

# Mayor's Fund

## GUIDANCE NOTES

The Mayor's Fund is a grant scheme aimed at supporting community organisations in Pateley Bridge and the surrounding area. The Fund is financed by fundraising events such as the Mayor's Charity Ball which is usually held in February of each year.

Applicants are expected to contribute a minimum of 25% of the cost of the project. In very exceptional circumstances we may be prepared to waive the need for this contribution.

### **What will the Fund support?**

The Fund aims to support local organisations and events that promote and deliver cultural, sport, heritage and community activities in Pateley Bridge and the surrounding area.

### **Who can apply?**

You can apply if:

- You are a not-for-profit group or individual.
- The applicant has a designated bank account for their organisation.
- You can use the grant within six months.
- Your project satisfies the aims of the Mayor's Fund.
- The grant will be directly in support of a particular project.

### **What the Fund will not support.**

The Fund will not support:

- Companies which aim to distribute a profit.
- Statutory Bodies.
- Schemes to reduce the cost of activities provided by local facilities (eg swimming pool entrance and hire fees, tennis courts etc).
- Activities such as fundraising events for charities or other bodies.
- Activities or organisations that discriminate on grounds of race, religion or gender (except youth organisations such as Scouts and Guides).
- Repeated applications for the same project or activity.

## **Why do we fund?**

The aims of the Mayor's Charity Fund are to:

- Support local organisations and individuals that are working for the benefit of the community in Pateley Bridge and the surrounding area.
- Widen the range of activities and events that organisations can provide for the local community.
- Help local organisations to increase the number of people who take part in their activities.
- Improve the facilities for local organisations.

## **When can you apply?**

You can apply once in any twelve-month period. Applications will be considered quarterly before the full council meeting in July, October, January and April of each Civic year.

## **What do I do now?**

Please complete the application form and return to:

Ms Laura Jowett  
Clerk to the Council  
The Council Chamber  
King Street  
Pateley Bridge  
HG3 5LE

[clerk@pateleybridgetowncouncil.gov.uk](mailto:clerk@pateleybridgetowncouncil.gov.uk)

## **Notes:**

1. The Council has absolute discretion in the award of the grant.
2. If you are successful we require that you use the grant within six months.
3. You must provide us with receipts as proof of purchase that the grant has been spent on what you indicated on the application form.
4. If the grant is not used within six months or receipts are not provided, we reserve the right to require repayment of the grant in full.