



**PATELEY BRIDGE TOWN COUNCIL**  
The Council Chamber, King Street  
Pateley Bridge, HG3 5LE

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Wednesday 30<sup>th</sup> June 2021

**To: All Pateley Bridge Town Councillors: (Councillors Anson, Brackley, Hesselden, Holt, Jefferson, Leggett, Lumley, Marshall, Skaife, C Thompson and N Thompson)**

You are hereby summoned to attend the next meeting of the Town Council to be held on **Tuesday 6<sup>th</sup> July 2021 at 7.15pm** at Bishopside and Bewerley Memorial Hall.

Laura Jowett  
Clerk to the Council

Parishioners are welcome to attend. Please email the Clerk for information on how to do this.

## **AGENDA**

### **2122/35 Apologies for absence**

- a) To receive apologies for absence given in advance of the meeting
- b) To consider the approval of reasons given for absence

### **2122/36 To receive Councillors' Declarations of Interest and consider any requests for dispensations**

### **2122/37 Parishioners' Representations**

- a) To receive representations from any parishioners present
- b) To receive written representation from a parishioner regarding the flower bed at the bus stop
- c) To receive written representation from a parishioner regarding parking on Greenwood Avenue

### **2122/38 To receive reports from invited guests**

To welcome representatives from Ard Dales enduro cycling event and receive a short presentation.

## **2122/39 Minutes**

To approve the minutes of the meeting held on the 1<sup>st</sup> June 2021

## **2122/40 Matters Arising**

- a) To receive the Clerk's report
- b) To receive an update on commemorative plaques
- c) To receive and consider the response from NYCC regarding residents parking schemes and the Residents Parking Schemes Policy
- d) To receive an update on the repairs to the bridge and consider any action required
- e) To receive and consider the response from the organisers of the Ultra Challenge event.

## **2122/41 County Matters**

## **2122/42 District Matters**

## **2122/43 Planning Matters**

### a) Applications to Harrogate Borough Council

To consider:

- (i) 21/02032/COU *Change of Use from C3 Dwelling to Sui Generis for holiday accommodation at 1 Scaife Row, Ripon Road, Pateley Bridge, Harrogate, North Yorkshire HG3 5NL*
- (ii) 21/02195/ADV *Display of 2no. signage boards and 2no. flags and flagpoles (retrospective application) at Glasshouses Mill, Glasshouses*
- (iii) 21/02284/FUL *Alterations to stables and tack room (revised scheme) at Manor House, Wilsill, Harrogate, North Yorkshire, HG3 5EB*
- (iv) 21/02475/PNA *Erection of steel portal framed agricultural storage building at Gully Farm, Fellbeck, Harrogate, North Yorkshire, HG3 5EW*
- (v) 21/01399/FUL *Erection of a single storey extension at 5 Fir Grove Terrace, Glasshouses, Harrogate, HG3 5QL*

### b) Decisions by Harrogate Borough Council

To note:

- i. 21/01407/FUL *Demolition & re building of porch at Tenter Croft, Pateley Bridge, Harrogate, North Yorkshire, HG3 5NH*  
Approved subject to conditions.
- ii. 21/01796/FUL *Improvements to public footpath, including remediation and installation of a surface capping system at Land Adjacent to Glasshouses Mill Glasshouses North Yorkshire*  
Approved subject to conditions
- iii. 21/01584/FUL *Erection of a single dwelling at Crossing Cottage Glasshouses Harrogate North Yorkshire HG3 5QH*  
Approved subject to conditions
- iv. 21/01793/FUL *Conversion of barn to provide ancillary living accommodation to also include; new openings and a porch at The Byre, Sandy Lane, Glasshouses, HG3 5DT*  
Approved subject to conditions

c) Enforcement matters

To note:

- i. 21/00281/PR15 8 Greenwood Avenue, Pateley Bridge, HG3 5LS – Erection of two storey building
- ii. 21/00305/PR15 Sunnyside cottage, Blazefield Bank, HG3 5DN – Unauthorised access from classified road.

d) Appeals:

e) Other

### **2122/44 Play Area**

- a) To receive a verbal report on the playground
- b) To receive information about replacement goal netting and to consider next steps

