



PATELEY BRIDGE TOWN COUNCIL

The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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Tuesday 9th April 2024

To: Members of Pateley Bridge Town Council Finance Committee (Councillors Holt, Brackley, Leggett and C. Thompson)

You are hereby summoned to attend the next meeting of the Finance Committee to be held on Tuesday 16th April 2023 at 4.30pm in The Council Chambers.

Parishioners are welcome to attend.

Suzanne Smith
Clerk to the Council

FINANCE COMMITTEE AGENDA

2324/25 To accept apologies and reasons for absence.

2324/26 Councillors' Declarations of Interest and Consideration of Dispensations.

2324/27 To approve the minutes of the meeting held on the 16th January 2024

2324/28 Bank reconciliation

To receive a bank reconciliation as at the 31st March 2024.

2324/29 Budget monitoring

To receive and consider a budget monitoring report to 31st March 2024.

2324/30 Annual Return

To consider the 2023-24 Annual Return, associated accounts and documentation ahead of submission for internal audit and Full Council approval.

2324/31 Asset Register

To consider and approve the 2023-24 Asset Register ahead of internal audit.

2324/32 Internal Controls

To carry out internal controls for the period 01/01/2024 - 31/03/24.

2324/33 Review of Effectiveness of Internal Controls

To consider the effectiveness of PBTC's internal controls for the 2023-24 financial year and make a recommendation to Council.

2324/34 Payment for Maintenance of Open Spaces in the Parish

To consider whether PBTC should be expanding its role to include more maintenance of public areas, such as footpaths.

2324/35 Dates for next meeting

To consider dates for the next meeting.