



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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Wednesday 31st January 2024

To: All Pateley Bridge Town Councillors: (Councillors Brackley, Critchley, Holt, Leggett, Lumley, Skaife, C Thompson, N Thompson, Ward, Wardman, Wright)

You are hereby summoned to attend the next meeting of the Town Council to be held on **Tuesday 6th February 2024 at 7.15pm** in the Council Chamber.

Suzanne Smith
Clerk to the Council

The press and public are welcome to attend.

AGENDA

2324/214 Presentation by representatives of Pateley Bridge Youth Council describing their work and objectives.

2324/215 Apologies for absence
To receive apologies for absence.

2324/216 To receive Councillors' Declarations of Interest and consider any requests for dispensations.

2324/217 Parishioners' Representations

- a) To receive representations from any parishioners present.
- b) To receive written representations from parishioners and act on them as appropriate:
 - i. A request to support residents of Springfield Way in their endeavours to get their grit bin filled.
 - ii. A request for help in getting dangerous potholes outside Woodside, Smelthouses, repaired. (Clerk has already referred parishioner to NYC).
 - iii. A request from a resident of Glasshouses Mill for support for his request that electric charging points should be installed in the phase 1 car park (plus a question about PBTC's commitment to reaching net zero).

2324/218 Minutes

To approve the minutes of the meeting held on 2nd January 2024.

2324/219 Matters Arising

- a) To receive the Clerk's report.

2324/220 County Council and Highway Matters

- a) To receive a report from the County Councillor.

- b) Update on the Glasshouses Mill S106 situation.
- c) To consider any matters relating to previous and new Highway issues as required, including the following:
- i. Update on the trees alongside the riverside footpath between Pateley Bridge and Glasshouses.
 - ii. The narrow footpath on the main stone bridge over the Nidd needs tidying.
 - iii. Saplings/trees are growing in the masonry and walls on either side of the bridge, as well as ivy. These need removing.
 - iv. Part of the footpath in front of Glasshouses Mill has been damaged by the problems with the culvert. Both the footpath and the culvert still need repairing.
 - v. There used to be an accessible footpath behind Glasshouses Mill, which is no longer usable.
 - vi. Grit bins are no longer being replenished by NYC. Residents of The Knott and Springfield Way have requested support from PBTC in acquiring new grit bins/getting existing ones filled.
 - vii. 'The Flaggings' footpath in Glasshouses may require a handrail.
 - viii. A deer carcass needs removing from Ripon Road.
 - ix. The Ripon Road footpath needs maintenance work.
 - x. The footpath behind the Wildings café needs tidying.
 - xi. The seating area at the bottom of Panorama Walk requires maintenance work.
 - xii. The Youth Shelter needs tidying.
- d) **Pateley Bridge Parking Permit Scheme 2024-2025** – to determine with NYC how this will be implemented this year.

2324/221 Planning Matters

a) Applications to North Yorkshire Council

To consider the following planning applications:

	Reference Number	Address	Description
1	ZC23/03583/FUL	1 Harewell View Harewell Close Glasshouses HG3 5QJ	Sub-division of existing cottage into 2 dwellings and erection of single storey extensions to rear. Erection of 2 no dwellings with outbuildings to rear (revised scheme with alterations to parking and position on dwellings). Cllr. Murday has referred this to the Planning Committee.
2	ZC23/04532/PNA	Kiln House Wilsill HG3 5EE	Agricultural storage/Lambing shed
3	ZC24/00124/FUL	Ashville 22 Panorama Close Pateley Bridge HG3 5NY	Demolition of existing conservatory; Erection of garden room with balcony to first floor
4	ZC24/00019/TPO	8 Panorama Close Pateley Bridge HG3 5NY	Lateral reduction of eastern canopy (by 3m, retaining 11m final radial canopy spread) and Lateral reduction of northern canopy (by 3m retaining 10m of final radial canopy spread) of 1no. Sycamore Tree (T1) within A42 of Tree Preservation Order 01/1970

5	ZC24/00263/DVCON	High Green Cottage High Green Farm Wath Road Pateley Bridge	Variation of Condition 2 (approved drawings) and removal of 3 (use and dates of occupation) of Application Reference Number: 16/02659/DVCON for Variation of condition 3 (use and dates of occupation) of Permission 6.49.148.A.FUL to allow holiday cottage to be used as a permanent residential dwelling. Date of Decision: 22/08/2016.
Any other planning applications which the Clerk has not been able to organise an extension until the next meeting for.			

b) **Decisions by North Yorkshire Council**

To note the following planning decisions:

