HBC to purchase the Cemetery Field and consider whether PBTC might want to suggest keeping back part of the field for the purposes of creating allotments.

2223/187 Dates of next meetings

- 1) Joint Liaison Committee Meeting on 20 February 2023 at Colbeck House, Church Street, Pateley Bridge, HG3 5LB (time to be confirmed)
- 2) HG Committee Meeting (date and time to be confirmed)
- 3) Full Council Meeting on Tuesday 7th March 2023.