



**PATELEY BRIDGE TOWN COUNCIL**  
The Council Chamber, King Street  
Pateley Bridge, HG3 5LE

tel: 07751 571374 [clerk@pateleybridgetowncouncil.gov.uk](mailto:clerk@pateleybridgetowncouncil.gov.uk)

Tuesday 26<sup>th</sup> July 2022

**To: All Pateley Bridge Town Councillors: (Councillors Anson, Brackley, Holt, Jefferson, Leggett, Lumley, Marshall, Skaife, C Thompson, N Thompson, and Wright)**

You are hereby summoned to attend the next meeting of the Town Council to be held on **Tuesday 2<sup>nd</sup> August 2022 at 7.15pm** in the Council Chamber.

Suzanne Smith  
Clerk to the Council

The press and public are welcome to attend. Please email the Clerk for information on how to do this.

## **AGENDA**

### **2223/59 Apologies for absence**

- a) To receive apologies for absence

### **2223/60 To receive Councillors' Declarations of Interest and consider any requests for dispensations**

### **2223/61 Minutes**

To approve the minutes of the meeting held on the 5<sup>th</sup> July 2022.

### **2223/62 Parishioners' Representations**

- a) To receive representations from any parishioners present
- b) To receive written representations from the following parishioners: none received.

### **2223/63 Matters Arising**

- a) To receive the Clerk's report

### **2223/64 County Matters**

- a) To receive a report

## 2223/65 District Matters

- a) To receive a report

## 2223/66 Planning Matters

- a) Applications to Harrogate Borough Council

To consider:

	Application no	Address	Details
1	<a href="#">22/02485/FUL</a>	Scot Gate Cottage Pateley Bridge Harrogate North Yorkshire HG3 5NE	Erection of first floor extension to side and pitched roof above existing flat roof extension.
2	<a href="#">22/02551/FUL</a>	Bruce House Barn Bruce House Pateley Bridge North Yorkshire HG3 5PG	Conversion of ancillary building to form an annexe, with flexible use as holiday accommodation, alongside the installation of a chimney and alterations to doorways and fenestration, and replanting of felled TPO tree (ref: T25 of TPO01/1970)

- b) Decisions by Harrogate Borough Council

To note:

	Application number	Address	Details	HBC decision
1	<a href="#">21/00986/FUL</a>	Nydsley Hall Mill Lane Pateley Bridge Harrogate North Yorkshire HG3 5BA	Change of use of 5no. apartments to short term holiday accommodation. Retrospective application for the installation of hardstanding.	Approved subject to conditions
2	<a href="#">22/01290/LB</a>	2E Church Street Pateley Bridge Harrogate North Yorkshire HG3 5LB	Internal alterations and alterations to the fenestration.	Grant listed building consent subject to conditions
4	<a href="#">22/01077/LB</a>	45 High Street Pateley Bridge Harrogate North Yorkshire HG3 5JZ	Internal alterations and alterations to the fenestration.	Grant listed building consent subject to conditions
4	<a href="#">22/01072/FUL</a>	45 High Street Pateley Bridge Harrogate North Yorkshire HG3 5JZ	Change of use from retail unit (Use Class E) to dwelling (Use Class C3), internal alterations and alterations to the fenestration.	Grant planning permission subject to conditions
5	<a href="#">22/02130/FUL</a>	2 The Old Vicarage Wath Road Pateley Bridge North Yorkshire HG3 5PG	Proposed conservatory	Grant planning permission subject to conditions

- c) Enforcement matters:
  - i. **22/00257/PR15** – unauthorised signage (bicycle) – 18 High Street, Pateley Bridge Harrogate North Yorkshire HG3 5AW
  - ii. **22/00277/PR15** – Alleged breach – side extension in conservation area - Iliona House Old Church Lane Pateley Bridge Harrogate North Yorkshire HG3 5LY.
  - iii. Update on the signage at Kell House, Ripon Road.
- d) Appeals: none
- e) Other: Glasshouses Mill S106 – To receive any further details from Harrogate Borough Council's S106 and CIL Delivery Officer.

### **2223/67 Play Area**

- a) To receive a verbal report on the playground and consider any action required

### **2223/68 Minutes/ Reports from Committees**

- a) To receive the draft minutes of the Finance Committee meeting held on Tuesday 19<sup>th</sup> July.
- b) To receive the draft minutes of the Millennium Green Trust Fund meeting held on Tuesday 5<sup>th</sup> July.

