



GRASS CUTTING AND CARETAKING SPECIFICATION : 2025-28

DESCRIPTION

RESPONSIBLE TO: Pateley Bridge Town Council

RESPONSIBLE FOR: General basic maintenance duties and grass cutting at the Millennium Green, Pateley Bridge.

PURPOSE

The contract will include five cuts between May and September, the Trust does not require the grass cutting debris to be removed.

To carry out basic maintenance jobs as required by Pateley Bridge Town Council. The exact nature of the duties will be decided monthly by the Council but may include some or all of the tasks listed below. Other duties may be added as considered appropriate. It is envisaged that the contract will take up to 150 hours to fulfil each year.

The person appointed will be expected to use initiative and be required to accept the risk assessments provided by the Trust. All suitable protective clothing is the responsibility of the applicant.

MAIN RESPONSIBILITIES

Highways	Cleaning off sets/drainage. Control of saplings from verges. Control of ragwort and thistles.
Public Rights of Way	Vegetation control. Minor surface repairs. Install/maintain signs and waymarkers.
Public Areas	Seats, small scale improvements, bin emptying, litter control. Weed killing, strimming and control of molehills.
Conservation	Maintenance of walls. Litter picking. Small scale tree and wildflower planting schemes.

Environment	The appointee, who in the course of his duties would become familiar with the Millennium Green should: be aware of Health & Safety Issues; hazards; pollution and other general problems which occur from time to time and become evident in the normal course of the work. Such issues should be reported to the nominated Councillor immediately so that appropriate action can take place.
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