



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

tel: 07751 571374 clerk@pateleybridgetowncouncil.gov.uk

Wednesday 29th June 2022

To: All Pateley Bridge Town Councillors: (Councillors Anson, Brackley, Holt, Jefferson, Leggett, Lumley, Marshall, Skaife, C Thompson, N Thompson, and Wright)

You are hereby summoned to attend the next meeting of the Town Council to be held on **Tuesday 5th July 2022 at 7.15pm** in the Council Chamber.

Suzanne Smith
Clerk to the Council

The press and public are welcome to attend. Please email the Clerk for information on how to do this.

AGENDA

2223/42 Apologies for absence

- a) To receive apologies for absence

2223/43 To receive Councillors' Declarations of Interest and consider any requests for dispensations

2223/44 Minutes

To approve the minutes of the meeting held on the 7th June 2022

2223/45 Parishioners' Representations

- a) To receive representations from any parishioners present
- b) To receive written representations from a parishioner requesting 4 sandbags for Pear Tree Cottage at Darley to help redirect ground water caused by heavy rain from their cellar to the drain on the road.

2223/46 Matters Arising

- a) To receive the Clerk's report

2223/47 County Matters

- a) To receive a report

2223/48 District Matters

- a) To receive a report

2223/49 Planning Matters

- a) Applications to Harrogate Borough Council

To consider:

	Application no	Address	Details
1	22/02208/FUL	Five Trees Glasshouses Harrogate North Yorkshire HG3 5QY	Erection of timber carport
2	22/02130/FUL	2 The Old Vicarage Wath Road Pateley Bridge North Yorkshire HG3 5PG	Proposed conservatory
3	22/02105/FUL	RS Discounts 29 High Street Pateley Bridge Harrogate North Yorkshire HG3 5AL	Two storey rear extension to accommodation
4	22/02316/FUL	Fairview Millfield Street Pateley Bridge Harrogate North Yorkshire HG3 5AX	Erection of dormers. Please note the loft is already converted and has dormers on outside of the roof slope
5	22/01816/FUL	Quarry House Blazefield North Yorkshire	Repairs and re-building of derelict building to create 1no. residential dwellinghouse (C3 use class).

- b) Decisions by Harrogate Borough Council

To note:

	Application number	Address	Details	HBC decision
1	22/01889/FUL	Ivy Cottage Wilsill Harrogate North Yorkshire HG3 5EB	Demolition of existing lean-to structure on existing garage and erection of replacement extension. Part conversion of garage to form ancillary living accommodation and installation of solar panels.	Approved subject to conditions
2	21/04954/FUL	Fern Dene Fellbeck Harrogate North Yorkshire HG3 5EW	Erection of single storey extension, detached garage and stores	Approved subject to conditions
3	22/02050/TPO	Land Comprising Woodland At 416252 466359 Wath Lane Pateley Bridge North Yorkshire	Works to 2 no. Sycamore (T1 and T2) of Tree Preservation Order No. 01/1970 A11	Approved subject to conditions
4	22/01695/FUL	Blazefield Caravan Park Blazefield	Erection of storage building to store	Approved subject to conditions

		Harrogate North Yorkshire HG3 5NG	tools/machinery for Blazefield Caravan	
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- c) Enforcement matters:
- d) Appeals:
- e) Other: Glasshouses Mill S106 – To receive a response from Harrogate Borough Council's S106 and CIL Delivery Officer

2223/50 Play Area

- a) To receive a verbal report on the playground and consider any action required

2223/51 Council Business

- a) Caretaker Tasks for July and to ratify the additional task for June of removing the dead tree.
- b) To consider if the Council wishes to publicise the Draft Feasibility Study for the proposed extension of the Nidderdale Greenway and if any consultation with parishioners is required at this time.
- c) To consider attendance at the YLCA Conference on Friday 23rd September for the cost of £120 per delegate
- d) To consider a request from Bewerley Parish Council for a contribution towards the cost of carving the tree stump on the Recreation Ground
- e) Raikes and Lupton Foundations
 - i. To consider draft terms of reference for a working group
 - ii. To appoint members to a working group
 - iii. To receive advice regarding how the Council can support the organisations
 - iv. To consider who will replace Stephen Hessleden
 - v. To note a request for funding from Glasshouses Community Primary School.
- f) To receive and consider a quote for repainting the mileposts
- g) To consider the installation of the (Foxton) Pateley Bridge plaque
- h) To receive various highways updates from NYCC in response to previous queries relating to the Springfield salt bin, highway extents, 20mph roundels etc.
- i) To consider whether councillors wish to attend any training courses (details previously forwarded to all councillors).

2223/52 Correspondence

- a) To note the opportunity of locality grants and consider whether the Council would like to apply for one for any project whose purpose is to promote social, economic or environmental wellbeing of communities within Pateley Bridge and Nidderdale.

2223/53 Financial Matters

a) Accounts for Payment

- i. Millennium Green Trust: Internal Auditors fee: £150
- ii. Stuart Audsley: Updating Mayoral Boards: £55.00

- iii. Adrian Newbould Computer Services: Clearing data from old laptop: £84.00
- iv. T P Jones & Co LLP: Payroll preparation April-June 2022: £54.00
- v. Clerk's salary payable 31st July 2022: Gross pay £tbc, Net pay £911.53 (*includes payment for end of June*)
- vi. Clerk's payroll expenses payable 31st July: Working from home allowance £26.00 and contribution to internet £4.17 = £30.17
- vii. Payment to HMRC (July) Including Employee NIC and Employer NIC £318.50
- viii. Nest Pension payments (July 2022 - Employers contributions £35.50, Employees contributions £47.33): £82.83

b) Receipts

- i. 06/06/22: Parking Permits (transfer from Nidd Plus): £312.00
- ii. 06/06/22: Garage rental: £35.00
- iii. 14/06/22: Donation from Ripon Farm Motors towards repairing tree lights: £400.00
- iv. 22/06/22: HBC Jubilee Grant: £1,000.00
- v. 27/06/22: HMRC VAT refund: £1,134.33

c) Direct Debit payments

To note payments, made by Direct Debit:

- i. 7th June 2022: £35.00- Information Commissioners Office
- ii. 30th June 2022: £73.08 – Nest Pensions

d) Bank Reconciliation and bank balances

- i. To receive the bank reconciliation to 30th June 2022
- ii. To note bank balances at 30th June 2022

e) Bank Mandate

To agree amendments to the bank mandate

2223/54 Exchange of Information/Items for Future Meetings

2223/55 Parishioners' Representations

2223/56 To resolve that members of the press and public be excluded from item

2223/57 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature. (personal information)

2223/57 Memorial benches

- a) To receive an update on memorial benches
- b) To agree any action required

2223/58 Dates of next meetings

The next meeting of Pateley Bridge Town Council will be held at 7.15pm on Tuesday 2nd August.