



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

tel: 07751 571374 clerk@pateleybridgetowncouncil.gov.uk

Wednesday 24th February 2021

To: All Pateley Bridge Town Councillors: (Councillors Anson, Brackley, Hesselden, Holt, Jefferson, Leggett, Lumley, Marshall, Skaife, C Thompson and N Thompson)

You are hereby summoned to attend the next meeting of the Town Council to be held on **Tuesday 2nd March 2021 at 7.15pm**. In accordance with Regulation 5 of *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*, this meeting will be held remotely using video conferencing technology.

Parishioners are welcome to attend. Please email the Clerk for information on how to do this.

Laura Jowett
Clerk to the Council

AGENDA

- 1 Apologies for absence**
 - a) To receive apologies for absence given in advance of the meeting
 - b) To consider the approval of reasons given for absence
- 2 Parishioners' Representations**
 - a) To receive comments from a parishioner regarding item 8.a.i, planning application for Threlkeld, Lupton Bank
- 3 To receive Councillors' Declarations of Interest and consider any requests for dispensations**
- 4 To approve the minutes of the meeting held on the 2nd February 2021**
- 5 Matters Arising**
 - (a) To receive the Clerk's report
 - (b) To receive an update on commemorative plaques and consider arrangements for installation.

- (c) To receive and consider a request from Nidderdale Allotment Society for a contribution of £500 towards drainage work, agreed in principle at the meeting on the 2nd February 2021.

6 County Matters

7 District Matters

8 Planning Matters

(a) Applications to Harrogate Borough Council

- (i) 21/00074/FUL *Erection of a combined store and greenhouse at Threlkeld Lupton Bank, Glasshouses North Yorkshire*
- (ii) 21/00286/CLEUD *Certificate of lawfulness to confirm that development under planning permission 12/02578/FUL commenced on or before 25.09.2015 (condition 1) - Erection of 2 dwellings at Crossing Cottage Glasshouses Harrogate North Yorkshire HG3 5QH*

(b) Decisions by Harrogate Borough Council

- (i) 20/03478/FUL *Creation of wildlife pond at 2 Valley View, Glasshouses, HG3 5QR*. Permission granted subject to conditions

(c) Enforcement matters

(d) Appeals:

9 Financial Matters

(a) Accounts for Payment

- (i) HBC: emptying of trade waste in January: £21.78
- (ii) T P Jones and Co: Payroll services Oct – December 2020: £54.00 (including £9.00 VAT)
- (iii) Leander Architectural: 2 x 15" aluminium commemorative plaques: £1,008.00 (includes £18 delivery charges and £168.00 VAT)
- (iv) Bewerley Parish Council: 25% of Cemetery Field rent: £30.00
- (v) Nidderdale Allotment Society: Contribution to drainage improvements: £500.00
- (vi) Clerk's Expenses: External hard drive, phone top up and subscription to Zoom: £79.17 (including £9.13 VAT)
- (vii) Clerk's salary payable 31st March 2021: Gross pay £1026, Net pay £751.68
- (viii) Clerk's payroll expenses payable 31st March 2021: Working from home allowance £26.00 and contribution to internet £4.17 = £30.17
- (ix) Payment to HMRC (March) Including PAYE Tax, Employee NIC and Employer NIC = £273.85
- (x) Nest Pension payments (March 2021 - Employers contributions £30.78, Employees contributions £41.04): £71.28

(b) Receipts

- (i) Platt and Bajic, garage rental February: £35
- (ii) Parking permits: £12
- (iii) Cemetery Field rent: £120
- (iv) HMRC VAT reclaim Aug 2020-Nov 2020: £1821.36

(c) Direct Debit payments

To note payments, approved at February meeting, made by Direct Debit to Nest Pensions:

- i) 19th February 2021 £215.46
- ii) 25th February 2021 £143.64

10 Play Area/Millennium Green

(a) Play Area

(b) Millennium Green

- (i) To receive and consider options for opening a bank account for Millennium Green Trust finances.

11 Council Business

- (a) Caretaker Tasks for February
- (b) To receive an update on parking permits and to consider arrangements for the sale of permits in 2021-2022
- (c) To consider arrangements for the Annual Parish Meeting on Tuesday 20th April 2021
- (d) To receive amended terms of reference for the Joint Liaison Committee
- (e) To consider renewing the Council's annual subscription to Microsoft Office 365 for the cost of up to £135.36 (including VAT).
- (f) To consider attendance at the YLCA two day Conference for the cost of £40 per attendee
- (g) To consider the attendance of Councillor C Thompson at the YLCA training event 'Are you getting the most out of the technology available to Local Councils?' for the cost of £30
- (h) To receive Crime and ASB Data for 26th January 2021 to 23rd February 2021
- (i) To consider items for the next newsletter.

12 Correspondence

- a) To receive and consider YLCA information regarding remote meetings and resuming Face to Face meetings

13 Minutes/ Reports from Committees

- a) To receive the minutes of the Joint Liaison Committee on 2nd February 2021
- b) YLCA Branch meeting – notes previously circulated by Councillor Holt.

14 Exchange of Information

15 **Parishioners' Representations**

16 **Dates of next meetings**

The next meeting will be on Tues 6th April 2021 at 7.15pm