



**PATELEY BRIDGE TOWN COUNCIL**

The Council Chamber, King Street  
Pateley Bridge, HG3 5LE

[www.pateleybridgetowncouncil.gov.uk](http://www.pateleybridgetowncouncil.gov.uk)

## Terms of Reference: Christmas Lights Advisory Committee

### **1. Scope**

The purpose of the Christmas Lights Committee is

- a) To consider all aspects of festive lighting
- b) To gather information to present to the Full Council.

### **2. Membership**

- a) To be elected each year at the Annual Meeting in May
- b) To comprise of four councillors and two non-councillor members

### **3. Operation**

- a) The Committee shall meet at least twice a year
- b) Meetings will be held in the Council Chamber or by a remote platform
- c) Agenda will be circulated three clear days before the meeting
- d) The Christmas Lights Advisory Committee cannot make decisions but can make recommendations to the Council

Adopted by the Council at its Annual Meeting on 4<sup>th</sup> May 2021