



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

tel: 07751 571374 clerk@pateleybridgetowncouncil.gov.uk

Wednesday 27th October 2021

To: All Pateley Bridge Town Councillors: (Councillors Anson, Brackley, Hesselden, Holt, Jefferson, Leggett, Lumley, Marshall, Skaife, C Thompson and N Thompson)

You are hereby summoned to attend the next meeting of the Town Council to be held on **Tuesday 2nd November 2021 at 7.15pm** in the Council Chamber.

Laura Jowett
Clerk to the Council

The press and public are welcome to attend. Please email the Clerk for information on how to do this.

AGENDA

2122/104 Apologies for absence

- a) To receive apologies for absence

2122/105 To receive Councillors' Declarations of Interest and consider any requests for dispensations

2122/106 Minutes

To approve the minutes of the meeting held on the 5th October 2021

2122/107 Parishioners' Representations

- a) To receive representations from any parishioners present
- b) To receive written representations regarding Electric Vehicle Charging points

2122/108 Matters Arising

- a) To receive the Clerk's report

2122/109 County Matters

- a) To receive a report

2122/110 District Matters

- a) To receive a report

2122/111 Planning Matters

a) Applications to Harrogate Borough Council

To consider:

- (i) 21/04323/FUL *Erection of detached stables at Kiln House, Wilsill, Harrogate, North Yorkshire, HG3 5EE*
- (ii) 21/03858/FUL *Conversion of loft including erection of dormer roof window to rear. Erection of single storey ground floor extension at 30 Greenwood Avenue, Pateley Bridge, HG3 5LS*
- (iii) 21/04549/FUL *Demolition of garage, Erection of two storey extension at New Causeway Farm, Fellbeck, Harrogate, North Yorkshire, HG3 5EW*
- (iv) 21/04338/FUL *Change of use of shop/cafe (Use Class E) to form single dwellinghouse (Class C3) at 37 High Street, Pateley Bridge, HG3 5JZ*
- (v) 21/04613/TPO *Lateral reduction up to 4m, more like 2m in most areas (to the marked line in the attached photo) to 1no. Hybrid Poplar (T1) at 17 Springfield Way, Pateley Bridge, HG3 5PA*

b) Decisions by Harrogate Borough Council

To note:

- (i) 21/03809/FUL *Erection of detached garage, store and home office (revised scheme) at Rocks Cottage, Brimham Rocks Farm, Brimham Moor Road, Summerbridge, Harrogate, North Yorkshire, HG3 4BF*
Approved subject to conditions

c) Enforcement matters

To note:

- (ii) 21/00483/PR15 *Use of residential property for storage and distribution of building materials at 11 Bishop Close, Pateley Bridge, Harrogate, North Yorkshire, HG3 5LJ*

d) Appeals:

e) Other

2122/112 Play Area

- a) To receive the Annual Inspection report on the playground and consider any action required
- b) To receive a verbal report on the playground and consider any action required

2122/113 Council Business

- a) To consider arrangements for having the bus shelter painted
- b) Caretaker Tasks for November
- c) To consider arrangements for the Remembrance Event in 2021
- d) To receive and consider terms of reference for the Policies Working Group

- e) To receive amended guidance notes for the Mayor's Fund which are recommended by the Mayor's Fund Committee following a review of the criteria
- f) To receive an update on future displays at the Fox's Head Well and to consider any next steps
- g) To receive an update and consider arrangements for Councillor's surgeries
- h) To consider the Nidderdale Greenway extension draft feasibility study and any comments the Council wishes to make.
- i) To receive Crime and ASB Data for 29th September 2021 to 28th October 2021
- j) To receive an update on painting of mileposts
- k) To note that the Clerk's annual performance review was carried out on the 20th October

2122/114 Correspondence

2122/115 Financial Matters

a) Accounts for Payment

- i. HBC: emptying of trade waste in September: £33.45
- ii. TP Jones: Payroll preparation July – September 2021: £54.00 (including VAT of £9.00)
- iii. Harrogate Borough Council: Transfer of Parking Permit payments: £84.00
- iv. Bishopside and Bewerley Memorial Hall: Donation to refreshments on Armistice Day: £75.00
- v. YLCA: Clerk's attendance at Policies Training: £22.50
- vi. YLCA: Councillor C Thompson's attendance at Chairmanship Skills Training: £60.00
- vii. Clerk's salary payable 30th November 2021: Gross pay £1026, Net pay £957.48
- viii. Clerk's payroll expenses payable 30th November 2021: Working from home allowance £26.00 and contribution to internet £4.17 = £30.17
- ix. Payment to HMRC (November) Including Employee NIC and Employer NIC = £67.36
- x. Nest Pension payments (November 2021 - Employers contributions £30.78, Employees contributions £41.04): £71.82

b) Receipts

- i. 04/10/21 Garage rental: £35
- ii. 04/10/21 Civic Reception: £47.60
- iii. 05/10/21 Civic Reception: £23.80
- iv. 05/10/21 Civic Reception: £214.20
- v. 06/10/21 Parking Permits: £84 - transferred from Nidderdale Plus
- vi. 07/10/21 Civic Reception: £47.60
- vii. 25/10/21 HBC: Ice Cream Concession: £2437.50

c) Direct Debit payments

To note payments, made by Direct Debit:

- i. 29th October 2021: £71.82 – Nest Pensions

d) Budget

- i. To receive budget monitoring to the 30th September
- ii. To consider the draft budget for 2022-2023

2122/116 Minutes/ Reports from Committees

- a) To receive the draft minutes of the Finance Committee meeting held on Tuesday 19th October
- b) To receive the draft minutes of the Mayor's Fund Committee meeting held on Tuesday 19th October

2122/117 Exchange of Information

2122/118 Parishioners' Representations

2122/119 Dates of next meetings

The Full Council meeting will be on Tuesday 7th December 2021 at 7.15pm