



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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Wednesday 31st August 2022

To: All Pateley Bridge Town Councillors: (Councillors Anson, Brackley, Holt, Jefferson, Leggett, Lumley, Marshall, Skaife, C Thompson, N Thompson, and Wright)

You are hereby summoned to attend the next meeting of the Town Council to be held on **Tuesday 6th September 2022 at 7.15pm** in the Council Chamber.

Suzanne Smith
Clerk to the Council

The press and public are welcome to attend.

AGENDA

2223/77 Apologies for absence

To receive apologies for absence

2223/78 To receive Councillors' Declarations of Interest and consider any requests for dispensations

2223/79 Minutes

To approve the minutes of the meeting held on the 2nd August 2022.

2223/80 Parishioners' Representations

- a) To receive representations from any parishioners present
- b) To receive written representations from parishioners and act on them as appropriate:
 - i. to respond to a query about the validity of a badger being chosen as the preferred subject of the tree stump carving at the Recreation Ground.
 - ii. To note a request for the caretaker to cut back the hedge at the side of the path that leads down the steps from New Church Street to Greenwood Avenue, as well as cutting back the weeds on the footpath from Greenwood Road to the Millennium Green.

- iii. A message from a resident of The Knott who concurs with the Town Council that Panorama walk (between Panorama Way and The Knott) is unsuitable to being a road. It is currently dangerous for both pedestrians and drivers.

2223/81 Matters Arising

To receive the Clerk's report

2223/82 County Matters

To receive a report

2223/83 District Matters

To receive a report

2223/84 Planning Matters

a) Applications to Harrogate Borough Council

To consider:

	Application no.	Address	Details
1	22/02904/FUL	24 Springfield Way Pateley Bridge North Yorkshire HG3 5PA	Proposal to level the ground constituting groundworks to materially alter the appearance of the land
2	22/03256/FUL	New Causeway Farm Fellbeck Harrogate North Yorkshire HG3 5EW	Erection of a silage store
3	22/03306/FUL	Police Station King Street Pateley Bridge Harrogate North Yorkshire HG3 5LE	Change of use of former Police Station to dwelling and formation of new vehicular access point.

b) Decisions by Harrogate Borough Council

To note:

	Application no.	Address	Details	HBC decision
1	22/02485/FUL	Scot Gate Cottage Pateley Bridge Harrogate North Yorkshire HG3 5NE	Erection of first floor extension to side and pitched roof above existing flat roof extension.	Approved subject to conditions.
2	21/05290/S106	Springfield Grange Old Church Lane Pateley Bridge HG3 5LY	Application to discharge the Section 106 Obligation in relation to planning permission 94/00552/OUT	The planning obligation shall continue to have effect without modification.

c) **Enforcement matters:**

- i. **22/00257/PR15** – unauthorised signage (bicycle) – 18 High Street, Pateley Bridge Harrogate North Yorkshire HG3 5AW
- ii. To consider enforcement matters at the Millfield new housing estate (19/03094/FULMAJ) and agree any action.
- d) **Appeals:** none
- e) **Other:** Glasshouses Mill S106 – To receive any further details from Harrogate Borough Council’s S106 and CIL Delivery Officer

2223/85 Play Area

- a) To receive a verbal report on the playground and consider any action required
- b) To confirm that PBTC would like HBC to organise the annual inspection at a cost of £61.

2223/86 Minutes/ Reports from Committees

None to consider.

2223/87 Council Business

- a) Caretaker Tasks for September
- b) To hear feedback from the meeting on 26 August 2022 with HBC to discuss the proposed oversized bins and make any necessary decisions.
- c) To hear feedback from NYCC about possible solutions to help ease the parking situation on Greenwood Avenue/Road and make any further decisions felt necessary.
- d) To receive NYCC’s response about the Red Brae Bank construction works.
- e) To consider the Fell Beck bridge work and any related matters.
- f) To receive any highway updates from NYCC and HBC in response to previous queries and address any other highway matters as appropriate.
- g) To hear an update about the installation of the (Foxton) Pateley Bridge plaque (if needed)
- h) To approve the decision to cancel the Civic Service and consider whether or not to allocate the money budgeted to a good cause.
- i) To consider arrangements for Remembrance Day.
- j) To hear an update about the restoration of the bus shelter.
- k) Raikes and Lupton Foundations – to hear an update from the working group and make any decisions required.
- l) To consider whether to liaise with NYCC about making an application to turn part of Panorama Walk into a footpath.
- m) To confirm the council’s policy for inclusion of notices in the noticeboard.
- n) To consider whether action needs to be taken in relation to illegal signs displayed on the High Street or elsewhere.

2223/88 Correspondence

- a) To note that the manufacturers of iPAD-SP1 and iPAD-SP1 AUTO defibrillator have issued a recalled on these devices and make arrangements if appropriate.
- b) Rural Market Town Group – to consider whether to take up a trial membership in this group which combines the voices of rural market towns across England, providing access opportunities for funding, influencing policy decisions, and shining a light on the impact that our Rural Market Towns have on economic prosperity and quality of life. [Find out more here.](#)

2223/89 Financial Matters

a) External Audit Report

To receive the external audit report for the 2021-22 financial year (if received).

b) Accounts for Payment

- i. Clerk's salary payable 30th September 2022: Gross pay £1074.17, Net pay £823.61. (This includes the Clerk's payroll expenses payable 30th September 2022: Working from home allowance £26.00 and contribution to internet £4.17 = £30.17).
- ii. Payment to HMRC (September 2022) Including Employee NIC and Employer NIC: £251.84.
- iii. Nest Pension payments (September 2022 – Employer's contributions £31.32, Employees contributions £41.76): £73.08.
- iv. AVG Internet security – renewal is set to be £129.98 for 2 years (£64.99/year) at end of September 2022. Clerk will seek to reduce this or go to an alternative supplier if need be.
- v. PKF Littlejohn – External Audit fee - £200 +VAT= £240.00
- vi. Any other relevant payments coming up between the publishing of this agenda and the meeting. (These will be tabled at meeting).

c) Receipts

- i. 1 August 2022 - CJP Landscapes – garage rental - £35.00
- ii. 9 August 2022 - Nidderdale Plus – parking permits - £120.00

d) Direct Debit payments

To note payments, made by Direct Debit:

- i. 31 August 2022: £73.08 – Nest Pensions

2223/90 Exchange of Information/Items for Future Meetings

2223/91 Parishioners' Representations

2223/92 Exclusion of Press and Public

If felt necessary, to resolve that members of the press and public be excluded from item 2223/93 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature (personal information).

2223/93 Memorial benches

- a) To receive an update on the installation of the memorial bench for a local family.
- b) To agree any action required

2223/94 Dates of next meetings

- a) To note that a meeting of the Joint Liaison Committee with Bewerley Parish Council is scheduled for 6.15pm on Monday 12th September 2022.
- b) To confirm that the next meeting of the Mayor's Fund Committee will be at 6.15pm on Tuesday 4th October.
- c) To confirm that the next meeting of Pateley Bridge Town Council will be held at 7.15pm on Tuesday 4th October 2022.