



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

tel: 07751 571374 clerk@pateleybridgetowncouncil.gov.uk

Wednesday 30th March 2022

To: All Pateley Bridge Town Councillors: (Councillors Anson, Brackley, Hesselden, Holt, Jefferson, Leggett, Lumley, Marshall, Skaife, C Thompson and N Thompson)

You are hereby summoned to attend the next meeting of the Town Council to be held on **Tuesday 5th April 2022 at 7.15pm** in the Council Chamber.

Laura Jowett
Clerk to the Council

The press and public are welcome to attend. Please email the Clerk for information on how to do this.

AGENDA

2122/192 Apologies for absence

- a) To receive apologies for absence

2122/193 To receive Councillors' Declarations of Interest and consider any requests for dispensations

2122/194 Minutes

- a) To note amendments to the minutes with regards to employment related payments
- b) To approve the minutes of the meeting held on the 1st March 2022

2122/195 Parishioners' Representations

- a) To receive representations from any parishioners present
- b) To receive and consider written representations from a parishioner regarding parking and road safety on Old Church Lane
- c) To receive written representations from a parishioner regarding the area by the bus shelter

2122/196 Matters Arising

- a) To receive the Clerk's report
- b) To receive an update on Ambulance cover in the parish
- c) To receive an update on the bicycle display

2122/197 County Matters

- a) To receive a report

2122/198 District Matters

- a) To receive a report

2122/199 Planning Matters

- a) Applications to Harrogate Borough Council

To consider:

	Application no	Address	Details
1	22/00629/FUL	Kiln Hill Cottage Blazefield Bank Blazefield North Yorkshire	Erection of 1no dwelling (revised scheme)
2	21/04815/FUL	The Bungalow Raikes View The Raikes Wilsill Harrogate North Yorkshire HG3 5EG	Demolition of existing dwelling. Erection of replacement dwelling (amended plans received 1st March 2022)
3	22/00854/DVCON	Bruce House Barn Bruce House Pateley Bridge North Yorkshire HG3 5PG	Variation of Conditions 3 and 5 of planning permission 19/00582/FUL - Conversion of ancillary building to form an annexe, to include installation of chimney and alterations to doorways and fenestration.
4	22/01072/FUL	45 High Street Pateley Bridge Harrogate North Yorkshire HG3 5JZ	Change of use from retail unit (Use Class E) to dwelling (Use Class C3), internal alterations and alterations to the fenestration
5	22/01077/LB	45 High Street Pateley Bridge Harrogate North Yorkshire HG3 5JZ	Change of use from retail unit (Use Class E) to dwelling (Use Class C3), internal alterations and alterations to the fenestration.
6	22/01290/LB	2E Church Street Pateley Bridge Harrogate North Yorkshire HG3 5LB	Internal alterations and alterations to the fenestration.

- b) Decisions by Harrogate Borough Council

To note:

	Application number	Address	Details	HBC decision
1	21/05524/FUL	Nidd View Wath Road Pateley Bridge Harrogate North Yorkshire HG3 5PG	Conversion of garage to form Annex / Holiday Cottage / Flexible ancillary domestic accommodation to include the removal of	Approved subject to conditions

			existing flat roof, erection of a dual pitched roof and alterations to fenestration.	
2	21/05351/LB	The Old Hall Bishopside Harrogate North Yorkshire HG3 5ET	Various internal alterations and improvements to conserve energy and also external unit for Air Source Heat Pump over 0.6m3 volume	Grant listed building consent subject to conditions
3	21/05350/FUL	The Old Hall Bishopside Harrogate North Yorkshire HG3 5ET	Various internal alterations and improvements to conserve energy and also external unit for Air Source Heat Pump over 0.6m3 volume	Approved subject to conditions
4	22/00466/TPO	Nidd Cottage Mill Lane Pateley Bridge Harrogate North Yorkshire HG3 5BA	Felling of 3 no. Alder Trees (T2,T6 and T7) of Tree Preservation order 01/1970	Consent refused
5	21/04500/DVCON	Trout Beck Farm Fellbeck Harrogate North Yorkshire HG3 5EU	Variation of condition 2 (approved plans) of planning permission 20/02092/FUL - Joint application for the erection of garage block.	Approved subject to conditions

c) Enforcement matters

- i. 21/00419/PR15 Formation of roof terrace and potential use of upper levels for residential accommodation at The American Candy Shack 6 High Street Pateley Bridge Harrogate North Yorkshire HG3 5AW

d) Appeals:

e) Other:

