



Terms of Reference: Bewerley and Pateley Bridge Joint Liaison Committee

Purpose

The purpose of the Joint Liaison Committee is to discuss areas of common interest and joint responsibilities relating to the town and in particular to the Recreation Ground and the Cemetery Field; and to make recommendations to the respective parish councils.

Membership

1. To be elected each year at the Annual Meeting of each council in May
2. To comprise a minimum of three councillors from each council
3. A Member of the Committee who is unable to attend a particular meeting shall arrange for a substitute from his/her council to attend in his/her place
4. The Chairman will have the right to invite representatives of other bodies to the Committee to discuss particular issues.

Operation

1. The Committee shall meet at least twice a year
2. Meetings will be held alternatively in each parish with access for press and public
3. The role of Chairman will be allocated to the host council
4. The Agenda to be circulated three clear days in advance of the meeting together with supporting papers to members and displayed on Councils noticeboards and website.

As recommended by the Joint Liaison Committee at its meeting on 2nd February 2021
Adopted by the Council at its meeting on 6th April 2021