



**PATELEY BRIDGE TOWN COUNCIL**  
The Council Chamber, King Street  
Pateley Bridge, HG3 5LE

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Wednesday 23<sup>rd</sup> February 2022

**To: All Pateley Bridge Town Councillors: (Councillors Anson, Brackley, Hesselden, Holt, Jefferson, Leggett, Lumley, Marshall, Skaife, C Thompson and N Thompson)**

You are hereby summoned to attend the next meeting of the Town Council to be held on **Tuesday 1<sup>st</sup> March 2022 at 7.15pm** in the Council Chamber.

Laura Jowett  
Clerk to the Council

The press and public are welcome to attend. Please email the Clerk for information on how to do this.

## **AGENDA**

### **2122/175 Apologies for absence**

- a) To receive apologies for absence

### **2122/176 To receive Councillors' Declarations of Interest and consider any requests for dispensations**

### **2122/177 Minutes**

To approve the minutes of the meeting held on the 1<sup>st</sup> February 2022

### **2122/178 Parishioners' Representations**

- a) To receive representations from any parishioners present
- b) To receive and consider written correspondence from a resident regarding wet leaves and suggestions for displays for the town.

### **2122/179 Matters Arising**

- a) To receive the Clerk's report
- b) To receive an update on the stone plaque

## 2122/180 County Matters

- a) To receive a report

## 2122/181 District Matters

- a) To receive a report

## 2122/182 Planning Matters

- a) Applications to Harrogate Borough Council

To consider:

	Application no	Address	Details
1	<a href="#">22/00466/TPO</a>	Nidd Cottage, Mill Lane, Pateley Bridge, Harrogate, North Yorkshire HG3 5BA	Felling of 3 no. Alder Trees (T2, T6 and T7) of Tree Preservation order 01/1970
2	<a href="#">22/00465/FUL</a>	4 Glencoe Terrace, Sandy Lane, Glasshouses, North Yorkshire HG3 5DU	Single storey extension rear and side extension
3	<a href="#">22/00518/FUL</a>	Valley View, Blazefield, Harrogate, North Yorkshire HG3 5NG	Conversion of stores to form part of dwelling, erection of extension, installation of package treatment plant, installation of ground source heat pump.
4	<a href="#">22/00624/FUL</a>	18 Lupton Close, Glasshouses, Harrogate, North Yorkshire HG3 5QX	Re roofing rear extension to form pitched roof & Alterations to front Garden to form 2no off street car parking spaces
5	<a href="#">22/00626/FUL</a>	Linton House, Ripon Road, Pateley Bridge, Harrogate, North Yorkshire HG3 5NJ	Demolition of existing balcony and erection of replacement single storey extension on footprint of balcony - Revised scheme. Approved application - 21/00007/FUL
6	<a href="#">22/00517/FUL</a>	High East Head House Wilsill Harrogate North Yorkshire HG3 4DJ	Conversion including small extension to stores to form annex / holiday cottage

- b) Decisions by Harrogate Borough Council

To note:

	Application number	Address	Details	HBC decision
1	<a href="#">21/04996/FUL</a>	Blazefield Caravan Park, Blazefield, Harrogate, North Yorkshire, HG3 5NG	Demolition of existing toilet block. Erection of replacement toilet block	Approved subject to conditions
2	<a href="#">21/05208/FUL</a>	Cliff Farm Fellbeck Harrogate North Yorkshire HG3 5EH	Erection of carport with home office above	Approved subject to conditions

3	<a href="#">21/05349/FUL</a>	St Marys Farm Old Church Lane Pateley Bridge HG3 5LZ	Alterations to existing holiday let to include; external door to garage to create access to holiday let, glazed screen to covered way to create dining area, new door into holiday let from new dining area. Installation of window to garden room.	Approved subject to conditions
4	<a href="#">21/05406/FUL</a>	Brocca Bank Wilsill Harrogate North Yorkshire HG3 5EB	Demolition of existing conservatory. Erection of replacement garden room and terrace. (Revised Scheme)	Approved subject to conditions
5	<a href="#">21/05442/COU</a>	9 King Street Pateley Bridge HG3 5AT	Change of use from dwelling to holiday let	Approved subject to conditions
6	<a href="#">21/05409/FUL</a>	Tenter Croft Pateley Bridge Harrogate North Yorkshire HG3 5NH	Demolition and rebuilding porch (Revised Scheme)	Approved subject to conditions
7	<a href="#">21/04590/FUL</a>	13 High Crest Pateley Bridge HG3 5NU	Erection of a two storey side extension and garage. Loft conversion to include new dormer windows to front and rear.	Approved subject to conditions

c) Enforcement matters

d) Appeals:

e) Other:

- i. To receive pre planning information relating to development proposals in Bridgehouse Gate, including a response from a local resident.