2122/200 Play Area

- a) To receive a verbal report on the playground and consider any action required

2122/201 Minutes/ Reports from Committees

- a) To receive the draft minutes of the Policies Working Group meeting held on Wednesday 16th March

2122/202 Council policies and procedures

To consider the recommendation of the Policies Working Group to approve:

- a) Privacy notices
b) Code of Conduct
c) Financial Regulations

2122/203 Council Business

- a) Caretaker Tasks for April
b) To receive an update on the sale of parking permits on the 19th March 2022
c) To consider arrangements events in celebration of the Queen's Platinum Jubilee

- i. To receive an update on events planned for the Jubilee
- ii. To consider a budget for the events
- iii. To consider purchasing a Jubilee flag for the cost of up to £60.00
- iv. To consider purchasing bunting
- v. To agree attendance and allocate roles to Councillors
- d) To consider a proposal from Bewerley Parish Council to have the tree stump in the recreation ground carved
- e) To consider arrangements, including the budget and guest list, for the Civic Service and Reception in 2022
- f) To consider making a donation to the Millennium Green Trust for the financial year 2022-2023
- g) To consider requesting a free Social Media health check with Breakthrough Communications.

2122/204 Correspondence

- a) To receive information from Dacre Braithwaite C of E School and consider submitting a response to the consultation on converting to Academy status and join the Leeds Diocesan Learning Trust
- b) To receive and consider notification of the Yorkshire Challenge event, being held on 23-24th July 2022
- c) To receive and consider notification of the Nidderdale Sprint Triathlon event, being held on Saturday 10th September 2022
- d) To receive and note information from NALC regarding the new NJC pay scales from April 2021.

2122/205 Financial Matters

a) Accounts for Payment

- i. YLCA: Annual subscription: £594.00
- ii. TP Jones: Payroll administration January - March 2022: £54.00 (includes VAT of £9.00)
- iii. YLCA: Clerks attendance at YLCA conference: £40.00
- iv. Clerks expenses: Microsoft 365 subscription, mileage and phone top up: £178.34 (including VAT of £22.56)
- v. Clerk's salary payable 29th April 2022: Gross pay £1044, Net pay £972.96
- vi. Clerk's payroll expenses payable 29th April 2022: Working from home allowance £26.00 and contribution to internet £4.17 = £30.17
- vii. Payment to HMRC (April) Including Employee NIC and Employer NIC £72.32
- viii. Nest Pension payments (April 2022 - Employers contributions £30.78, Employees contributions £41.04): £73.08

b) Receipts

- i. 07/03/2022 Garage rental: £35
- ii. 15/03/22: Cemetery Field rent: £120

iii. 18/03/22: HBC Ice cream concession 2022-2023: £2575.25

c) Direct Debit payments

To note payments, made by Direct Debit:

i. 31st March 2022: £86.94 – Nest Pensions (payment adjusted due to back dated pay increase)

d) To ratify amended staffing related payments in March 2022 due to backdating the NJC pay increase for 2021-2022 to the 1st April 2021.

i. Clerk's salary payable 31st March 2022: Gross pay £1242, Net pay £1150.00

ii. Clerk's payroll expenses payable 31st March 2022: Working from home allowance £26.00 and contribution to internet £4.17 = £30.17

iii. Payment to HMRC (March) Including Employee NIC and Employer NIC £161.69

iv. Nest Pension payments (March 2022 - Employers contributions £30.78, Employees contributions £41.04): £86.94

2122/206 Exchange of Information/Items for Future Meetings

2122/207 Parishioners' Representations

2122/208 Dates of next meetings

The Finance Committee will meet at 4.30pm on Tuesday 19th April.

The Mayor's Fund Committee will meet at 6.00pm on Tuesday 19th April.

The Full Council meeting will be on Tuesday 3rd May 2022 at 7.15pm.