

Pateley BridgeTown Council

Proposed Budget and Precept Calculation 2024/2025 - Approved by PBTC at its meeting on 7 November 2023

| | 2022/2023 Budget | Actual as of March 2023 | 2023/2024 Budget | 2023/2024 Actual as of 10 Oct 2023 | 2023/2024 Projected | Explanation on projected figures if needed | 2024/2025 Budget 4% interest assumed |
|---|---------------------|----------------------------|---------------------|--|------------------------|--|---|
| Expenditure | | | | | | | |
| Clerks Salary | £ 14,000.00 | £ 16,762.30 | £ 14,331.23 | £ 8,308.52 | £ 18,954.46 | This has gone over budget due to the extra hours worked by the Clerk and the official increase to 70 hours per month. Assumes 2% payrise to backdate for this year and no further extra hours. May not be realistic. As this year already includes extra hours, have assumed same number of extra hours also necessary next year. | £ 19,712.63 |
| Working at home | £ 362.00 | £ 362.04 | £ 376.52 | £ 181.02 | £ 362.04 | Assumes work from home rate stays the same for rest of year | £ 376.52 |
| Payroll provision | £ 180.00 | £ 184.50 | £ 187.20 | £ 148.50 | £ 198.00 | Assumes no price rise for rest of this year | £ 205.92 |
| Clerk Travel expenses | £ 100.00 | £ 65.32 | £ 100.00 | £ 85.82 | £ 128.73 | Assumes 50% less miles in the second half of 2023-24 year compared to first | £ 133.88 |
| Clerk Training/ Conference | £ 150.00 | £ 160.00 | £ 250.00 | £ - | £ - | Assumes Clerk will not attend any training this year | £ 200.00 |
| Admin | | | | | | | |
| Printing/Stationery + postage | £ 150.00 | £ 130.10 | £ 100.00 | £ 85.82 | £ 450.00 | Assumes JW does not need extra printing. Allows for the clerk to get a new printer. Next year includes allowance for extra possible printing costs. | £ 500.00 |
| Telephone/Internet | £ 50.00 | £ 92.09 | £ 500.00 | £ 133.49 | £ 266.98 | | £ 277.66 |
| IT costs | £ 700.00 | £ 1,314.43 | £ 299.42 | £ 493.63 | £ 993.63 | Spend so far: Antivirus - £54.99, Email hosting - £18.00, New email accounts set up - £54.00, MS Office Annual Sub - £135.36, Email hosting to July 24 - £198.00, Biennial fee for .gov.uk domain - £78.00. Assumes another £500 for website hosting fees and security certificate, plus annual fees for accounting software. | £ 1,033.38 |
| Communications (Newsletters and social media) | £ 400.00 | £ 415.00 | £ 431.60 | £ 200.00 | £ 400.00 | Assumes one more newsletter this financial year | £ 416.00 |
| Mem Hall Line Rental | £ 100.00 | £ - | £ 104.87 | £ - | £ - | Rental is no longer being paid | £ - |
| Miscellaneous | | £ 26.11 | | £ 43.33 | £ 43.33 | | £ 45.06 |
| Advertising | | | | £ 96.32 | £ 96.32 | Caretaker advert | £ 100.17 |
| Bank Charges | | | | £ 24.66 | £ 144.00 | Unity bank charges. | £ 149.76 |
| Grants and Subs, Audit and Insurance | | | | | | | |
| Insurance | £ 750.00 | £ 373.67 | £ 388.62 | £ 373.67 | £ 373.67 | Annual premium has been paid | £ 388.62 |
| Int/Ext Audit | £ 350.00 | £ 350.00 | £ 358.00 | £ - | £ 315.00 | | £ 327.60 |
| Subscriptions/grants | £ 700.00 | £ 829.00 | £ 1,500.00 | £ 800.00 | £ 1,500.00 | £600 subscription to NALC and £200 warm fund grant. Assumes some grants will be made before the end of the year. | £ 1,560.00 |
| Mayoral and Councillors | | | | | | | |
| Mayoral Allowance | £ 500.00 | £ 500.00 | £ 520.00 | £ 500.00 | £ 500.00 | | £ 500.00 |