### **2122/183 Play Area**

- a) To receive a verbal report on the playground and consider any action required

### **2122/184 Minutes/ Reports from Committees**

- a) To receive the draft minutes of the Joint Liaison Committee meeting held on Tuesday 1<sup>st</sup> February
- b) To receive the draft minutes of the Policies Working Group meeting held on Wednesday 16<sup>th</sup> February

### **2122/185 Council policies and procedures**

To consider the recommendation of the Policies Working Group to approve:

- a) Risk Assessment and Risk Management
- b) Data Retention Policy
- c) Standing Orders

## **2122/186 Council Business**

- a) Caretaker Tasks for February, to consider including clearing an area by the bus shelter in Glasshouses
- b) To consider arrangements for the sale of parking permits on the 19<sup>th</sup> March 2022
- c) To consider renewing the Council's annual subscription to Microsoft Office 365 for the cost of up to £135.36 (including VAT).
- d) To consider arrangements for the next newsletter
- e) To consider arrangements for the Annual Town Meeting
- f) To consider arrangements and expenditure for the Picnic in the Park event in celebration of the Queen's Platinum Jubilee.
- g) To consider adopting an Asset Disposal policy
- h) To consider the disposal of the Council's old laptop including a quote from Adrian Newbould Computers for clearing data
- i) To consider the Clerk's attendance at the YLCA conference on 25th March for the cost of £40.00
- j) To receive and consider a request from the Clerk to carry forward 5 days unused annual leave (pro rata) to 2022-2023

## **2122/187 Correspondence**

- a) To receive and consider information relating to The Great British Spring Clean
- b) To receive and consider information on the Government consultation on the Glover Landscapes Review – an opportunity to stop 'off-roading' in the Areas of Outstanding Natural Beauty (AONBs) from the Green Lanes Environmental Action Movement (GLEAM)
- c) To receive an update on Local Government Reorganisation in North Yorkshire
- d) To receive notice of the Adoption of Minerals and Waste Joint Plan by North Yorkshire County Council

## **2122/188 Financial Matters**

### **a) Accounts for Payment**

- i. HBC: emptying of trade waste in January: £22.30
- ii. Pateley Bridge and Bewerley Memorial Hall CIO: Room hire for parking permit sale on 19<sup>th</sup> March: £90.00
- iii. Vision ICT: Website hosting and support for April 2022 to March 2023: £210.00 (including VAT of £35.00)
- iv. Ben Crosby: Tree Work: £825.00
- v. Bewerley Parish Council: 25% of Cemetery Field rent: £30.00
- vi. Clerks expenses: Postage and printer ink: £35.81 (includes VAT of £5.66)
- vii. Clerk's salary payable 31<sup>st</sup> March 2022: Gross pay £1026, Net pay £962.08
- viii. Clerk's payroll expenses payable 31<sup>st</sup> March 2022: Working from home allowance £26.00 and contribution to internet £4.17 = £30.17
- ix. Payment to HMRC (March) Including Employee NIC and Employer NIC £62.76
- x. Nest Pension payments (March 2022 - Employers contributions £30.78, Employees contributions £41.04): £71.82

**b) Receipts**

- i. 07/02/2022 Garage rental: £35

**c) Direct Debit payments**

To note payments, made by Direct Debit:

- i. 28<sup>th</sup> February 2022: £71.82 – Nest Pensions

**2122/189 Exchange of Information/Items for Future Meetings**

**2122/190 Parishioners' Representations**

**2122/191 Dates of next meetings**

The Policies Working Group meeting will be held at 4.30pm on Wednesday 16<sup>th</sup> March, on Microsoft Teams

The Full Council meeting will be on Tuesday 5<sup>th</sup> April 2022 at 7.15pm