### **2122/45 Council Business**

- a) Caretaker Tasks for July
- b) Festive lighting
  - i. To receive and consider quotations for the testing, installation, removal, and storage of existing Christmas lights.
  - ii. To receive and consider a proposal for additional Christmas lighting
  - iii. To consider fundraising for Christmas lighting
- c) To consider possible recipients of a Town Shield
- d) To receive information about the Civic Reception
- e) To consider recent issues with ambulance response times
- f) To consider holding Councillor's surgeries
- g) To receive and consider MVAS data and any action required
- h) To receive information regarding ongoing costs associated with the Town Council's website and emails
- i) To receive Crime and ASB Data for 26<sup>th</sup> May 2021 to 22<sup>nd</sup> June 2021
- j) To receive information about work at Gouthwaite Reservoir and consider any action required.
- k) To consider allocating £125.00 from the Millennium Green budget to the Millennium Green Trust for the water levels in the pond to be topped up.
- l) To consider making payment of up to £300 to cover the costs of urgent tree work following damage at the Millennium Green.
- m) To receive an update on the sale of parking permits
- n) To receive an update on replacement rope for the flag pole

### **2122/46 Financial Matters**

a) Accounts for Payment

- i. HBC: emptying of trade waste in May: £33.45
- ii. Clerk's Expenses: Toner and defibrillator pads: £72.00 (includes VAT of £12.00)
- iii. Vision ICT: Website hosting and support, SSL certificate, email hosting: £685.20 (including VAT of £114.20)

- iv. Internal auditor: donated to Mayor's Fund: £150.00
- v. Bewerley and Bishopside Memorial Hall: Room hire 06.07.21: £45.00
- vi. Upper Nidderdale Parish Council: contribution to Wath Play Area: £75.00
- vii. WEL Medical: Defibrillator battery: £223.14 (including VAT of £37.19)
- viii. Harrogate Borough Council: Transfer of Parking Permit payments: £4644.00
- ix. Clerk's salary payable 30<sup>th</sup> July 2021: Gross pay £1026, Net pay £957.48
- x. Clerk's payroll expenses payable 30<sup>th</sup> July 2021: Working from home allowance £26.00 and contribution to internet £4.17 = £30.17
- xi. Payment to HMRC (July) Including Employee NIC and Employer NIC = £67.36
- xii. Nest Pension payments (July 2021 - Employers contributions £30.78, Employees contributions £41.04): £71.82

**b) Receipts**

- i. 26/05/21 Parking Permits: £12
- ii. 26/05/21 Parking Permits: £156
- iii. 04/06/21 Parking Permits: £228
- iv. 04/06/21 Parking Permits: £228 (£240 paid in -£12, cheque returned unpaid)
- v. 04/06/21 Parking Permits: £48
- vi. 04/06/21 Parking Permits: £1608
- vii. 07/06/21 Platt and Bajic, garage rental May: £35
- viii. 07/06/21 Parking Permits: £1992 (transferred from Nidd Plus – taken on IZettle card reader)
- ix. 11/06/21 Parking Permits: £24
- x. 11/06/21 Parking Permits: £36
- xi. 11/06/21 Parking Permits: £276
- xii. 23/06/21 Parking Permits £24

**c) Direct Debit payments**

To note payments, made by Direct Debit:

- i. 3<sup>rd</sup> June 2021 £35.00 - ICO
- ii. 30<sup>th</sup> June 2021: £71.82 – Nest Pensions

**d) Bank Reconciliation and bank balances**

- i. To receive the bank reconciliation to 30<sup>th</sup> June 2021
- ii. To note bank balances at 30<sup>th</sup> June 2021

**2122/47 Correspondence**

- a) To receive and consider correspondence from Citizens Online regarding support for those who may be digitally excluded
- b) To receive correspondence from Yorkshire Ambulance Service regarding re registering defibrillators on 'The Circuit', a new national database of defibrillators

**2122/48 Minutes/ Reports from Committees**

- a) YLCA Annual Harrogate Branch Meeting held on 14<sup>th</sup> June

**2122/49 Exchange of Information**

**2122/50 Parishioners' Representations**

**2122/51 Dates of next meetings**

The Full Council meeting will be on Tuesday 3<sup>rd</sup> August 2021 at 7.15pm