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|--|---------------------|----------------------------|---------------------|------------------------------|------------------------|--|---------------------|
| Mayoral Travel | £ 500.00 | £ - | £ 400.00 | £ 160.83 | £ 400.00 | | £ 416.00 |
| Civic Ceremony | £ 1,500.00 | £ - | £ 1,750.00 | £ 1,191.67 | £ 1,191.67 | | £ 1,750.00 |
| Mayoral Office - Expenses | £ 150.00 | £ 131.00 | £ 156.00 | £ 91.67 | £ 156.00 | | £ 162.24 |
| Cllrs - Training/Expenses | £ 500.00 | £ 50.00 | £ 350.00 | £ 25.25 | £ 200.00 | | £ 208.00 |
| Play Areas | | | | | | | |
| Play Area including inspection | £ 300.00 | £ 183.00 | £ 300.00 | £ 62.00 | £ 300.00 | We have spent money on inspection. Assumes we will spend more on other aspects of the park. | £ 312.00 |
| Wath Play Area | £ 75.00 | £ - | £ 75.00 | £ - | £ 75.00 | | £ 75.00 |
| Recreation Ground | £ 100.00 | £ - | £ 100.00 | £ 778.75 | £ 778.75 | Payment for the emptying and removal of the bins included. Note that BPC has paid half. | £ 500.00 |
| Millennium Green | | | | | | | |
| Donation to Millennium Green Trust | £ 2,500.00 | £ 2,000.00 | £ 2,000.00 | £ - | £ - | We have not donated this as we have changed the way we work with the Millenium Green | £ - |
| Caretaker, grasscutting, floral displays | | | | | | | |
| Caretaker | £ 5,500.00 | £ 3,861.75 | £ 5,720.00 | £ 335.97 | £ 5,720.00 | | £ 5,948.80 |
| Grasscutting | £ 2,500.00 | £ 1,930.00 | £ 2,600.00 | | £ 2,600.00 | | £ 2,600.00 |
| Floral Display, trees and planting | £ 1,000.00 | £ - | £ 1,000.00 | £ - | £ 1,000.00 | | £ 1,040.00 |
| Miscellaneous | | | | | | | |
| Capital | £ 1,500.00 | £ 558.95 | | £ 645.59 | £ 645.59 | Purchase of bench, but we received the money from client before this was spent in last financial year. | £ 671.41 |
| Contingency (includes both captal and maintenance) | £ 1,000.00 | £ 4,567.08 | £ 1,000.00 | £ - | £ - | | £ 1,000.00 |
| Xmas lights | £ 3,000.00 | £ 3,763.21 | £ 4,282.52 | £ 1,455.00 | £ 4,505.00 | Paid for some work to the lights already - £1455. Expected bill of £3050.00 for 2023 Christmas. Note we will get grant and raise funds (hopefully) | £ 4,685.20 |
| 137/ Remembrance Sunday | £ 150.00 | £ 1,210.30 | £ 125.63 | £ - | £ 125.00 | Assumes £100 for refreshments and £25.00 for wreath | £ 100.00 |
| Parking Permits | £ - | £ - | £ 100.00 | £ 50.00 | £ 50.00 | Room hire for sale of parking permits not yet invoiced. Assumes no parking permits will be sold by PBTC next year. | £ 50.00 |
| Share of rent to Bewerley | £ 30.00 | £ - | £ 30.00 | £ - | £ 30.00 | | £ 31.20 |
| Events | | | £ - | £ 886.75 | £ 886.75 | Includes all the costs of the Coronation event. Plus £420 for Easter display at Fox's Head Well. Assumes no more events this financial year but allows money for a similar event next year. D-Day? | £ 500.00 |
| Fox's Head Well | | | | | £ 300.00 | Assumes that we will do a Christmas display. | £ 300.00 |
| Defibrillator replacement pads/maintenance etc | | | £ 200.00 | £ 59.95 | £ 119.90 | Assumes 1 more set of pads replaced before end of year | £ 124.70 |
| Total Expenditure | £ 38,797.00 | £ 39,819.85 | | £ 17,218.21 | £ 43,809.82 | TOTAL PREDICTED EXPENDITURE | £ 46,401.75 |
| Required Reserves | | | | | | | |
| Election Reserve | | | | | | Add on election reserves we need to keep-> | £ 2,000.00 |
| General Reserve | | | | | | Add on general reserve we need to keep-> | £ 45,000.00 |
| Playground reserve | | | | | | Add on playground reserve we need to keep-> | £ 5,000.00 |
| | | | | | | TOTAL PREDICTED EXPENDITURE + RESERVES | £ 98,401.75 |
| Income | | | | | | | |

