



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

tel: 07751 571374 clerk@pateleybridgetowncouncil.gov.uk

Wednesday 20th December 2023

To: All Pateley Bridge Town Councillors: (Councillors Brackley, Critchley, Holt, Leggett, Lumley, Skaife, C Thompson, N Thompson, Ward, Wardman, Wright)

You are hereby summoned to attend the next meeting of the Town Council to be held on **Tuesday 2nd January 2024 at 7.15pm** in the Council Chamber.

Suzanne Smith
Clerk to the Council

The press and public are welcome to attend.

AGENDA

2324/195 Apologies for absence

To receive apologies for absence.

2324/196 To receive Councillors' Declarations of Interest and consider any requests for dispensations.

2324/197 Parishioners' Representations

- a) To receive representations from any parishioners present.
- b) To receive written representations from parishioners and act on them as appropriate:
 - i. A request to support residents of The Knott by applying to NYC for a new grit bin on their behalf.
 - ii. A request to appeal for support for the Sunday/Bank holiday services of bus service 24 Pateley Bridge – Harrogate.

2324/198 Minutes

To approve the minutes of the meeting held on 5th December 2023.

2324/199 Matters Arising

- a) To receive the Clerk's report.

2324/200 County Council and Highway Matters

- a) To receive a report from the County Councillor.
- b) Update on the Glasshouses Mill S106 situation.
- c) To consider any matters relating to previous and new Highway issues as required (including blocked gullies and drains).

2324/201 Planning Matters

- a) **Applications to North Yorkshire Council**

To consider the following planning applications:

	Reference Number	Address	Description
1	ZC23/03583/FUL	1 Harewell View Harewell Close Glasshouses HG3 5QJ	Sub-division of existing cottage into 2 dwellings and erection of single storey extensions to rear. Erection of 2 no dwellings with carports to rear (revised scheme with alterations to parking and position of dwellings)
2	ZC23/04398/FUL	Cliff Grange Farm Fellbeck HG3 5EW	Erection of a steel portal frame building to roof over a cattle yard
3	ZC23/04379/TPO	2 Riverside Cottage Nidd Walk Pateley Bridge HG3 5NA	Fell 1 no. Sycamore of Tree Preservation Order No. 01/1970 A49
4	ZC23/04191/FUL	Knott Top Farm Pateley Bridge HG3 5NH	Demolition of existing shed and erection of detached garage/store with attached home office. (Revised Scheme)
5	NY/2023/0199/FUL	Bewerley Park Outdoor Education Centre, Bewerley, HG3 5JB	Consultation on planning application for the purposes of the demolition of existing accommodation and service blocks. Erection of new accommodation blocks, hub building, amenity and changing blocks, workshops, stores and associated external works including car parking, attenuation dry basin, tree removal and hard and soft landscaping on land at Bewerley Park Outdoor Education Centre, Bewerley, North Yorkshire, HG3 5JB
Any other planning applications which the Clerk has not been able to organise an extension until the next meeting for.			

b) Decisions by North Yorkshire Council

To note the following planning decisions:

Planning Ref	Proposal	Address	NYC Decision
ZC23/04190/DVCON	Application to vary condition 2 (approved drawings) of planning approval ZC23/01953/FUL - Demolition of existing dwelling and erection of replacement; to reposition the building; increase to the scale of the proposed dwelling and amendments to fenestration.	Fairview Millfield Street Pateley Bridge HG3 5AX	APPROVED SUBJECT TO CONDITIONS
ZC23/03857/TPO	Works to 1 no. Sycamore of Tree Preservation Order No. 01/1970 T73 Lateral Reduction by 2.5m to the north, south & west. Reduce height	Church Green House Old Church Lane Pateley Bridge HG3 5LZ	REFUSE CONSENT

	between 6.6m-8m to suitable reduction points		
ZC23/04025/TPO	Fell 1 no. Ash of Tree Preservation Order No. 01/1970 G36	Rivenstones Panorama Walk Pateley Bridge HG3 5NH	GRANT CONSENT SUBJECT TO CONDITIONS
ZC23/03734/FUL	Conversion of a public house to a holiday cottage	The Birch Tree Inn Lupton Bank Glasshouses	REFUSE PLANNING PERMISSION
ZC23/03962/FUL	Erection of a steel portal frame building for the storage of silage	Cliff Grange Farm Fellbeck HG3 5EW	GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS

- c) **Enforcement matters:** none
- d) **Appeals:** none
- e) **Glasshouses Mill S106** – See also under County & Highway Matters.

2324/202 Glasshouses Play Area

- a) To receive a verbal report on the playground and consider any action required.
- b) To consider any further information on the blocked drain from the play area.

2324/203 Millennium Green

- a) To hear an update about the potential siting of a memorial bench (if any).
- b) To consider any further information about a potential Pump Track
- c) To consider any matters relating to the Millennium Green (if required).

2324/204 Minutes/ Reports from Committees

- a) Any meetings/committees as appropriate.

2324/205 Council Business

- a) Caretaker Tasks for January.
- b) To hear an update about the possible siting of a new defibrillator in Wilsill and make any further decisions in relation to it.
- c) To consider any matters relating to the Christmas lights, including what to do about the missing eyebolt.
- d) To make preliminary arrangements for the Fox's Head Well Easter Display.
- e) To hear an update from the Commuted Sums working group (if any).
- f) To hear an update about the possible siting of a memorial bench on Nidd Walk.

2324/183 Correspondence

To consider the following and take action if felt appropriate: none at time of publishing the agenda.

2324/188 Finance

a) Accounts for Payment

To consider and approve the following payments:

	Payee	Description	Net Amount (ex. VAT)	Actual Payment (inc. VAT)
1	Clerk	January 2024 Salary	£1, 241.45	N/A

2	HM Revenue & Customs	January 2024 Employer and employee tax and NI Contributions.	£175.97	N/A
3	NEST	January 2024 employer and employee pension contributions	£95.12	N/A
10	Clerk Expenses	Various phone, mileage, stationery etc	tbc	tbc
12	Cllr. Chris Thompson	Mayoral mileage for December	tbc	tbc
13	NYC	Trade waste	tbc	tbc
14	Caretaker	Work completed December 2023	tbc	tbc

Any other relevant payments coming up between the publishing of this agenda and the meeting. (These will be tabled at meeting).

b) Receipts

8 December 2023 – parking permit sale - £10

c) Direct Debit payments

05 January 2023 – NEST – pension contributions – £80.16 Employee and £60.12 employer's contribution = £140.28 (for December 2023)

13 January 2024 – Vodafone - £8

2324/189 Mayor's Report

2324/190 Exchange of Information/Items for Future Meetings

2324/191 Parishioners' Representations

2324/192 To resolve that members of the press and public be excluded from item 2324/193 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature (commercially sensitive, personal details).

2324/193 Sale of Cemetery Field

To deal with any matters relating to the Cemetery Field sale.

2324/194 Dates of Next Meetings

To confirm the following meeting dates:

- a) **Finance Committee meeting** – Tue 16th January at 4.30pm
- b) **PBTC Full Council meeting** – Tue 2nd January at 7.15pm