Planning Ref	Proposal	Address	NYC Decision
ZC23/04111/FUL	Pitched roof to existing single storey side extension, canopy and new entrance to other side extension and alterations to fenestration of main dwellinghouse and garage. Change of use of existing first floor office space of detached garage to mixed use holiday accommodation and / or annex to main house.	Rivenstones Panorama Walk Pateley Bridge HG3 5NH	APPROVED SUBJECT TO CONDITIONS
22/04117/FUL	Demolition of existing bungalow. Construction of a terrace of 3 houses	Greenlea Greenwood Road Pateley Bridge HG3 5LR	GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS
ZC23/04379/TPO	Fell 1 no. Sycamore of Tree Preservation Order No. 01/1970 A49	2 Riverside Cottage Nidd Walk Pateley Bridge HG3 5NA	GRANT CONSENT SUBJECT TO CONDITIONS
ZC23/04191/FUL	Demolition of existing shed and erection of detached garage/store with attached home office. (Revised Scheme)	Knott Top Farm Pateley Bridge HG3 5NH	GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.
ZC23/03889/FUL	First floor extension and alterations	Upper Dale View Pateley Bridge	REFUSE PLANNING PERMISSION
ZC23/04098/FUL	Installation of Solar Panels	West Barn Lupton Bank Glasshouses	GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS

c) **Enforcement matters:** none

d) **Appeals:** none

e) **Glasshouses Mill S106** – See also under County & Highway Matters.

2324/222 Glasshouses Play Area

a) To receive a verbal report on the playground and consider any action required.

b) To consider any further information on the blocked drain near the play area.

- c) To consider whether planting trees on the far side of the beck adjacent to the play area would be a good idea.

2324/223 Millennium Green

- a) To hear an update about the potential siting of a memorial bench (if any).
- b) To consider any further information about a potential Pump Track
- c) To consider any matters relating to the Millennium Green (if required).

2324/224 Minutes/ Reports from Committees

- a) Minutes of Finance Committee held on 24th January 2024.
- b) Report from the JLC meeting to be held on 6 February 2024, directly before this meeting.

2324/225 Council Business

- a) Caretaker Tasks for February.
- b) To consider a letter received from NYC inviting PBTC to take on grass cutting duties in return for a payment from NYC.
- c) To hear an update about the possible siting of a new defibrillator in Wilsill and make any further decisions in relation to it.
- d) Update about the bus service requests (if received).
- e) To consider any feedback about the missing eyebolt, used to suspend the Christmas lighting banner across the High Street.
- f) To hear any updates and make further plans for the Fox's Head Well Easter display and future displays.
- g) To consider whether to nominate someone for the Soroptimist International of Harrogate District's 'Young Woman and Woman in the Community Awards 2024'.
- h) To consider how to mark the D-Day Anniversary Commemorations, following the JLC meeting.
- i) To consider whether to arrange a fundraising event for the Mayor's Fund.
- j) To hear an update from the Commuted Sums working group (if any).
- k) To hear an update about the possible siting of a memorial bench on Nidd Walk.
- l) To consider whether to hold an emergency plan drill (if agreed by the JLC meeting).
- m) Any matters arising from the JLC meeting not previously covered.

2324/226 Correspondence

To consider the following and take action if felt appropriate: none at time of publishing the agenda.

2324/227 Finance

a) Rentals for 2024-25

To consider a recommendation by the Finance Committee that the rents are frozen for one more year.

b) Pre-Paid Credit Card

To consider whether the Council still wishes to have a pre-paid credit card for council purchases, even though there is a monthly fee.

c) Santander Business Account

To determine who would like to become signatories on the Santander savings accounts.

d) Accounts for Payment

To consider and approve the following payments:

	Payee	Description	Net Amount (ex. VAT)	Actual Payment (inc. VAT)
1	Clerk	February 2024 Salary	£1, 241.45	N/A
2	HM Revenue & Customs	February 2024 Employer and employee tax and NI Contributions.	£176.17	N/A
3	NEST	February 2024 employer and employee pension contributions	£95.12	N/A
4	Clerk Expenses	Various phone, mileage, stationery etc	£12.87	£15.44
5	Cllr. Chris Thompson	Mayoral mileage for Dec/Jan	tbc	tbc
6	NYC	Trade waste	tbc	tbc
7	Caretaker	Work completed January 2024	tbc	tbc

Any other relevant payments coming up between the publishing of this agenda and the meeting.
(These will be tabled at meeting).

e) Receipts

10 January 2024 - Bewerley Parish Council - £556.45 – refund of war memorial handrail deposit amount.

29 January 2024 – garage rental - £35

f) Direct Debit payments

13 February 2024 – Vodafone - £8

2324/228 Mayor’s Report

2324/229 Exchange of Information/Items for Future Meetings

2324/230 Parishioners’ Representations

2324/231 To resolve that members of the press and public be excluded from item 2324/232 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature (commercially sensitive, personal details).

2324/232 Sale of Cemetery Field

To deal with any matters relating to the Cemetery Field sale, including whether to proceed on a fixed fee or hourly rate basis.

2324/233 Dates of Next Meetings

To confirm the following meeting dates:

a) **Meeting of Harrogate Branch of YLCA** – 19th February 2024

b) **PBTC Full Council meeting** – Tue 5th March at 7.15pm