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|-----------------------------|---------------------|----------------------------|---------------------|------------------------------|------------------------|---|---------------------|
| Precept | £ 32,035.00 | £ 32,035.00 | | £ 31,500.00 | £ 31,500.00 | | |
| Rents | | | | | | | |
| Garage | £ 420.00 | £ 420.00 | £ 420.00 | £ 245.00 | £ 420.00 | | £420.00 |
| Cemetery Field | £ 120.00 | £ 120.00 | £ 120.00 | £ - | £ 120.00 | | £120.00 |
| Allotment Society | £ 300.00 | £ 323.20 | £ 323.20 | £ - | £ 323.20 | | £323.20 |
| Wayleaves | £ 31.00 | £ 31.85 | £ 32.00 | £ 30.51 | £ 30.51 | | £32.00 |
| Ice Cream Concession | £ 2,438.00 | £ - | £ 2,785.39 | £ - | £ 5,223.39 | Assumes we will receive last year's icecream concession as well as this year's. | £2,785.39 |
| Bank Interest | £ 3.00 | £ 79.97 | £ 50.00 | £ 138.40 | £ 276.80 | | £250.00 |
| Misc | | £ 5,698.54 | £ - | | | | £0.00 |
| Grant Funding | | £ 1,000.00 | | | | | £0.00 |
| Civic Service | £ 450.00 | £ - | | £ 296.00 | £ 374.00 | | £0.00 |
| Xmas lights | £ 3,000.00 | £ 4,236.67 | £ - | £ - | £ 1,500.00 | | £0.00 |
| Total Income | £ 38,797.00 | £ 43,945.23 | | £ 32,209.91 | £ 39,767.90 | TOTAL PREDICTED INCOME | £ 3,930.59 |

| 2024-25 PRECEPT CALCULATION USING ABOVE FIGURES | | | |
|--|-------------|--|--------------------|
| | | Actual Opening Balance 2023-2024 | £59,933.71 |
| 2023-24 Precept | £ 31,500.00 | Projected Income 2023-2024 | £39,767.90 |
| Band D for 2023-24 | £ 32.60 | Projected Expenditure 2023-2024 | £43,809.82 |
| Taxbase Band D for 2023-24 | £ 965.13 | Projected Balance at 31-3-2024 | £55,891.79 |
| Taxbase Band D for 2024-25 | 966.4 | | |
| Band D for 2024-25 | £ 39.84 | Projected Opening Balance 1-4-2024 | £55,891.79 |
| 2024-25 - % rise in actual precept on last year | 22.22% | Projected Income 2024-2025 (without precept) | £3,930.59 |
| 2024-25 - % rise in Band D charge on last year | 22.22% | Projected Expenditure plus reserves 2024-2025 | £98,401.75 |
| | | Projected Closing Balance (without precept) | -£38,579.37 |
| | | Funding to be raised via 2024-2025 precept | £38,579.37 |
| | | Rounded down - PRECEPT DEMAND based on above | £38,500.00 |
| | | Amount the PBTC chooses to contribute from reserves | £3,500.00 |
| | | FINAL PRECEPT DEMAND | £35,000.00 |