



**PATELEY BRIDGE TOWN COUNCIL**

The Council Chamber, King Street  
Pateley Bridge, HG3 5LE

tel: 07751 571374 [clerk@pateleybridgetowncouncil.gov.uk](mailto:clerk@pateleybridgetowncouncil.gov.uk)

Wednesday 11<sup>th</sup> May 2022

**To: All Pateley Bridge Town Councillors: (Councillors Anson, Brackley, Holt, Jefferson, Leggett, Lumley, Marshall, Skaife, C Thompson and N Thompson)**

You are hereby summoned to attend the Annual Meeting of Pateley Bridge Town Council to be held on **Tuesday 17<sup>th</sup> May 2022 at 7.15pm.**

Parishioners are welcome to attend. Please email the Clerk for information on how to do this.

*Laura Jowett*

Clerk to the Council

**AGENDA**

**2223/01 Election of the Mayor and Chairman for 2022-2023**

**2223/02 Declaration of Acceptance of Office**

- a) To receive the Mayor's declaration of acceptance of office
- b) To receive Councillors declarations of acceptance of office
- c) To resolve to permit any councillor that is unable to sign their Declaration of Acceptance of Office at this meeting, or who has not undertaken this task before this meeting, to sign their Declaration before or at the next ordinary meeting of the Council

**2223/03 Apologies for absence**

- a) To receive apologies for absence given in advance of the meeting

**2223/04 To receive Councillors' Declarations of Interest and consider any requests for dispensations**

**2223/05 Minutes**

To approve the minutes of the meeting held on the 3<sup>rd</sup> May 2022

**2223/06 Parishioners' Representations**

## **2223/07 Election of the Deputy Mayor**

### **2223/08 Co-option**

- a) To receive written applications and a short verbal presentation from candidates
  - i. J Wardman
  - ii. J Wright
- b) To resolve that members of the press and public be excluded from item 2223/08.c only under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature. (consideration of candidates – personal information)**
- c) To consider candidates for co-option
- d) To co-opt a candidate to fill the existing vacancy

### **2223/09 Committees**

- a) Election of members to committees
- b) To elect the chairs of committees
- c) To review the Terms of Reference for the following committees:
  - i) Finance Committee
  - ii) HR Committee
  - iii) Joint Liaison Committee
  - iv) Mayor's Fund Committee
  - v) Christmas Lights Committee

## **2223/10 Appointment of council representatives to other organisations**

### **2223/11 Policies**

To receive and confirm

- a) Standing Orders
- b) Financial Regulations
- c) Complaints Procedure
- d) Council policies, procedures and practices in respect of its obligations under Freedom of Information and Data Protection legislation.

### **2223/12 Documents**

To receive and approve

- a) The Council's Risk Assessment
- b) The Asset Register

## **2223/13 To note the renewal of the Town Council's insurance**

### **2223/14 Mayor's Allowance**

To approve a Mayor's Allowance of £500 for the civic year 2022-2023

### **2223/15 General Power of Competence**

To consider Pateley Bridge Town Council's eligibility for the General Power of Competence and to consider if the Council wishes to adopt and use the General Power of Competence

**2223/16 To receive the dates of council meetings and those of committees for the coming civic year**

**2223/17 Christmas lighting**

- a) To receive an update on damaged tree lights
- b) To receive a quote for replacing damaged tree lights
- c) To consider and agree any action required

**2223/18 Request for information regarding North Yorkshire Flooding February 2022**

- a) To receive a request for information from NYCC
- b) To consider and agree a response from the Council

**2223/19 Financial Matters**

**a) Accounts for Payment**

- i. Flying Colours: Bunting (400m): £548.04 (including VAT of £91.34)
- ii. Community First Insurance: Annual premium 2022-23: £373.67
- iii. Mayoral Allowance: £500.00
- iv. Yorkshire Lighting and Electrical Services: Emergency call out to make safe damaged tree lights: £270.00 (including VAT of £45.00)

**b) Receipts**

- i. 29/04/22: HBC Precept 1<sup>st</sup> instalment: £16,018.00
- ii. 29/04/22: Parking Permits cheques: £48.00
- iii. 03/05/22: CJP Landscapes garage rental: £35.00
- iv. 03/05/22: Parking Permits cheque: £12.00
- v. 03/05/22: Parking Permits, cash from Nidd Plus: £648.00

**2223/20 Date of next meeting**

The Full Council meeting will be on Tuesday 7<sup>th</sup> June 2022 at 7.15pm.