### **2223/69 Council Business**

- a) Caretaker Tasks for August.
- b) To consider the outcome of a meeting/discussion with Pateley Shed re. sanding and painting the mileposts and authorise the work if felt appropriate.
- c) To hear an update about the installation of the (Foxton) Pateley Bridge plaque.
- d) To hear an update about the carving of the tree stump at the Recreation Ground, make any further funding decisions, and determine if the Council has an opinion as to whether it would prefer a badger, orb and sceptre, or a crown.
- e) To receive the report from the councillors' surgery held on 9 July 2022, take action as felt appropriate, and consider arrangements for future councillor surgeries.
- f) To consider arrangements for the Civic Service.
- g) To consider arrangements for Remembrance Day.
- h) To consider arrangements for restoring the bus shelter.
- i) To consider and approve a Christmas Lighting Funding Agreement received from HBC.
- j) To determine which editions of 'On Your Doorstep' PBTC would like to publish its newsletter in.
- k) To receive various highway updates from NYCC and HBC in response to previous queries.
- l) Draft Feasibility Study for the proposed extension of the Nidderdale Greenway – to hear feedback from the authors/steering group about whether to publicise it.
- m) Raikes and Lupton Foundations – to hear an update from the working group and make any decisions required.

## **2223/70 Correspondence**

- a) To consider a query received from a visitor to Pateley Bridge regarding the lack of open shops, cafes and restaurants – received 23/7/22.
- b) To note a request to Area 6 to repair the pedestrian bridge across the River Nidd at Bewerley / Pateley Bridge (mid-point w3w location [///muddy.overlaid.contrived](#)) – email from Clerk at Bewerley Parish Council received on 24/7/22.
- c) [Consultation on short-term holiday lets \(and potential registration scheme\)](#) which could be a platform to address concerns about the impact of Airbnb and Booking.com on local communities– email received from NALC on 22 August 2022.
- d) To consider again whether to comment on the litter bin review – request received on 19/7/22 from the Senior Project Officer, Parks and Environmental Services, HBC
- e) 20's Plenty – Campaign to get a default 20mph policy for North Yorkshire – invites to national conference (Oxford, 20<sup>th</sup> October) and North Yorkshire zoom meeting on Thu 8 September at 7.30pm – email received from '20's Plenty for North Yorkshire'.
- f) HADCA e-bulletin – including details of grants available – email received 14/7/22 from Harrogate and District Community Action.
- g) Community owned venues across North Yorkshire are being invited to join a study to show how they can cut greenhouse gases from their buildings by reducing carbon (dioxide) emissions. – email received via Cllr. Andrew Murday from Community First Yorkshire on 26/7/22.

## **2223/71 Financial Matters**

### **a) Accounts for Payment**

- i. To retrospectively approve payment to J. Todd & Sons for paint: £83.78 (paid 9/6/22) – missed off June minutes.
- ii. Party in the Park various expenses: T. Dawson: £35.08
- iii. Tree lighting repairs: Yorkshire Lighting Services: £666.00
- iv. Clerk's salary payable 31<sup>st</sup> August 2022: Gross pay £1044.00, Net pay £793.44
- v. Clerk's payroll expenses payable 30<sup>th</sup> August 2022: Working from home allowance £26.00 and contribution to internet £4.17 = £30.17.
- vi. Payment to HMRC (August 2022) Including Employee NIC and Employer NIC: £251.84
- vii. Nest Pension payments (31<sup>st</sup> August 2022 - Employers contributions £31.32, Employees contributions £41.76): £73.08

### **b) Receipts**

- i. 04/07/22: Garage Rental: £35.00
- ii. 06/07/22: Transfer from Nidd Plus: £132.00 (for parking permits)
- iii. 20/07/22: 2 cheques for parking permits: £24.00

### **c) Direct Debit payments**

To note payments, made by Direct Debit:

- i. 31<sup>st</sup> July 2022: £82.83– Nest Pensions

### **d) Bank Reconciliation and bank balances**

- i. To receive the bank reconciliation to 31<sup>st</sup> July 2022
- ii. To note bank balances at 31<sup>st</sup> July 2022
- iii.

**2223/72 Exchange of Information/Items for Future Meetings**

**2223/73 Parishioners' Representations**

**2223/74 To resolve that members of the press and public be excluded from item 2223/57 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature. (personal information)**

**2223/75 Memorial benches**

- a) To receive an update on memorial benches
- b) To agree any action required

**2223/76 Dates of next meetings**

To confirm that the next meeting of Pateley Bridge Town Council will be held at 7.15pm on Tuesday 6<sup>th</sup> September 2022.